



**5153 Grant Application – Nether Stowey Village Hall**

It was **agreed** to provide a grant for the purchase of a dishwasher (proposed Cllr Reid, seconded Cllr Jeanes).

It was further **agreed** that the balance of the budget provision be carried forward to the new financial year for future general grant expenditure (proposed Cllr Jeanes, seconded Cllr Ferriday).

**5154 Budget Report**

The Budget report for the period to 9 March was **noted**. A copy of the report is appended to these minutes.

**5153 Expenditure**

Expenditure incurred since the Parish Council meeting of 12 February:

<b>Date</b>	<b>Payee Name</b>	<b>Cheque</b>	<b>Amount</b>	<b>Transaction Details</b>
15 Feb	Santander	DDR	00.30	Bank charges on AC 3
16 Feb	Timpson	160218	10.00	Keys for gaol
21 Feb	February Payroll	103973 - 76	2,364.17	Office Payroll
22 Feb	Santander	103977	150.00	Transfer to A/C 3
4 Mar	EDF Energy	DDR	10.00	Clock Tower Metered Electricity
1 Mar	EDF Energy	DDR	16.00	Car Park Toilets Electricity
3 Mar	E M Computer Services	DDR	28.34	Office Website Maintenance contract
5 Mar	GWB Services Ltd	103978	1,041.00	Village Maintenance contract Dec-Feb
5 Mar	Stuart Todd Associates	103979	4,080.00	Work for Neighbourhood Plan
6 Mar	Community Council	103980	40.00	Membership fee for CCS
9 Mar	NS Village Hall	103981	22.50	Hire of Club Room 12 February
<b>TOTAL</b>			<b>7,762.31</b>	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Ferriday, seconded Cllr Penny).

**5154 Bank Reconciliation**

The bank statement had arrived late and Cllr Hogg would carry out the accounts checks later in the week. (**Afternote:** Cllr Hogg duly did so on 13 March and was satisfied that all was in order).

**5155 End of Year Viring and Reserves Transfers**

The Clerk's report and recommendations were **approved**.

**5156 Highways**

It was noted that, since the heavy snow, a number of potholes were approved. Details should be sent to the Clerk for forwarding to Highways.

The hedge at 2 Coleridge Road was obstructing Palmers Path. The Clerk would write to the householder.

The sign plate at Jacksons Lane had not yet been replaced and the Clerk would write again.

**5157 Reports**

Neighbourhood Plan (Cllr Ferriday) – the next meeting would be on 19 March. The Consultation Event would take place on 13 and 14 April at the library. He gave an outline of the purpose and content of the event. A leaflet drop would be done nearer the time.

Village Hall: (Cllr Rich) The committee was busy with a number of forthcoming events.

Playing Field: Western Power/CTIL had been unable to come to terms with Somerset CC regarding the wayleave for the mast, and there were new plans for a supply from elsewhere. This may delay the erection of the fencing at the play area.

Hinkley Point SSG: (Cllr Reid) SSG were keen to follow complaints about Hinkley Point drivers on the C182. Shift work ends at A station in April.

FONSL: Cllr Pardoe announced her intention to step down as representative to FONSL. The Chairman thanked her for her work over the last three years.

Active Living (Cllr Hogg) – The last meeting had included a fun quiz, which was so popular that it would be repeated later in the year, and there continued to be good attendance.

Footpaths (Cllr Falla) – He had attended the last meeting but there was no particular news.

### **5158 Forthcoming meetings and events**

**The Parish Office will be closed on Good Friday (30 March) and Easter Monday (1 April)**

---

#### **Meetings and events**

---

Friday 13 April	<b>Neighbourhood Planning</b>	Nether Stowey	10am-12 noon	3-6.30pm
Saturday 14 April	<b>Consultation event</b>	Library	10am-12 noon	

---

#### **Neighbourhood Planning**

---

Mon 19 Mar	Neighbourhood Planning Group	Parish Office	7pm	KF, MC
------------	------------------------------	---------------	-----	--------

---

### **5147 Next Parish Council Meeting**

The next Parish Council meeting will be on Monday 9 April at 7 pm at Nether Stowey Village Hall.

The meeting closed at 9.15 pm.

## Budget Report to 9 Mar 2018

## Reserves

Account	Balance at 31 Mar 2017	First quarter	Second quarter	Third quarter	Jan 2018	Feb 2018	Mar 2018	Fourth quarter	Total change to date	Balance to date
<b>Reserves Total</b>	<b>44,214.08</b>	<b>680.00</b>	<b>698.94</b>	<b>350.00</b>	<b>88.49</b>	<b>1,270.47</b>	<b>-</b>	<b>1,358.96</b>	<b>3,087.90</b>	<b>41,126.18</b>

## Income

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	First quarter	Second quarter	Third quarter	Jan 2018	Feb 2018	Mar 2018	Fourth quarter	Total spent to date	
1002	Allotment Rental	100.00	100.00	0.00	0.00	0.00	100.00			100.00	100.00	100.00%
1003	Council Tax Grant	4,228.00	2,608.00	1,304.00	1,304.00	0.00				0.00	2,608.00	100.00%
1004	Bank Interest	188.74	100.00	0.00	0.01	0.03	95.23	0.01		95.24	95.28	95.28%
1006	Cemetery Income	1,668.00	1,200.00	720.00	245.00	0.00				0.00	965.00	80.42%
1009	Neighbourhood Plan Grant	0.00	7,988.00	0.00	0.00	7,988.00				0.00	7,988.00	100.00%
1011	Precept	46,477.00	47,093.00	23,546.50	23,546.50	0.00				0.00	47,093.00	100.00%
1012	Printing & Copying receipts	492.90	650.00	190.69	187.20	121.42	64.30	35.84	22.68	122.82	622.13	95.71%
1013	May Fair 2017 Income	1,611.00		792.98	15.00	0.00				0.00	807.98	**
1016	Village Trail Booklet Income	0.00	20.00	10.00	0.00	0.00				0.00	10.00	50.00%
115	VAT Refunds	2,563.19		532.00	0.00	0.00	772.28			772.28	1,304.28	**
<b>Total Income For Year</b>		<b>57,328.83</b>	<b>59,759.00</b>	<b>27,096.17</b>	<b>25,297.71</b>	<b>8,109.45</b>	<b>1,031.81</b>	<b>35.85</b>	<b>22.68</b>	<b>1,090.34</b>	<b>61,593.67</b>	<b>103.07%</b>

## Expenditure

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	First quarter	Second quarter	Third quarter	Jan 2018	Feb 2018	Mar 2018	Fourth quarter	Total spent to date	
<b>Parish Office</b>												
4101	Office Equipment	212.01	0.00	82.50	0.00	0.00	21.18	33.33		54.51	137.01	**
4102	Parish Council Office Rent	3,135.31	3,100.00	752.75	750.00	756.44	750.00			750.00	3,009.19	97.07%
4103	Postage	55.12	85.00	0.00	26.88	21.56				0.00	48.44	56.99%
4104	Stationery	194.21	230.00	49.58	88.66	18.83				0.00	157.07	68.29%
4105	Telephone & Internet	365.11	375.00	96.73	96.71	96.79	32.10	32.10	32.10	96.30	386.53	103.07%
4106	Website + IT costs	635.42	510.00	137.51	214.86	70.86	103.61	23.62	23.62	150.85	574.08	112.56%
4108	Printing costs	867.65	1,000.00	0.00	350.51	59.69		80.31		80.31	490.51	49.05%
<b>TOTAL Parish Office</b>		<b>5,542.77</b>	<b>5,300.00</b>	<b>1,119.07</b>	<b>1,527.62</b>	<b>1,024.17</b>	<b>906.89</b>	<b>169.36</b>	<b>55.72</b>	<b>1,131.97</b>	<b>4,802.83</b>	<b>90.62%</b>

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	First quarter	Second quarter	Third quarter	Jan 2018	Feb 2018	Mar 2018	Fourth quarter	Total spent to date	
<b>Staff Costs</b>												
4201	Salaries	26,937.89	27,424.00	7,050.26	7,061.93	7,092.48	2,364.17	2,364.17		4,728.34	25,933.01	94.56%
4204	Staff travel costs	135.51	170.00	0.00	0.00	0.00	20.34			20.34	20.34	11.96%
4205	Staff Training	543.00	300.00	0.00	0.00	0.00	45.00			45.00	45.00	15.00%
	<b>TOTAL Staff Costs</b>	<b>27,616.40</b>	<b>27,894.00</b>	<b>7,050.26</b>	<b>7,061.93</b>	<b>7,092.48</b>	<b>2,429.51</b>	<b>2,364.17</b>	<b>0.00</b>	<b>4,793.68</b>	<b>25,998.35</b>	93.20%
<b>Administration &amp; Finance</b>												
4301	Audit Fees	595.00	600.00	325.00	0.00	300.00				0.00	625.00	104.17%
4302	Bank charges	8.25	16.00	0.00	1.80	0.60	1.60	0.30	1.90	3.80	6.20	38.75%
4303	Chairman's Honorarium	250.00	250.00	0.00	250.00	0.00				0.00	250.00	100.00%
4304	Councillors' Expenses	92.15	0.00	0.00	13.05	0.00				0.00	13.05	**
4305	Councillors' Training	60.00	0.00	0.00	5.00	0.00	25.00			25.00	30.00	**
4306	Elections	0.00	45.00	0.00	0.00	0.00				0.00	0.00	0.00%
4307	Insurance	1,093.65	1,200.00	1,153.91	0.00	0.00				0.00	1,153.91	96.16%
4308	Statutory Fees	35.00	35.00	0.00	0.00	35.00				0.00	35.00	100.00%
4309	Subscriptions	567.16	560.00	10.00	0.00	376.89	165.00		40.00	205.00	591.89	105.69%
4310	Village Hall Hire	315.00	353.00	67.50	45.00	67.50	22.50	22.50	22.50	67.50	247.50	70.11%
4311	Wayleaves	0.00	15.00	0.00	0.00	5.80				0.00	5.80	38.67%
	<b>TOTAL Administration &amp; Finance</b>	<b>3,016.21</b>	<b>3,074.00</b>	<b>1,556.41</b>	<b>314.85</b>	<b>785.79</b>	<b>214.10</b>	<b>22.80</b>	<b>64.40</b>	<b>301.30</b>	<b>2,958.35</b>	96.24%
<b>Cemetery</b>												
4402	Cemetery Rates	140.36	140.00	150.33	0.00	0.00				0.00	150.33	107.38%
4403	Maintenance	3,253.76	3,460.00	676.50	858.00	1,074.25			198.00	198.00	2,806.75	81.12%
	<b>TOTAL Cemetery</b>	<b>3,394.12</b>	<b>3,600.00</b>	<b>826.83</b>	<b>858.00</b>	<b>1,074.25</b>	<b>0.00</b>	<b>0.00</b>	<b>198.00</b>	<b>198.00</b>	<b>2,957.08</b>	82.14%
<b>Community Services</b>												
4502	Allotment	100.00	100.00	0.00	0.00	0.00	100.00			100.00	100.00	see 1002
4504	Christmas Tree & Lights	451.73	200.00	19.00	311.50	53.33				0.00	383.83	191.92%
4507	Parish Council Newsletter	0.00		0.00	0.00	0.00				0.00	0.00	**
4508	Neighbourhood Plan	1,735.53		125.60	933.33	0.00				0.00	1,058.93	EMR 324
4509	Youth Services	0.00		0.00	0.00	0.00				0.00	0.00	**
4510	Village Trail Booklet	40.49	20.00	0.00	0.00	0.00				0.00	0.00	see 1016
4518	Neighbourhood Plan Grant	0.00	7,988.00	0.00	0.00	0.00	3,400.00		3,400.00	6,800.00	6,800.00	85.13%
	<b>TOTAL Community Services</b>	<b>2,327.75</b>	<b>8,308.00</b>	<b>144.60</b>	<b>1,244.83</b>	<b>53.33</b>	<b>3,500.00</b>	<b>0.00</b>	<b>3,400.00</b>	<b>6,900.00</b>	<b>8,342.76</b>	100.42%

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	First quarter	Second quarter	Third quarter	Jan 2018	Feb 2018	Mar 2018	Fourth quarter	Total spent to date	
<b>CANS</b>												
4503	CANS	0.00		-20.00	0.00	0.00				0.00	-20.00	EMR 325
4513	May Fair 2017 expenditure	233.04		1,291.55	0.00	45.00				0.00	1,336.55	see 1013
4511	War Memorial Project	0.00	0.00	0.00	0.00	0.00		1,270.00		1,270.00	1,270.00	
	<b>TOTAL CANS</b>	<b>233.04</b>	<b>0.00</b>	<b>1,271.55</b>	<b>0.00</b>	<b>45.00</b>	<b>0.00</b>	<b>1,270.00</b>	<b>0.00</b>	<b>1,270.00</b>	<b>2,586.55</b>	<b>**</b>
<b>Village Maintenance</b>												
4601	A39 Verge	736.00	1,075.00	165.00	247.00	165.00				0.00	577.00	53.67%
4602	Clock Tower Maintenance	8.10	275.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00%
4603	Clock Tower Electricity	315.43	360.00	33.35	190.21	92.48	65.14	10.00	10.00	85.14	401.18	111.44%
4604	General Maintenance	2,483.61	150.00	75.85	0.00	120.38		10.00	33.00	43.00	239.23	159.49%
4605	Old Gaol + The Cross	688.33	180.00	96.81	35.75	84.50		48.75		48.75	265.81	147.67%
4606	Palmers Path	480.25	535.00	94.17	77.05	207.00		43.87		43.87	422.09	78.90%
4607	Public Seating	-35.61	250.00	0.00	240.00	0.00				0.00	240.00	96.00%
4608	Public Footpaths	0.00	0.00	0.00	65.00	0.00				0.00	65.00	**
4609	Dog Bins	1,440.40	1,500.00	348.40	534.30	267.28		185.90		185.90	1,335.88	89.06%
4610	Coleridge Road	160.00	240.00	66.00	99.00	66.00				0.00	231.00	96.25%
4611	Millennium Wood	48.00		82.50	0.00	9.84				0.00	92.34	**
4612	Plot 173	-14.00	250.00	0.00	181.50	66.00				0.00	247.50	99.00%
4613	Mill Lane/Lime Street maint	16.25	100.00	24.75	33.00	0.00				0.00	57.75	57.75%
4614	War Memorial Maintenance	0.00		0.00	0.00	25.00				0.00	25.00	**
	<b>TOTAL Village Maintenance</b>	<b>6,326.76</b>	<b>4,915.00</b>	<b>986.83</b>	<b>1,702.81</b>	<b>1,103.48</b>	<b>65.14</b>	<b>298.52</b>	<b>43.00</b>	<b>406.66</b>	<b>4,199.78</b>	<b>85.45%</b>
<b>Castle Street Toilets</b>												
4701	Castle St Toilets Cleaning	3,085.47	2,820.00	545.00	805.00	810.00			810.00	810.00	2,970.00	105.32%
4702	Castle St Toilets Electricity	24.42	100.00	51.00	52.71	60.00	15.19	16.00	16.00	47.19	210.90	210.90%
4703	Castle St Car Park Rates	592.90	600.00	635.00	0.00	0.00				0.00	635.00	105.83%
4704	Castle St Toilets Repairs	104.15	150.00	0.00	0.00	99.00				0.00	99.00	66.00%
4705	Castle St Toilets Water	345.08	440.00	0.00	260.27	170.30				0.00	430.57	97.86%
4706	Castle St Car Park maint	609.55	425.00	83.91	75.25	216.25		24.38		24.38	399.79	94.07%
4709	Castle St toilets/car park misc	0.00	0.00	0.00	0.00	40.91		294.00		294.00	334.91	**
	<b>TOTAL Castle Street Toilets</b>	<b>4,761.57</b>	<b>4,535.00</b>	<b>1,314.91</b>	<b>1,193.23</b>	<b>1,396.46</b>	<b>15.19</b>	<b>334.38</b>	<b>826.00</b>	<b>1,175.57</b>	<b>5,080.17</b>	<b>112.02%</b>

Nether Stowey Parish Council

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	First quarter	Second quarter	Third quarter	Jan 2018	Feb 2018	Mar 2018	Fourth quarter	Total spent to date	
<b>Grants</b>												
4801	Miscellaneous Grants	850.00	500.00	700.00	0.00	100.00				0.00	800.00	160.00%
4803	Playing Field	2,776.00	1,800.00	0.00	0.00	0.00	1,800.00	641.80		2,441.80	2,441.80	135.66%
4805	Village Hall Maint Grant	2,147.26	1,800.00	0.00	0.00	0.00				0.00	0.00	0.00%
	<b>TOTAL Grants</b>	<b>5,973.26</b>	<b>4,200.00</b>	<b>700.00</b>	<b>0.00</b>	<b>100.00</b>	<b>1,800.00</b>	<b>641.80</b>	<b>0.00</b>	<b>2,441.80</b>	<b>3,241.80</b>	77.19%
<b>Capital Expenditure</b>												
4901	Public Seating	0.00	0.00	0.00	0.00	0.00				0.00	0.00	**
4902	Notice board	0.00	0.00	0.00	0.00	389.50	18.99			18.99	408.49	**
4903	Bus shelter	4,825.00	0.00	0.00	0.00	0.00				0.00	0.00	**
	<b>TOTAL Capital Expenditure</b>	<b>4,825.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>389.50</b>	<b>18.99</b>	<b>0.00</b>	<b>0.00</b>	<b>18.99</b>	<b>408.49</b>	**
<b>VAT Account</b>												
515	VAT Paid	2,251.17	0.00	253.97	529.98	243.80	712.73	123.43	691.14	1,527.30	2,555.05	**
<b>Total Expenditure A/cs For Year</b>		<b>66,268.05</b>	<b>61,826.00</b>	<b>15,224.43</b>	<b>14,433.25</b>	<b>13,308.26</b>	<b>9,662.55</b>	<b>5,224.46</b>	<b>5,278.26</b>	<b>20,165.27</b>	<b>63,131.21</b>	102.11%
<b>Income</b>		57,328.83	59,759.00	27,096.17	25,297.71	8,109.45	1,031.81	35.85	22.68	1,090.34	61,593.67	103.07%
<b>Balance expenditure-income</b>		<b>8,939.22</b>	<b>2,067.00</b>	<b>-11,871.74</b>	<b>-10,864.46</b>	<b>5,198.81</b>	<b>8,630.74</b>	<b>5,188.61</b>	<b>5,255.58</b>	<b>19,074.93</b>	<b>1,537.54</b>	

<b>Bank:</b>	Current a/c	8,338.79
	Deposit a/c	34,084.57
	A/c no 3	253.18
	<b>Total</b>	<b>42,676.54</b>

<b>Balance:</b>	as at 1 Apr	44,214.08
	Plus: income	61,593.67
	Less: payments	63,131.21
	<b>Total</b>	<b>42,676.54</b>