

MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING
HELD ON MONDAY 9 JULY 2018 AT 7.00pm
IN THE VILLAGE HALL

Present: Parish Councillors John Roberts (Chairman)
 Colin Falla
 Kevin Ferriday
 Margaret Hogg
 Pat Pardoe
 Malcolm Reid
 Barbara Rich

In Attendance: Caro Slaymaker (Parish Clerk)
 Five members of the public

Public Session

The Chairman announced the sad news of the death of former Clerk Ainslie Ensor on 19 June. Ainslie was Clerk to the Parish Council from 2001 until his retirement in 2012. During this time Ainslie contributed a great deal to the Parish using his wealth of knowledge and experience contributing a considerable amount of his spare time which he gladly used for the benefit of the Parish, driving forward many projects that continue to thrive today. Ainslie had a saying, "There are two ways of doing something, the other way and MY Way". Needless to say it was always done his way.

No issues were raised

5217 Apologies

Apologies were received from Cllr Jeanes who was on holiday. The absence was **approved**. Cllr Pay had sent apologies as she was at a meeting elsewhere.

5218 Declarations of Interest

Cllr Hogg declared a pecuniary interest in agenda item 6(a). Cllrs Roberts and Ferriday also declared personal interests in this item. Cllr Rich declared an interest in the Playing Field/Village Hall.

5219 Minutes of Previous Meeting

The Minutes of the Parish Council meeting held on 11 June were **approved** as a true record and signed by the Chairman.

5220 County and District Council Liaison

No Councillors were present.

5221 Fingerpost at the Cross

The siting and general design of the walkers' fingerpost was **agreed subject to**: a) written confirmation that Somerset CC will be responsible for its repairs and upkeep and b) that the "No Loading" sign is repaired to match the new post.

5222 Planning Applications

Cllrs Hogg, Roberts and Ferriday withdrew from the meeting. Cllr Falla chaired the following item:

The following application was considered:

- a) Application Ref: 36/18/00008 (Mr M Hogg)
 Address: 4 Audley Close, Nether Stowey
 Proposal: : Extension to existing dormer window.
 Response agreed: *No objection*

Cllrs Hogg, Roberts and Ferriday re-joined the meeting.

The following application was considered:

b) Application Ref: 36/18/00009 (Mr Todd)

Address: 12 St Mary Street, Nether Stowey

Proposal: Erection of two storey extension to outbuilding to provide garage parking at ground and storage at first floor

Response agreed: *The Planning Committee would meet following a site visit on Friday 13 July*

5223 Budget Report

The Budget report for the period to 6 July was **noted**. A copy of the report is appended to these minutes.

5224 Expenditure

Expenditure incurred since the Parish Council meeting of 11 June:

Date	Payee Name	Cheque	Amount	Transaction Details
7 June	BT Business	DDR	55.22	June office telephone & Broadband
13 June	Mrs C F Slaymaker	104022	68.85	Mileage & Shredding sacks
15 June	NS Twinning Assocn	104023	10.00	Membership renewal
21 June	Office Payroll	104024 -122001	2,430.55	June office payroll
28 June	Rialtas Business Solutions	122002	142.80	Renewal of accounts software package
1 July	EDF Energy	DDR	10.00	Public Toilets Electricity
4 July	E Martin Computer Services	DDR	28.34	Website Maintenance Contract
4 July	EDF Energy	DDR	7.00	Clock Tower Electricity
2 July	NS Village Hall	122003	22.50	Hire of Club room 11th June 2018
5 July	EDF Energy	122004	58.74	Clock Tower unmetered electricity
5 July	K Sparks	122005	128.60	Village Maintenance April - June
TOTAL			£2,962.60	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Rich, seconded Cllr Hogg).

5225 Bank Reconciliation

Cllr Rich had carried out a bank and voucher check on 6 July and was satisfied that all was in order.

5226 Printing of Booklet about Thomas Poole

It was **agreed** to meet the printing costs of a booklet about Thomas Poole.

5227 Bench

It was **agreed** to meet the cost of the replacement bench (timber and sundries, labour, installation costs).

5228 Highways

The Clerk had asked for the 30mph speed limit at Jacksons Lane be extended to the Castle Hill turning to improve pedestrian safety. It was agreed that the Clerk should request direction signs indicating the Playing Field as requested by NSRG. Liaison with the EDF fly-parking team continued with some success.

5229 Reports

Clerk's Report: The Clerk had attended the Quantock Cluster meeting on 26 June. Topics raised were policing and the lack of police resources (though changes in October may mean more visibility in

rural areas), traffic management on the C182, Somerset Waste Partnership update, and an update on Sedgemoor activities. The Clerk had made Parishes aware of the recent affordable housing issue in Nether Stowey. The notes of the meeting would be circulated to members when received.

Neighbourhood Plan: (Cllr Ferriday) Work was continuing on the consultation report and the first draft of the Plan.

Playing Field: (Cllr Rich) There had been a change in the meeting schedule. Works for the power supply for the mast would start on 17 July for ten days and it was hoped that the mast would be operational shortly thereafter. Party in the Park had made around £1,500.

Village Hall: (Cllr Rich) The CIO for the new charity was now in effect. The Playing Field charity had now been transferred to the new charity and the Village Hall charity would follow soon. The cinema was doing quite well. Stowey Gardeners meetings were moving elsewhere in September.

Hinkley Point: (Cllr Reid) The SSG meeting was on 29 June. A representative from the Food Standards Agency attended. The FSA is checking radiation levels on locally produced food. The area had better levels than the Sellafield area and the (natural) levels in Cornwall. He passed in information about the Magnox Socio-Economic Grant Fund.

Active Living: (Cllr Hogg) The school had put on a show.

Footpaths: (Cllr Falla) The Walking Festival did not appear to have had any noticeable impact on the village, though there had been plenty of walkers about in the wider area. It had been very well organised in conjunction with the AONB. There had not been a meeting since the event to get any feedback. Several new kissing gates had been installed to replace old stiles making it easier for those using the footpaths.

5230 Forthcoming meetings and events

The Parish Office would be closed on Monday 27 August (Public Holiday)

Fri 13 July	Library meeting with FONSL	Parish Office	11am	Library WG
Fri 13 July	Site visit followed by Planning Committee meeting	Parish Office + 12 St Mary Street	12 noon	Planning Committee
Wed 25 July	Training (GDPR)	Somerton	All day	JR, MC
Thurs 2 Aug	HPC Transport Forum	Wembdon VH	6pm	MR
Mon 13 Aug	Installation of new rector	St Mary's Church	7pm	Cllr Pardoe to represent the Parish Council
Fri 26 Oct	"Building homes for the Future" Sedgemoor Housing conference	McMillan Theatre	TBC	TBC

Neighbourhood Planning

Mon 23 July	Neighbourhood Planning Group	Parish Office	7pm	KF, MC, CS
-------------	------------------------------	---------------	-----	------------

5231 Next Parish Council Meeting

The next Parish Council meeting will be on Monday 10 September at 7 pm at Nether Stowey Village Hall. If necessary, a meeting of essential business only would be held on Monday 13 August.

The meeting closed at 7.50 pm.

Budget Report to 6 July 2018

Income

Code	Account	Balance at 31 Mar 2018	Budget 2018/19	April 2018	May 2018	June 2018	First quarter	July 2018	Second quarter	Total received to date	% of budget
1002	Allotment Rental	100.00	100.00				0.00		0.00	0.00	0.00%
1003	Council Tax Grant	2,608.00	1,214.00	607.00			607.00		0.00	607.00	50.00%
1004	Bank Interest	95.28	189.00	0.01	0.01	0.01	0.03	0.01	0.01	0.04	0.02%
1006	Cemetery Income	965.00	1,300.00		360.00		360.00	360.00	360.00	720.00	55.38%
1012	Printing & Copying receipts	622.13	550.00		4.05	22.21	26.26		0.00	26.26	4.77%
1016	Village Trail Booklet	10.00	10.00			10.00	10.00		0.00	10.00	100.00%
1011	Precept	47,093.00	47,720.00	23,860.00			23,860.00		0.00	23,860.00	50.00%
Subtotal Income For Year		60,790.54	51,083.00	24,467.01	364.06	32.22	24,863.29	360.01	360.01	25,223.30	49.38%

Expenditure

Code	Account	Balance at 31 Mar 2018	Budget 2018/19	April 2018	May 2018	June 2018	First quarter	July 2018	Second quarter	Total spent to date	% of budget
Parish Office											
4101	Office Equipment	137.01	100.00				0.00		0.00	0.00	0.00%
4102	Parish Council Office Rent	3,014.29	3,100.00	758.33		45.00	803.33		0.00	803.33	25.91%
4103	Postage	51.94	75.00			6.00	6.00		0.00	6.00	8.00%
4104	Stationery	159.07	150.00				0.00		0.00	0.00	0.00%
4105	Telephone & Internet	386.53	410.00	32.10	32.10	46.02	110.22		0.00	110.22	26.88%
4106	Website + IT costs	604.08	628.00	23.62	23.62	23.62	70.86	119.00	119.00	189.86	30.23%
4108	Printing costs	539.92	900.00				0.00		0.00	0.00	0.00%
TOTAL Parish Office		4,892.84	5,363.00	814.05	55.72	120.64	990.41	119.00	119.00	1,109.41	20.69%
Staff Costs											
4201	Salaries	28,293.18	29,137.00	2,366.06	2,500.03	2,430.55	7,296.64		0.00	7,296.64	25.04%
4204	Staff travel costs	188.55	80.00			14.85	14.85		0.00	14.85	18.56%
4205	Staff Training	45.00	45.00				0.00		0.00	0.00	0.00%
TOTAL Staff Costs		28,526.73	29,262.00	2,366.06	2,500.03	2,445.40	7,311.49	0.00	0.00	7,311.49	24.99%
Administration & Finance											
4301	Audit Fees	625.00	625.00		325.00		325.00		0.00	325.00	52.00%
4302	Bank charges	5.60	10.00	0.90	0.30		1.20		0.00	1.20	12.00%
4303	Chairman's Honorarium	250.00	250.00			250.00	250.00		0.00	250.00	100.00%

Code	Account	Balance at 31 Mar 2018	Budget 2018/19	April 2018	May 2018	June 2018	First quarter	July 2018	Second quarter	Total spent to date	% of budget
<i>Admin & Finance continued</i>											
4304	Councillors' Expenses	13.05	0.00	28.20			28.20		0.00	28.20	**
4307	Insurance	1,153.91	1,215.00		0.00	1,167.92	1,167.92		0.00	1,167.92	96.13%
4308	Statutory Fees	35.00	35.00				0.00		0.00	0.00	0.00%
4309	Subscriptions	591.89	555.00			10.00	10.00		0.00	10.00	1.80%
4310	Village Hall Hire	275.50	329.00		22.50	45.00	67.50	22.50	22.50	90.00	27.36%
TOTAL Administration & Finance		2,985.75	3,019.00	29.10	347.80	1,472.92	1,849.82	22.50	22.50	1,872.32	62.02%
Cemetery											
4402	Cemetery Rates	150.33	155.00	56.45	55.00	55.00	166.45		0.00	166.45	107.39%
4403	Maintenance	2,971.75	3,266.00		340.00	510.00	850.00		0.00	850.00	26.03%
TOTAL Cemetery		3,122.08	3,421.00	56.45	395.00	565.00	1,016.45	0.00	0.00	1,016.45	29.71%
Community Services											
4501	Christmas Tree & Lights	383.83	350.00				0.00		0.00	0.00	0.00%
4502	Allotment	100.00	100.00				0.00		0.00	0.00	0.00%
TOTAL Community Services		483.83	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Neighbourhood Plan											
4520	Neighbourhood Plan	1,058.93	0.00				0.00		0.00	0.00	**
4521	Neighbourhood Plan Grant	7,020.59	0.00		967.41		967.41		0.00	967.41	**
TOTAL Neighbourhood Plan		8,079.52	0.00	0.00	967.41	0.00	967.41	0.00	0.00	967.41	**
Village Maintenance											
4601	A39 Verge	643.00	700.00		136.00	136.00	272.00		0.00	272.00	38.86%
4602	Clock Tower Maintenance	0.00	275.00				0.00		0.00	0.00	0.00%
4603	Clock Tower Electricity	401.18	390.00	65.43	10.00	7.52	82.95	7.00	7.00	89.95	23.06%
4604	General Maintenance	255.73	350.00	14.86	17.00		31.86	1.60	1.60	33.46	9.56%
4605	Old Gaol + The Cross	301.56	250.00				0.00	32.25	32.25	32.25	12.90%
4606	Palmer's Path	448.09	455.00		34.00	17.00	51.00	38.75	38.75	89.75	19.73%
4607	Public Seating	240.00	100.00				0.00		0.00	0.00	0.00%
4608	Public Footpaths	65.00	30.00				0.00		0.00	0.00	0.00%
4609	Dog Bins	1,604.16	1,470.00	348.40			348.40		0.00	348.40	23.70%
4610	Coleridge Road	231.00	150.00		34.00	25.50	59.50		0.00	59.50	39.67%
4611	Millennium Wood	92.34	60.00				0.00		0.00	0.00	0.00%

Code	Account	Balance at 31 Mar 2018	Budget 2018/19	April 2018	May 2018	June 2018	First quarter	July 2018	Second quarter	Total spent to date	% of budget
<i>Village Maintenance continued</i>											
4612	Plot 173	247.50	175.00				0.00		0.00	0.00	0.00%
4613	Mill Lane/Lime Street maint	57.75	200.00			8.50	8.50		0.00	8.50	4.25%
4614	War Memorial Maintenance	25.00	25.00				0.00		0.00	0.00	0.00%
TOTAL Village Maintenance		4,612.31	4,630.00	428.69	231.00	194.52	854.21	79.60	79.60	933.81	20.17%
Castle Street Toilets											
4701	Castle St Toilets Cleaning	3,240.00	3,465.00		278.00	275.00	553.00		0.00	553.00	15.96%
4702	Castle St Toilets Electricity	210.90	250.00	16.00	16.00	16.00	48.00	65.94	65.94	113.94	45.58%
4703	Castle St Car Park/Toilets Rates	635.00	650.00	703.10			703.10		0.00	703.10	108.17%
4704	Castle St Toilets Repairs	99.00	100.00				0.00		0.00	0.00	0.00%
4705	Castle St Toilets Water	430.57	440.00		196.25		196.25		0.00	196.25	44.60%
4706	Castle St Car Park maintenance	509.29	370.00			51.00	51.00	56.00	56.00	107.00	28.92%
4709	Castle St toilets/car park misc	334.91	0.00			232.18	232.18		0.00	232.18	**
TOTAL Castle Street Toilets		5,459.67	5,275.00	719.10	490.25	574.18	1,783.53	121.94	121.94	1,905.47	36.12%
Grants											
4801	Miscellaneous Grants	800.00	3,726.67				0.00		0.00	0.00	0.00%
4803	Playing Field	2,441.80	373.33		373.33		373.33		0.00	373.33	100.00%
4805	Village Hall	1,775.00	0.00				0.00		0.00	0.00	**
TOTAL Grants		5,016.80	4,100.00	0.00	373.33	0.00	373.33	0.00	0.00	373.33	9.11%
515	VAT Paid	2,996.04	0.00	88.24	85.81	71.84	245.89	26.60	26.60	272.49	**
Total Expenditure A/cs For Year		69,170.61	55,520.00	4,501.69	5,446.35	5,444.50	15,392.54	369.64	369.64	15,762.18	28.39%
Income		60,790.54	51,083.00	24,467.01	364.06	32.22	24,863.29	360.01	360.01	25,223.30	49.38%
Balance expenditure-income			4,437.00	-19,965.32	5,082.29	5,412.28	-9,470.75	9.63	9.63	-9,461.12	

Bank:	Current a/c	16,870.20
	Deposit a/c	29,084.57
	A/c no 3	148.34
	Total	46,103.11

Balance:	as at 1 Apr	36,641.99
	Plus: income	25,223.30
	Less: payments	15,762.18
	Total	46,103.11