

MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING
HELD ON MONDAY 11 NOVEMBER 2019 AT 7.00pm
IN THE VILLAGE HALL

Present: Parish Councillors John Roberts (Chairman)
 Kevin Ferriday
 Colin Falla
 Margaret Hogg
 Malcolm Reid
 Barbara Rich

In Attendance: Caro Slaymaker (Parish Clerk)
 District Cllr Julie Pay
 Eight members of the public

5460 Apologies

Apologies had been received from Cllr Pardoe who was ill and Cllr Jeanes who was engaged elsewhere. The absences were approved (proposed Cllr Rich, seconded Cllr Hogg).

5461 Declarations of Interest

Cllr Rich declared an interest in item 18(d) as PC Representative on the NSVHRG Committee.

5462 Public Session

A member of the public complained about parking in the village. The Chairman confirmed that the Parish Council has no powers of enforcement, it is a County Council power. If illegal parking caused a danger it could be a police matter. The Parish Council had been talking with SCC about more enforcement locally, and about improving the situation at the school. The Parish Council also reported cars that were dangerously parked, or those believed to be “fly-parked”.

With Council’s agreement, the Chairman would temporarily adjourn the meeting before the item on the Cricketer site to allow members of the public to comment.

5463 Minutes of Previous Meeting

With an amendment agreed at minute 5455(a), the Minutes of the Parish Council meeting held on 14 October were **approved** as a true record and signed by the Chairman

5464 District and County Liaison

Cllr Pay had been elected Chairman of the Audit and Standards Committee. She had also been appointed to the Parrett Drainage Board. She had also attended the Finance and Works committee meeting and has concerns about expenditure. In October she attended the SWAP Internal Audit conference.

The meeting was adjourned to allow members of the public to express their views on the following item.

5465 Planning Application

Planning Ref: 36/19/00016 – Cricketer Farm, Nether Stowey (revised scheme)

Proposal: Erection of 109 dwellings with access onto the A39, landscaping, parking, public open space and associated works

The Chairman reminded the meeting that this is a revision to the original scheme. The original application for outline permission was considered in April 2017, and the full application in July 2019. what has changed is that the granary building would be retained and converted to three houses, resulting in the reduction of one house. There were also small changes to the layout of the site near the granary and enhanced landscaping.

Members of the public asked about the number of houses, the Local Plan and the emerging neighbourhood plan, and the proposed estate management scheme. The Chairman confirmed that the new Local Plan required the Parish to accommodate 75 new houses in the period to 2032. Additionally the Parish had an affordable housing need of 29 houses, not all of which is met by this development. The Neighbourhood Plan was still in development. It was hoped that it would be adopted in early 2020, and Cllr Ferriday would report on progress later in the meeting. Until then it had no force in the planning process. He had contacted a number of Town and Parish Councils where Strongvox had previously developed sites and their own management companies maintained open spaces. This is because District Councils will not adopt green and open spaces. The Parish Council had not yet received details on this yet.

Standing Orders were resumed

Cllr Ferriday said that the conversion of the granary led to the loss of one affordable house, which he proposed the Council challenge in their response. In their previous response, the Council had questioned the validity of the traffic modelling used, which was out of date and did not take into account holiday traffic on the A39. He noted that Highways had also raised this.

Cllr Falla added that he believed the scheme was fractionally better, undesirable though 109 houses were, if it keeps more of the heritage setting, and the response should remain broadly the same as previously.

It was **agreed** the Chairman and Vice-Chairman would finalise the text of the response including the above points (all in favour).

Afternote: the final response was sent on 12 Nov and is appended to these minutes.

5466 Adoption of A39 Woodland

The County Council had not responded to the Clerk's request for information. It was **agreed** to consider this proposal at a later date, when the information required was available.

Cllr Pay left the meeting

5467 Financial Management

a) The Budget Report for the period to 8 November was **noted**.

b) Expenditure incurred since the Parish Council meeting on 14 October:

Date	Payee Name	Cheque	Amount	Transaction Details
8 Oct	BT Business	DDR	58.49	Office telephone and broadband
15 Oct	Santander	DDR	00.60	Charges on a/c 3
16 Oct	P J Addicott	DDR	350.00	Parish Office Rent
17 Oct	Office Payroll	122179-182	2,504.69	Office Payroll Oct 19
23 Oct	Smiths Of Derby	122183	1,118.40	Clock Tower Maintenance contract 5
28 Oct	K Sparkes	122184	133.25	Village Maintenance Aug–Oct 19
29 Oct	Clarity Copiers Ltd	122185	1,440.00	Copier for Office Min No 5447 Oct
1 Nov	GWB Services Ltd	122186	808.00	Village Maintenance Sept 19
1 Nov	EDF Energy	DDR	15.00	Public Toilets electricity
3 Nov	EDF Energy	DDR	50.00	Office Electricity
3 Nov	E Martin Computer Services	DDR	28.34	Website Maintenance Contract
4 Nov	EDF Energy	DDR	8.00	Clock Tower electricity
7 Nov	Clarity Copiers Ltd	122187	356.42	Printing Charges (old copier)
8 Nov	BT Business	DDR	58.07	Office Telephone & Broadband

Date	Payee Name	Cheque	Amount	Transaction Details
8 Nov	NS Village Hall & Rec Ground	122188	25.00	Hire of club rm 14 th October 19
8 Nov	Sedgemoor DC	122189	320.75	Bin service, playing field + cemetery
		Total	£7,275.01	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Ferriday, seconded Cllr Reid).

The bank reconciliations had been circulated. The had carried out the bank and voucher check and was satisfied that

5468 Highways

The Safety Audit of the Safety Improvement project at Lime Street had been carried out on 14 October. There were no issues raised, however the Project Manager had confirmed in his covering note that they would investigate the Council's complaint about the misplaced bollard.

Cllr Reid reported developing potholes in Jacksons Lane which the Clerk would report. The Clerk had also reported (again) the blocked drain at the St Mary Street/A39 junction, and missing/damaged name plates at Castle Street/Mount Road/South lane crossroads

5469 Reports

a) Chairman's Report

The Chairman had attended the Remembrance Service and laid a wreath on behalf of the Parish Council. It had gone well, only slightly marred by a vehicle parked on the Cross.

He and the Clerk had had a meeting with Lee Martin Scull, the new Housing Officer at SHAL.

As members were aware, Castle Stores was closing at the end of the month. It was sad, but understandable. He proposed sending a letter of thanks to the proprietors for their service to the community. All in favour.

He had been in touch with Alyn Jones, Somerset County Council about their new project for planting wild flowers on highways verges, with a view to working together. Mr Jones had undertaken to pass on our interest to the project team.

b) Clerks Report

The Clerk had received confirmation that Sedgemoor DC had supported the Parish Council's objection to the removal of the public telephone on The Cross.

She had written again to the owner of the tree at Wilsons Close which is overhanging the road and pavement. There had been no response, and she proposed that the matter is referred to Highways, as the authority with powers of enforcement, to take the matter further.

Wessex Water had served a notice that there was a leak under the building. She had passed it on to the landlord. The repairs may mean the temporary closure of the Parish Office.

c) Members Reports

Neighbourhood Plan: Cllr Ferriday reported that the R14 consultation period had now ended. He had had 25 responses from individuals and statutory organisations, including three from developers. Responses would be considered and the plan modified where relevant and appropriate. He and the Clerk had met with Stuart Todd to discuss revisions and next steps. There were a number of necessary documents to finalise and he aimed to make the formal submission to Sedgemoor before Christmas. After that the revised plan would be sent to those who had responded to the previous consultation, and then Independent Examination who could recommend further modifications. Finally there would be a parish referendum, and, subject to the result, could then be adopted by Sedgemoor DC, hopefully by the end of March.

Hinkley Point: Cllr Reid reported that the ILW store had been completed. No decision had yet been made about moving waste from other sites. Nor had it been decided whether to appeal against SCC's refusal to grant planning consent to import and store ILW at Hinkley Point.

Stowey Walking: Their meeting coincided with the Parish Council meeting so Cllr Falla would report next month when he had seen the minutes.

Active Living: (Cllr Hogg) Nigel Phillips had given a great talk to a well-attended meeting.

5470 Forthcoming Events

Meetings and events

Tues 19 Nov OR Thurs 28 Nov	Sedgemoor Planning Training	Bridgwater House	5.45	All
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Wed 20 Nov	NSUC meeting		7 pm	CS
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Thurs 21 Nov	Cluster meeting	BPS, Dingley Lane	7 pm	JR? CS?
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Thurs 21 Nov	Transport Forum	The Green Wembdon	6 pm	MR
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5471 Next Parish Council Meeting

The next meeting will be held on **Monday 9 December** at 7pm at Nether Stowey Village Hall at 7pm.

The meeting closed at 7.55 pm

Minute 5465 – Text of Planning application response

(Submitted to Sedgemoor District Council on 12 November)

At their meeting on 11 November Nether Stowey Parish Council resolved as follows:

Nether Stowey Parish Council welcomes the retention of the old Granary and its conversion to residential dwellings and the enhancements to the heritage setting of this site. This is in keeping with Policies S2, S4 and D16 of the Local Plan and Objective 1 of the emerging Neighbourhood Plan

On their original comments the Parish Council questioned the projected traffic figures provided by the Developer and now note that Somerset Highways have also commented that the model employed did not provide an accurate estimate of traffic figures. The Parish Council would welcome a revised traffic impact assessment Which reflects the true picture of traffic including *inter alia* the lack of bus service, holiday traffic so as to fully understand the amount and impact of additional traffic generated by this development.

The Parish Council note the reduction in the overall number of dwellings in the development but are very disappointed that this reduction is at the loss of x1 Affordable House at a time when there is an identified requirement for 29 Affordable Houses in the Parish. The Parish Council objects that the reduction of dwellings has been attained by the reduction of affordable housing.

[ends]

Budget Report as at 8 November 2019

Income

Code	Account	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Oct 2019	Nov 2019	Third quarter	Fourth quarter	Total spent to date	% received
1002	Allotment Rental	100.00	100.00	0.00	0.00			0.00	0.00	0.00	0.0%
1003	Council Tax Grant	1,214.00	0.00	0.00	0.00			0.00	0.00	0.00	**
1004	Bank Interest	160.08	85.00	0.03	0.03	0.01		0.01	0.00	0.07	0.1%
1005	Comm Infrastructure Levy	0.00	0.00	0.00	0.00	2,483.62		2,483.62	0.00	2,483.62	**
1006	Cemetery Income	2,420.00	1,500.00	360.00	545.00			0.00	0.00	905.00	60.3%
1009	Miscellaneous Grants	0.00	-	0.00	1,979.00			0.00	0.00	1,979.00	**
1012	Printing & Copying receipts	320.36	225.00	161.43	45.95	35.70		35.70	0.00	245.58	109.1%
1999	Misc Receipts	0.00	-	0.00	0.00			0.00	0.00	0.00	**
115	VAT Refunds	2,687.53	-	0.00	485.50	595.65		595.65	0.00	1,081.15	**
1011	Precept	47,720.00	53,059.00	26,529.50	26,529.50			0.00	0.00	53,059.00	100.0%
Total	Income for Year	54,621.97	54,969.00	27,050.96	29,584.98	3,114.98	0.00	3,114.98	0.00	59,753.42	108.7%

Expenditure

Code	Account	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Oct 2019	Nov 2019	Third quarter	Fourth quarter	Total spent to date	% received
Parish Office											
4101	Office Rent, rates + supplies	3,437.73	4,115.00	1,050.00	1,050.96	350.00		350.00	0.00	2,450.96	59.6%
4102	Office utilities	0.00	3,280.00	15.84	140.88	50.00	50.00	100.00	0.00	256.72	7.8%
4103	Postage	65.70	55.00	0.00	37.68	1.90		1.90	0.00	39.58	72.0%
4104	Stationery + equipment	98.67	250.00	71.65	62.49			0.00	0.00	134.14	53.7%
4105	Telephone & Internet	512.60	552.00	130.74	148.98	48.74	48.37	97.13	0.00	376.85	68.3%
4106	Website + IT costs	565.76	628.00	70.86	221.86	23.62	23.62	23.62	0.00	339.96	54.1%
4108	Printing costs	422.13	650.00	136.73	174.42		297.02	297.02	0.00	608.17	93.6%
4109	Office Miscellaneous	27.40	-	40.00	0.00	1,200.00		1,200.00	0.00	1,240.00	**
TOTAL	Parish Office	5,129.99	9,530.00	1,515.82	1,837.27	1,674.26	419.03	2,093.29	0.00	5,446.38	57.1%
Staff Costs											
4201	Salaries	29,182.60	30,086.00	6,962.55	8,065.59	2,504.69		2,504.69	0.00	17,532.83	58.3%
4202	Staff travel and expenses	73.06	60.00	0.00	0.00			0.00	0.00	0.00	0.0%
4203	Staff Training	105.00	50.00	0.00	0.00			0.00	0.00	0.00	0.0%
TOTAL	Staff Costs	29,360.66	30,196.00	6,962.55	8,065.59	2,504.69	0.00	2,504.69	0.00	17,532.83	58.1%

Code	Account	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Oct 2019	Nov 2019	Third quarter	Fourth quarter	Total spent to date	% received
Administration & Finance											
4301	Audit Fees	625.00	625.00	285.00	300.00			0.00	0.00	585.00	93.6%
4302	Bank charges	9.70	5.00	3.80	1.90	0.60		0.60	0.00	6.30	126.0%
4303	Chairman's Honorarium	250.00	250.00	250.00	0.00			0.00	0.00	250.00	100.0%
4304	Councillors' Expenses + Training	53.20	-	81.60	0.60			0.00	0.00	82.20	**
4306	Elections	0.00	-	100.00	0.00			0.00	0.00	100.00	**
4307	Insurance	1,167.92	1,200.00	1,182.34	0.00			0.00	0.00	1,182.34	98.5%
4308	Statutory Fees	35.00	35.00	0.00	0.00	35.00		35.00	0.00	35.00	100.0%
4309	Subscriptions	563.99	615.00	5.00	376.06			0.00	0.00	381.06	62.0%
4310	Village Hall Hire	280.50	320.00	81.00	106.00	25.00	25.00	50.00	0.00	237.00	74.1%
4313	Legal Fees	5.00	-	650.00	0.00			0.00	0.00	650.00	**
TOTAL	Administration & Finance	2,990.31	3,050.00	2,638.74	784.56	60.60	0.00	60.60	0.00	3,508.90	115.0%
Cemetery											
4402	Cemetery Rates	166.45	170.00	187.30	0.00			0.00	0.00	187.30	110.2%
4403	Maintenance + bins	3,488.76	3,236.00	892.50	962.50		431.38	431.38	0.00	2,286.38	70.6%
TOTAL	Cemetery	3,655.21	3,406.00	1,079.80	962.50	0.00	350.00	0.00	0.00	2,473.68	72.6%
Community Services											
4501	Christmas Tree & Lights	50.00	50.00	0.00	0.00			0.00	0.00	0.00	0.0%
4502	Allotment	100.00	100.00	0.00	0.00			0.00	0.00	0.00	0.0%
TOTAL	Community Services	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Neighbourhood Plan											
4521	Neighbourhood Plan Grant	967.41	-	0.00	0.00			0.00	0.00	0.00	0.0%
TOTAL	Neighbourhood Plan	967.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Village Maintenance											
4601	A39 Verge	952.00	720.00	227.50	175.00		105.00	105.00	0.00	507.50	70.5%
4602	Clock Tower Maintenance	306.24	285.00	0.00	0.00	932.00		932.00	0.00	932.00	327.0%
4603	Clock Tower Electricity	442.28	350.00	108.33	107.32	8.00	8.00	16.00	0.00	231.65	66.2%
4604	General Maintenance	387.06	250.00	0.00	32.00	2.00		2.00	0.00	34.00	13.6%
4605	The Cross, Gaol and WM	139.25	150.00	116.83	33.75	37.50		37.50	0.00	188.08	125.4%
4606	Palmer's Path	485.50	450.00	70.00	116.25	33.75	35.00	68.75	0.00	255.00	56.7%
4607	Public Seating	771.00	250.00	39.59	300.00			0.00	0.00	339.59	135.8%

Code	Account	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Oct 2019	Nov 2019	Third quarter	Fourth quarter	Total spent to date	% received
Village Maintenance (continued)											
4608	Public Footpaths	63.20	30.00	0.00	0.00			0.00	0.00	0.00	0.0%
4609	Dog Bins	1,435.20	1,470.00	348.40	534.30		185.90	185.90	0.00	1,068.60	72.7%
4610	Coleridge Road	195.50	160.00	70.00	105.00		35.00	35.00	0.00	210.00	131.2%
4612	Plot 173	340.00	175.00	0.00	0.00			0.00	0.00	0.00	0.0%
4613	Mill Lane/Lime Street maint	654.50	200.00	0.00	280.00			0.00	0.00	280.00	140.0%
4615	Lime Street Project +AONB	0.00	-	94.24	0.00			0.00	0.00	94.24	**
TOTAL	Village Maintenance	6,171.73	4,490.00	1,074.89	1,683.62	1,013.25	183.00	1,196.25	0.00	4,140.66	92.2%
Castle St Toilets + Car Park											
4701	Castle St Toilets Cleaning	3,303.00	3,420.00	566.00	849.00		283.00	283.00	0.00	1,698.00	49.7%
4702	Castle St Toilets Electricity	178.76	265.00	45.00	41.44	15.00	15.00	30.00	0.00	116.44	43.9%
4703	Castle St Car Park Rates	703.10	705.00	785.60	0.00			0.00	0.00	785.60	111.4%
4704	Castle St Toilets Repairs	17.00	100.00	0.00	0.00			0.00	0.00	0.00	0.0%
4705	Castle St Toilets Water	420.65	420.00	188.24	0.00			0.00	0.00	188.24	44.8%
4706	Castle St Car Park maint	395.75	400.00	0.00	118.75	60.00		60.00	0.00	178.75	44.7%
TOTAL	Castle St Toilets + Car Park	5,250.44	5,310.00	1,584.84	1,009.19	75.00	298.00	373.00	0.00	2,967.03	55.9%
Grants											
4801	Grants Pool	367.20	3,506.00	0.00	63.98			0.00	0.00	63.98	1.8%
4802	NS Rec Grd + Village Hall	3,600.00	594.00	0.00	0.00	594.00		594.00	0.00	594.00	100.0%
4803	Library	0.00	0.00	1,200.00	0.00			0.00	0.00	1,200.00	**
TOTAL	Grants	3,967.20	4,100.00	1,200.00	63.98	594.00	0.00	594.00	0.00	1,857.98	45.3%
VAT Account											
515	VAT Paid	983.61	0.00	358.95	306.38	440.87	127.27	568.14	0.00	1,233.47	**
Total	Expenditure	58,626.56	60,232.00	16,415.59	14,713.09	6,362.67	1,323.83	7,686.50	0.00	39,160.93	65.0%
Total	Income	54,621.97	54,969.00	27,050.96	29,584.98	3,114.98	0.00	3,114.98	0.00	59,750.92	108.7%
Balance	expenditure-income	-4,004.59	5,263.00	-10,635.37	-14,871.89	3,247.69	1,323.83	4,571.52	0.00	20,592.49	