

**MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING**  
**HELD ON MONDAY 10 JULY 2017 AT 7.00pm**  
**IN THE VILLAGE HALL**

Present: Parish Councillors                      John Roberts (Chairman)  
   Kevin Ferriday  
   Margaret Hogg  
   Pat Pardoe  
   Malcolm Reid  
   Barbara Rich

In Attendance: Caro Slaymaker (Parish Clerk)  
   1 member of the public

**Public Session**

No issues were raised

**5031 Apologies**

Apologies were received from Cllr Falla (ill) and Cllr Penny (working). The absences were approved. Cllr Pay was attending a meeting elsewhere.

**5032 Declarations of Interest**

Cllr Rich declared an interest in the Playing Field.

**5033 Minutes of Previous Meeting**

The Minutes of the Parish Council meeting held on 12 June were **approved** as a true record and signed by the Chairman.

**5034 County and District Council Liaison**

No Councillors were present.

**5035 Nether Stowey United Charity**

The re-appointment of Mr Martin Trout as a Parish Council-nominate Trustee to Nether Stowey United Charity for a further period of four years was **agreed** unanimously. The Chairman expressed the Parish Council's thanks that Mr Trout was willing to continue to serve the Community in this capacity.

**5036 Councillors' Training**

It was **agreed** to fund Councillors' attendance at the talk at Crowcombe Village Hall in September on the subject of fracking. It was **noted** that Cllr Falla would be attending the "Good Councillors" training in accordance with Standing Orders.

**5037 Planning**

The following application was considered:

- a) Application Ref: 36/17/00012  
Address: Castle Hill House, Castle Hill, Nether Stowey  
Proposal: Ilex oak: Crown reduce by 3-4m spread and 2-3m in height.  
Response agreed: *No objection*

**5038 Budget and Reserves Reports**

The budget and reserves reports to 7 July were **noted**. A copy of the reports are appended to these minutes.

**5039 Expenditure**

Expenditure incurred since the Parish Council meeting of 12 June:

Date	Payee Name	Cheque	Amount	Transaction Details
14 Jun	Blachère Illuminations	103922	22.80	Clips for lights on Clock Tower
20 Jun	AT Goddard	103923	125.60	Work in support for Neighbourhood Plan
21 Jun	Staff Payroll	103924-25 103827-28	2,350.18	June 17 Staff Payroll
1 July	Chanin & Thomas	103828	750.00	Quarterly Office Rent July-Sept 17
1 July	EDF Energy	DDR	17.00	Public Toilets Electricity
3 July	BT Business	DDR	38.68	Telephone and Broadband June
3 July	E Martin Comp Services	DDR	28.34	Office Website Maintenance Contract
3 July	NS Post Office	030717	11.34	Second class stamps (x24)
4 July	EDF Energy	DDR	12.00	Clock Tower Electricity
4 July	NS Village Hall	103829	22.50	Room PC meeting 12 June
4 July	Rialtas Business Solutions	103830	139.20	Accounts software renewal
6 July	SALC	103831	70.00	Training Cllr Falla + Clerk
6 July	KDR Electrical	103832	373.80	Repairs to rope lights incl lift hire
<b>TOTAL</b>			<b>£3,961.44</b>	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Rich, seconded Cllr Hogg).

#### **5040 Bank Reconciliation**

The bank statement and accounts check had been carried out by Cllr Pardoe who confirmed that she was satisfied all was in order.

#### **5041 Highways**

The Clerk had asked Highways to investigate the resurfacing work carried out at Stogursey Lane (see minute 5125, June 2017). No substantive reply had yet been received.

Two road closure notices had been received:

- Stogursey Lane to Tower Hill, Stogursey from 10 July, for 8 days (BT)
- Castle Hill (Over Stowey) from 14 August for 5 days (Wessex Water)

A revised design for Mill Lane/Lime Street had been received, following modifications required by the Road Safety team. The revised design had now been approved and is available on the Parish Council website. There was concern that some trees would have to be left on the bank, contrary to what had previously been agreed, because of woodpeckers. Mr Evans was meeting the Sedgemoor DC arborist to discuss further.

#### **5042 Reports**

Village Hall (Cllr Rich) – There had been a joint meeting between the Playing Field and Village Hall to approve amendments to the CIO requested by the Charity Commission. These amendments had been approved unanimously.

Playing Field (Cllr Rich) – the weather had been dreadful, so attendance was poor and the bands had to stop playing early. But the bar and hamburgers stall did well. Not yet clear what the financial result would be.

Hinkley Point (Cllr Reid) had attended the SSG meeting on 23 June. One interesting point that the Government's intention is to consolidate waste storage. At present only Hinkley's waste is stored on site. There was a lot of asbestos removal going on. It was expected that demolition of the turbine hall would meet the 2019 target. Nether he nor the Chairman had been available to attend the Transport Forum on 6 July. The next Community Forum was on 20 July.

Quantock Cluster (Cllr Reid) had attended the meeting on 20 June and the Clerk had since received and circulated the handouts given at the meeting. There had been a good discussion about road issues. Cllr Reid had attempted to raise the issue of pre-determination but Mr Bamsey had been unwilling to engage.

FONSL (Cllr Pardoe) – FONSL thought it would be a good idea to make a “welcome pack” for people moving into the village. They did not want to do it themselves however. Cllr Ferriday had had a similar idea and Mrs Ferriday was willing to take it on. Most of the material required was available in the Parish Office and on the Parish Council website – it just needed to be more conveniently compiled.

Active Living (Cllr Hogg) – They had had an interesting talk (and practical session) by Nigel Philips – attendance was down a bit, but expected given the time of year.

Footpaths/ Stowey Walking Cllr Falla had asked the Clerk to say that, owing to his injury he had been unable to work on the footpaths for the last couple of weeks, and would not be able to so for at least two more. His Strimmer Project training had also had to be postponed. He had attended the last meeting of Stowey Walking, but there was nothing of interest to the Parish Council.

The Chairman gave a report on his visit to Hinkley of Hinkley Point Power station.

### **5043 Correspondence**

The following correspondence had been received:

15 Jun	Highways	Stogursey Lane patching – referring matter to Street Works
16 Jun	EDF	HPC Buses – confirmed allowed to use lanes around Stringston etc
16 Jun	BT	Telephone box will be painted in 2018.
16 Jun	Grant Thornton	receipt of Audit/Accounts documents
16 Jun	Sedgemoor DC	Final proposed Public Space Protection Order (we had no comments on previous consultation which met all our needs. The MUGA has been added to the
26 June	Sedgemoor DC (and subsequent)	Exchange of e-mails about broken post in Theillay Close play area
27 June	Somerset CC	Road Closure notice Stogursey Lane 10 July ( <i>circulated</i> )
28 Jun	Chanin & Thomas	Reply to complaint about cobbles, advised to get quotes for repairs
30 Jun	Somerset CC	Progress on Cllr Falla’s strimmer scheme
30 Jun	Somerset CC	update on Mill Lane/Lime Street Road Safety Scheme
30 Jun	Sedgemoor DC 4 May	Drop in event – Bridgwater tidal Barrier on 10 July
30 Jun	P Peckham	Parish Council policy on fracking
3 July	Somerset CC	Road Closure, Castle Hill Over Stowey. ( <i>notice board/website</i> )
4 July	SALC	Exmoor surgery ( <i>circulated</i> )
4 July	Ryan Kelly, SDC	Introduction as Community Safety Project Officer
5 July	Sedgemoor DC	Background papers for last Cluster meeting ( <i>circulated</i> )

Correspondence list does not include internal PC/NPWG correspondence and May Fair enquiries.

### **5044 Forthcoming meetings and events**

#### **Outside meetings and events**

Thurs 20 July	EDF Community Forum	Cannington College	7pm	MR JR
Fri 8 Sept	Talk on fracking	Crowcombe VH	7.30pm	All Cllrs available

**Neighbourhood Planning**

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Mon 31 July      Neighbourhood Planning      Parish Office      7pm      KF, MC, CS

**5045      Next Parish Council Meeting**

The next Parish Council meeting will be on Monday 11 September at 7 pm at Nether Stowey Village Hall. If urgent business necessitates a meeting in August it will be held on Monday 14 August, and agendas will be sent out on 9 August.

The meeting closed at 8.05 pm

## Budget Report to 7 July 2017

## Income

Code	Account	Balance at 31 Mar 17	Budget	April 2017	May 2017	June 2017	First quarter	July 2017	Second quarter	Total spent to date	
1002	Allotment Rental	100.00	100.00				0.00		0.00	0.00	0.00%
1003	Council Tax Grant	4,228.00	2,608.00	1,304.00			1,304.00		0.00	1,304.00	50.00%
1004	Bank Interest	188.74	100.00				0.00		0.00	0.00	0.00%
1006	Cemetery Income	1,668.00	1,200.00		635.00	85.00	720.00	35.00	35.00	755.00	62.92%
1012	Printing & Copying receipts	492.90	650.00	129.82	33.22	27.65	190.69	1.40	1.40	192.09	29.55%
1013	May Fair 2017 Income	1,611.00	0.00	92.00	700.98		792.98		0.00	792.98	**
1016	Village Trail Booklet Income	0.00	20.00		10.00		10.00		0.00	10.00	see 4510
115	VAT Refunds	2,563.19	0.00	-		532.00	532.00		0.00	532.00	**
1011	Precept	46,477.00	47,093.00	23,546.50			23,546.50		0.00	23,546.50	50.00%
<b>Total Income For Year</b>		<b>58,468.10</b>	<b>51,771.00</b>	<b>25,072.32</b>	<b>1,379.20</b>	<b>644.65</b>	<b>27,096.17</b>	<b>36.40</b>	<b>36.40</b>	<b>27,132.57</b>	52.41%

## Expenditure

Code	Account	Balance at 31 Mar 17	Budget	April 2017	May 2017	June 2017	First quarter	July 2017	Second quarter	Total spent to date	
<b>Parish Office</b>											
4101	Office Equipment	212.01	0.00		3.00	79.50	82.50		0.00	82.50	**
4102	Parish Council Office Rent	3,135.31	3,100.00	2.75	750.00		752.75	750.00	750.00	1,502.75	48.48%
4103	Postage	55.12	85.00				0.00	13.44	13.44	13.44	15.81%
4104	Stationery	194.21	230.00	6.90	42.68		49.58		0.00	49.58	21.56%
4105	Telephone & Internet	365.11	375.00	32.10	32.19	32.44	96.73	32.23	32.23	128.96	34.39%
4106	Website + IT costs	635.42	510.00	90.27	23.62	23.62	137.51	139.62	139.62	277.13	54.34%
<b>TOTAL Parish Office</b>		<b>5,542.77</b>	<b>5,300.00</b>	<b>132.02</b>	<b>851.49</b>	<b>135.56</b>	<b>1,119.07</b>	<b>935.29</b>	<b>935.29</b>	<b>2,054.36</b>	38.76%
<b>Staff Costs</b>											
4201	Salaries	26,937.89	27,424.00	2,350.04	2,344.04	2,356.18	7,050.26		0.00	7,050.26	25.71%
4205	Staff Training	543.00	300.00				0.00	45.00	45.00	45.00	15.00%
<b>TOTAL Staff Costs</b>		<b>27,480.89</b>	<b>27,724.00</b>	<b>2,350.04</b>	<b>2,344.04</b>	<b>2,356.18</b>	<b>7,050.26</b>	<b>45.00</b>	<b>45.00</b>	<b>7,095.26</b>	25.59%

Code	Account	Balance at 31 Mar 17	Budget	April 2017	May 2017	June 2017	First quarter	July 2017	Second quarter	Total spent to date	
<b>Administration &amp; Finance</b>											
4301	Audit Fees	595.00	600.00			325.00	<b>325.00</b>		<b>0.00</b>	<b>325.00</b>	54.17%
4305	Councillors' Training	60.00	0.00				<b>0.00</b>	25.00	<b>25.00</b>	<b>25.00</b>	**
4306	Elections	0.00	45.00				<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	0.00%
4307	Insurance	1,093.65	1,200.00		1,153.91		<b>1,153.91</b>		<b>0.00</b>	<b>1,153.91</b>	96.16%
4309	Subscriptions	567.16	560.00		10.00		<b>10.00</b>		<b>0.00</b>	<b>10.00</b>	1.79%
4310	Village Hall Hire	315.00	353.00	45.00		22.50	<b>67.50</b>	22.50	<b>22.50</b>	<b>90.00</b>	25.50%
<b>TOTAL Administration &amp; Finance</b>		<b>3,016.21</b>	<b>3,074.00</b>	<b>45.00</b>	<b>1,163.91</b>	<b>347.50</b>	<b>1,556.41</b>	<b>47.50</b>	<b>47.50</b>	<b>1,603.91</b>	52.18%
<b>Cemetery</b>											
4402	Cemetery Rates	140.36	140.00	50.33	50.00	50.00	<b>150.33</b>		<b>0.00</b>	<b>150.33</b>	107.38%
4403	Maintenance	3,253.76	3,460.00		330.00	346.50	<b>676.50</b>		<b>0.00</b>	<b>676.50</b>	19.55%
<b>TOTAL Cemetery</b>		<b>3,394.12</b>	<b>3,600.00</b>	<b>50.33</b>	<b>380.00</b>	<b>396.50</b>	<b>826.83</b>	<b>0.00</b>	<b>0.00</b>	<b>826.83</b>	22.97%
<b>Community Services</b>											
4504	Christmas Tree & Lights	451.73	200.00			19.00	<b>19.00</b>	311.50	<b>311.50</b>	<b>330.50</b>	165.25%
4508	Neighbourhood Plan	1,735.53	0.00			125.60	<b>125.60</b>		<b>0.00</b>	<b>125.60</b>	EMR 324
<b>TOTAL Community Services</b>		<b>2,287.26</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>144.60</b>	<b>144.60</b>	<b>311.50</b>	<b>311.50</b>	<b>456.10</b>	152.03%
<b>CANS</b>											
4503	CANS	0.00	0.00	-20.00			<b>-20.00</b>		<b>0.00</b>	<b>-20.00</b>	EMR 325
4513	May Fair 2017 expenditure	233.04	0.00	804.83	486.72		<b>1,291.55</b>		<b>0.00</b>	<b>1,291.55</b>	see 1013
<b>TOTAL CANS</b>		<b>2,176.69</b>	<b>0.00</b>	<b>784.83</b>	<b>486.72</b>	<b>0.00</b>	<b>1,271.55</b>	<b>0.00</b>	<b>0.00</b>	<b>1,271.55</b>	**
<b>Village Maintenance</b>											
4601	A39 Verge	736.00	1,075.00		66.00	99.00	<b>165.00</b>		<b>0.00</b>	<b>165.00</b>	15.35%
4602	Clock Tower Maintenance	8.10	275.00				<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	0.00%
4603	Clock Tower Electricity	315.43	360.00	12.00	12.00	9.35	<b>33.35</b>	12.00	<b>12.00</b>	<b>45.35</b>	12.60%
4604	General Maintenance	2,483.61	150.00		1.60	74.25	<b>75.85</b>		<b>0.00</b>	<b>75.85</b>	50.57%
4605	Old Gaol + The Cross	688.33	180.00		70.81	26.00	<b>96.81</b>		<b>0.00</b>	<b>96.81</b>	53.78%
4606	Palmers Path	480.25	535.00		41.67	52.50	<b>94.17</b>		<b>0.00</b>	<b>94.17</b>	17.60%
4609	Dog Bins	1,440.40	1,500.00	348.40			<b>348.40</b>		<b>0.00</b>	<b>348.40</b>	23.23%
4610	Coleridge Road	160.00	240.00		33.00	33.00	<b>66.00</b>		<b>0.00</b>	<b>66.00</b>	27.50%
<b>Village Maintenance continued</b>											

Code	Account	Balance at 31 Mar 17	Budget	April 2017	May 2017	June 2017	First quarter	July 2017	Second quarter	Total spent to date	
4611	Millennium Wood	48.00	0.00			82.50	82.50		0.00	82.50	**
4612	Plot 173	-14.00	250.00				0.00		0.00	0.00	0.00%
4613	Mill Lane/Lime Street maint	16.25	100.00			24.75	24.75		0.00	24.75	24.75%
	<b>TOTAL Village Maintenance</b>	<b>6,326.76</b>	<b>4,915.00</b>	<b>360.40</b>	<b>225.08</b>	<b>401.35</b>	<b>986.83</b>	<b>12.00</b>	<b>12.00</b>	<b>998.83</b>	20.32%
<b>Castle Street Toilets</b>											
4701	Castle St Toilets Cleaning	3,085.47	2,820.00		270.00	275.00	545.00		0.00	545.00	19.33%
4702	Castle St Toilets Electricity	24.42	100.00	17.00	17.00	17.00	51.00	17.00	17.00	68.00	68.00%
4703	Car Park/Toilets Rates	592.90	600.00	635.00			635.00		0.00	635.00	105.83%
4706	Castle St Car Park maint	609.55	425.00		24.91	59.00	83.91		0.00	83.91	19.74%
	<b>TOTAL Castle Street Toilets</b>	<b>4,761.57</b>	<b>4,535.00</b>	<b>652.00</b>	<b>311.91</b>	<b>351.00</b>	<b>1,314.91</b>	<b>17.00</b>	<b>17.00</b>	<b>1,331.91</b>	29.37%
<b>Grants</b>											
4801	Miscellaneous Grants	850.00	500.00		700.00		700.00		0.00	700.00	140.00%
	<b>TOTAL Grants</b>	<b>5,973.26</b>	<b>4,200.00</b>	<b>0.00</b>	<b>700.00</b>	<b>0.00</b>	<b>700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>700.00</b>	16.67%
<b>Capital Expenditure</b>											
	<b>TOTAL Capital Expenditure</b>	<b>4,825.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	**
<b>VAT Account</b>											
515	VAT Paid	2,251.17	0.00	97.51	122.90	33.56	253.97	34.37	34.37	288.34	**
<b>Total Expenditure A/cs For Year</b>		<b>68,035.70</b>	<b>53,648.00</b>	<b>4,472.13</b>	<b>6,586.05</b>	<b>4,166.25</b>	<b>15,224.43</b>	<b>1,402.66</b>	<b>1,402.66</b>	<b>16,627.09</b>	30.99%
<b>Income</b>		<b>58,468.10</b>	<b>51,771.00</b>	<b>25,072.32</b>	<b>1,379.20</b>	<b>644.65</b>	<b>27,096.17</b>	<b>36.40</b>	<b>36.40</b>	<b>27,132.57</b>	52.41%
<b>Balance expenditure-income</b>		<b>9,567.60</b>	<b>1,877.00</b>	<b>-20,600.19</b>	<b>5,206.85</b>	<b>3,521.60</b>	<b>-11,871.74</b>	<b>1,366.26</b>	<b>1,366.26</b>	<b>-10,505.48</b>	=

**RESERVES ACCOUNTS FOR YEAR TO 7 JULY 2017**

Account	Balance at 1 Apr 2017	Debit	Credit	Balance at 7 July 2017
321 Elections Reserve	1,432.00			1,432.00
322 Payroll Reserve	1,017.64			1,017.64
323 Grants Reserve	350.00	350.00		0.00
324 Neighbourhood Plan Reserve	827.15			827.15
325 CANS Reserve	1,172.27		20.00	1,192.27
326 May Fair from previous years	2,522.77	498.57		2,024.20
327 Oral History Reserve	328.46			328.46
328 War Memorial Project Fund	1,270.47			1,270.47
329 Youth Services Reserve	724.51	350.00		374.51
330 Service Devolution Reserve	6,047.50			6,047.50
331 Millennium Wood	122.16			122.16
332 Castle St Car Park/Lavatories	834.59			834.59
333 <i>Account closed</i>	0.00			0.00
334 Community Transport	300.00			300.00
335 Parish Office move contingency	1,150.57			1,150.57
336 War Memorial Maintenance	2,000.00			2,000.00
337 Village Maintenance	5,559.08			5,559.08
338 Lime St/Mill Lane	6,383.00			6,383.00
339 St Mary St Railings	825.00			825.00
	<b>32,867.17</b>	<b>Nett spend £ 1,178.57</b>		<b>31,688.60</b>
310 General Reserve**	11,346.91		(to date)	12,525.48
	<b>44,214.08</b>		Current Year Fund	10,443.18
			<b>= Bank Balance</b>	<b>54,657.26</b>

**Notes**

**Transactions as follows:**

Debits	323	£ 350	NSFC Football jackets (half)
	326	£ 498.57	May Fair 2017 balance expenditure/income
	329	£ 350	NSFC Football jackets (half)
Credits	325	£ 20	Donation to CANS

**Commitments:**

Debits	337	£ 135	Cllr Falla – Strimmer project (as agreed min 5016, June 2017)
	322	£ 25	Cllr Falla training (as per Standing Orders)
	322	£ 60	Crowcombe fracking event (maximum)