

**MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING**  
**HELD ON MONDAY 11 MAY 2020 AT 7.00pm**  
**(HELD REMOTELY BY ZOOM)**

Present: Parish Councillors                      John Roberts (Chairman)  
   Colin Falla  
   Kevin Ferriday  
   Malcolm Reid  
   Barbara Rich

In Attendance: Caro Slaymaker (Parish Clerk)  
   Cllr Julie Pay (Sedgemoor DC)  
   Four members of the public

**5524 Apologies**

Apologies were received from Cllrs Pardoe and Jeanes who were both working. Their absences were **approved**. Cllr Caswell was inadvertently left in the virtual waiting room.

**5525 Declarations of Interest**

Cllr Rich declared an interest in the NS Village Hall and Recreation Ground.

**5526 Virtual Meeting Protocol**

It was agreed to move this item forward from its position on the agenda. The Protocol was **adopted** (proposed Cllr Rich, seconded Cllr Reid).

**5527 Public Session**

A resident raised a number of concerns he had in connection with the Village Hall's planning application (see minute no 5530).

**5528 Minutes of Previous Meeting**

The Minutes of the Parish Council meeting held on 9 March were **approved** as a true record (proposed Cllr Rich, seconded Cllr Ferriday). The Chairman subsequently sent a signed copy of the Minutes to the Clerk.

**5529 Business Continuity Motion**

The Motion was carried, to take effect from 11 May for a period of two months, to be renewed if required at the July meeting (proposed Cllr Roberts, seconded Cllr Ferriday).

It was **agreed** that the office should remain closed and staff would continue to work at home until Government advice changed.

**5530 Planning Application**

*Cllr Rich was muted for this item*

**Planning Ref: 36/20/00003 – Nether Stowey Village Hall, Lime Street, Nether Stowey**

**Proposal:** Demolition of existing village hall and erection of three dwellings

Although there was agreement that the current Hall is no longer fit for purpose and for the CIO's work to provide a new community facility, the Council felt that the parish had not really been consulted on this aspect of the project and that the proposal was not in accordance with the emerging Neighbourhood Plan.

It was **agreed** the Chairman and Vice-Chairman would finalise the text of the response based on the discussion (proposed Cllr Roberts, seconded Cllr Reid).

*Afternote: the final response was sent on 14 May and is appended to these minutes.*

**5531 End of Financial Year and Audit 2019/20**

a) Expenditure incurred since the Parish Council meeting on 9 March and 31 March:

Date	Payee Name	Cheque	Amount	Transaction Details
9 Mar	GWB Services Ltd	122232	755.50	Village maintenance Feb
10 Mar	NS VH+RG	122233	50.00	Hire of Club rm 10 Feb and 9 Mar
10 Mar	Stowey Walking	122234	50.00	Stowey Walking Grant Auth 9 Mar min 5517
10 Mar	BT Business	DDR	58.72	Office Telephone & Broadband
14 Mar	Microsoft	DDR	4.56	Microsoft OneDrive subscription
15 Mar	Santander	DDR	0.30	Charges on a/c 3
16 Mar	P J Addicott	DDR	350.00	Office rent March 2020
17 Mar	Office payroll	122236-39	2,504.69	Staff payroll March 2020
18 Mar	Sedgemoor DC	122241	320.75	Cemetery / Playing Field bins Jan-Mar 20
18 Mar	Norton	DDR	89.99	Norton 360 subscription (error, refunded)
19 Mar	W H Smiths	CARD	12.76	ID Card Holders
26 Mar	GWB Services Ltd	122235	703.00	Village Maintenance March
26 Mar	K Sparkes	122242	26.25	Village Maintenance Feb
26 Mar	Sedgemoor DC	122243	2,112.91	Parish Office rates
<b>Total</b>			<b>£7,039.43</b>	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Rich, seconded Cllr Ferriday).

- b) The Budget and Reserve Reports for the year to 31 March were **noted**.
- c) The Clerk had circulated the bank reconciliations to 31 March, which would be signed by the Chairman.
- d) The accounts had been passed to MJ Dodden & Co for internal audit. They had undertaken to report by 30 June in time for consideration at the meeting scheduled for 13 July. The deadline for submission for External Audit was 31 July.

**5532 Financial Management (Current Year)**

a) The Budget Reports for the year to 8 May was **noted**.

b) Expenditure incurred since 1 April:

Date	Payee Name	Cheque	Amount	Transaction Details
1 Apr	Sedgemoor DC	DDR	798.40	Car Park Rates
1 Apr	E Martin Computers	DDR	28.34	Website contract
1 Apr	EDF Energy	DDR	16.00	Public Toilets electricity
3 Apr	EDF Energy	DDR	77.00	Office electricity
6 Apr	EDF Energy	DDR	9.00	Clock Tower electricity
6 Apr	Sedgemoor DC	DDR	192.65	Public Toilets rates
6 Apr	Sedgemoor DC	DDR	53.85	Cemetery rates
8 Apr	BT Business	DDR	58.67	Office phone/broadband
14 Apr	Microsoft	card	4.56	Microsoft OneDrive
15 Apr	Santander	DDR	1.70	Bank charges a/c 3

15 Apr	EDF Energy	122244	88.59	Clock Tower UMS supply
15 Apr	P J Addicott	SO	350.00	Office rent
18 Apr	various	122245-48	2,535.71	Office payroll April 2020
1 May	EDF Energy	DDR	16.00	Public Toilets electricity
1 May	E Martin Computers	DDR	28.34	Website contract
4 May	EDF Energy	DDR	77.00	Office electricity
4 May	Zoom	card	14.39	Zoom meeting hosting service
4 May	EDF Energy	DDR	9.00	Clock Tower electricity
5 May	Zurich Municipal	122249	1,197.18	Parish Council Insurance 2020/21
5 May	Sainsburys	card	52.00	Printer cartridges
10 May	Sedgemoor DC	DDR	220.50	Office rates
10 May	Sedgemoor DC	DDR	188.00	Public Toilets rates
10 May	Sedgemoor DC	DDR	55.00	Cemetery rates
10 May	BT Business	DDR	59.27	Office phone/broadband
<b>Total</b>			<b>£ 6,131.15</b>	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Rich, seconded Cllr Ferriday).

- c) The bank reconciliation of the Current Account had been carried out by the Clerk and circulated. Other statements had not been received.

### **5533 District Council report**

Cllr Pay reported that Sedgemoor were about to start holding virtual meetings. She was available should help be required.

### **5534 Reports**

#### **a) Chairman's Report**

The Clerk had set up a group of 30 volunteers. Their primary work was for the Medical Centre who used them as needed. There had been a few other requests for help at the beginning, but none for a couple of weeks. The emergency number remained available for anyone who needed help or advice. The Chairman thanked all who had signed up to help, and passed on the Medical Centre's thanks to the village as their co-operation had helped reduce the burden on staff.

#### **b) Members Reports**

NS Village Hall and Recreation Ground: Cllr Rich reported that at the on-set of 'lock-down' the Village Hall was closed and as a requirement of insurance is checked on a weekly basis. Bills (electric, water, green bin, grass cutting) continue to be paid and a COVID-19 Business grant of £10,000 has been received from Sedgemoor District Council.

The MUGA courts on the recreation ground were also closed but they continue to pay the bills on this facility. There had been a number of comments on the NextDoor site, thanking the committee for keeping the grass maintained.

The accounts for year ended 31 March 2020 had been started (thanks to Judith Greig) and show a small surplus for both facilities. Progress continues on the Stowey Centre Project.

Neighbourhood Plan: Cllr Ferriday reported that the Plan was now in the Regulation 16 phase, for final scrutiny before Inspection. It was not known when that would take place.

Hinkley Point: Cllr Reid had been unable to join the online Transport Forum meeting owing to illness. He expected to join the online Community Forum meeting on 14 May.

**5535      Next Parish Council Meeting**

The next meeting will be held on **Monday 8 June**. It was expected that the meeting would be again held online.

The meeting closed at 8.20 pm

**Planning Application 36/20/00003 – Village Hall** – response sent on 14 May 2020

Nether Stowey Parish Council considered this application at their meeting on 11 May and comment as follows:

The emerging Nether Stowey Neighbourhood Plan (section 7.2) identify a number of village services as being of value to the community, including the Village Hall. The Parish Council need assurance that all facilities provided by the current Hall will be provided by the new and replacement Community Centre.

In addition, Neighbourhood Plan Policy C1 seeks to protect Community Building and Amenities and that “Proposers of development are encouraged to engage with the local community and Parish Council at the earliest opportunity to help ensure that any proposals take into account both this plan’s aims and objectives, the needs of users and the views of the local community”.

The Parish Council feel that more engagement with residents is required to ensure support for the proposed replacement building and the demolition of the existing building which appears to have had little discussion within the village.

It is the opinion of the Parish Council that given the size and location of the site, the proposed dwellings are an over-development and best use is not being made of a unique in-fill opportunity.

The Parish Council also feel that the proposed development at the Cricketer Farm site delivers sufficient 3 and 4 bedroom houses and that it would prefer the replacement housing being proposed on the Village Hall site to be more suitable for single occupancy as outlined in the Neighbourhood Plan:

- Policy H3 - "However, where feasible and viable, an increase in the number of smaller dwellings to meet locally identified needs would be welcomed"
- Housing Objective – “We want to ensure that this new or additional housing is of high-quality design, small in scale for small family homes, starter homes and especially, in recognition of our elderly population, people wishing to downsize, and preferably provided by infill development (but not infilling the gaps and local green spaces identified in this plan)”

The Parish Council notes that the application for bungalows and request that it is a condition that the habitable space is limited to single-storey only, rather than “chalet-style” or similar, to avoid any overbearing impact.

The Parish Council would also wish to draw the attention of the Planning Officer to the following issues which need to be addressed:

- a) The site layout must be such as to ensure that it does not adversely affect the access lane which leads to nearby properties, including adequate space for larger vehicles such as removals/delivery lorries
- b) It should be noted that the drains are shared with the neighbouring property and the drainage plan must accommodate this and allow for uninterrupted service during construction.
- c) The detailed design includes a retaining wall to mitigate the difference in ground levels between the site and the neighbouring property (Afallon).

## Final Budget Report at 31 March 2020

Income	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Third quarter	Jan 2020	Feb 2020	Mar 2020	Fourth quarter	Total income to date	% of budget
1002 Allotment Rental	100.00	100.00	0.00	0.00	100.00	-	-	-	0.00	100.00	100.0%
1003 Council Tax Grant	1,214.00	0.00	0.00	0.00	0.00	-	-	-	0.00	0.00	**
1004 Bank Interest	160.08	89.00	0.03	0.03	0.01	157.25	0.01	0.01	157.27	157.34	176.8%
1005 Comm Infrastructure Levy	0.00	0.00	0.00	0.00	2,483.62	-	-	-	0.00	2,483.62	0.0%
1006 Cemetery Income	2,420.00	1,500.00	360.00	545.00	340.00	95.00	-	120.00	215.00	1,460.00	97.3%
1009 Miscellaneous Grants	0.00	-	0.00	1,979.00	0.00	-	-	280.00	280.00	2,259.00	**
1011 Precept	47,720.00	53,059.00	26,529.50	26,529.50	0.00	0.00	0.00	0.00	0.00	53,059.00	100.0%
1012 Printing & Copying receipts	320.36	375.00	161.43	45.95	95.45	32.00	21.61	18.22	71.83	374.66	99.9%
1999 Misc Receipts	0.00	-	0.00	0.00	0.00	-	-	-	0.00	0.00	**
115 VAT Refunds	2,687.53	-	0.00	485.50	595.65	0.00	0.00	0.00	0.00	1,081.15	**
<b>Total Income for Year</b>	<b>54,621.97</b>	<b>55,123.00</b>	<b>27,050.96</b>	<b>29,584.98</b>	<b>3,614.73</b>	<b>284.25</b>	<b>21.62</b>	<b>418.23</b>	<b>724.10</b>	<b>60,974.77</b>	<b>110.6%</b>

Expenditure	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Third quarter	Jan 2020	Feb 2020	Mar 2020	Fourth quarter	Total spent to date	% of budget
<b>Parish Office</b>											
4101 Office Rent + supplies	3,437.73	3,887.00	1,050.00	1,050.96	1,053.33	350.00	355.81	27.00	732.81	3,887.10	100.0%
4102 Office rates + utilities	0.00	2,695.00	15.84	140.88	150.00	121.69	77.00	2,189.91	2,388.60	2,695.32	100.0%
4103 Postage	65.70	91.00	0.00	37.68	16.54	0.00	0.00	37.68	37.68	91.90	101.0%
4104 Stationery + equipment	98.67	160.00	71.65	62.49	68.03	0.00	0.00	-42.75	-42.75	159.42	99.6%
4105 Telephone & Internet	512.60	571.00	130.74	148.98	145.71	48.64	48.39	48.93	145.96	571.39	100.1%
4106 Website + IT costs	565.76	575.00	70.86	221.86	140.86	90.28	23.62	27.42	141.32	574.90	100.0%
4107 Books and publications	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
4108 Printing costs	422.13	390.00	136.73	174.42	297.02	0.00	132.18	-349.94	-217.76	390.41	100.1%
4109 Office Miscellaneous	27.40	1,268.00	40.00	0.00	1,200.00	0.00	27.98	0.00	27.98	1,267.98	100.0%
<b>TOTAL Parish Office</b>	<b>5,129.99</b>	<b>9,637.00</b>	<b>1,515.82</b>	<b>1,837.27</b>	<b>3,071.49</b>	<b>610.61</b>	<b>664.98</b>	<b>1,938.25</b>	<b>3,213.84</b>	<b>9,638.42</b>	<b>100.0%</b>
<b>Staff Costs</b>											
4201 Salaries	29,182.60	30,077.00	6,962.55	8,065.59	7,514.07	2,504.69	2,504.69	2,504.69	7,514.07	30,056.28	99.9%
4202 Staff travel and expenses	73.06	69.00	0.00	0.00	69.13	0.00	0.00	0.00	0.00	69.13	100.2%
4203 Staff Training	105.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Staff Costs</b>	<b>29,360.66</b>	<b>30,196.00</b>	<b>6,962.55</b>	<b>8,065.59</b>	<b>7,583.20</b>	<b>2,504.69</b>	<b>2,504.69</b>	<b>2,504.69</b>	<b>7,514.07</b>	<b>30,125.41</b>	<b>99.8%</b>

Expenditure	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Third quarter	Jan 2020	Feb 2020	Mar 2020	Fourth quarter	Total spent to date	% of budget
<b>Administration &amp; Finance</b>											
4301 Audit Fees	625.00	585.00	285.00	300.00	0.00	0.00	0.00	0.00	0.00	585.00	100.0%
4302 Bank charges	9.70	9.00	3.80	1.90	0.60	0.60	1.40	0.30	2.30	8.60	95.6%
4303 Chairman's Honorarium	250.00	250.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	100.0%
4304 C/llrs' Expenses/training	53.20	16.00	81.60	0.60	18.00	0.00	0.00	0.00	0.00	100.20	626.3%
4306 Elections	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.0%
4307 Insurance	1,167.92	1,182.00	1,182.34	0.00	0.00	0.00	0.00	0.00	0.00	1,182.34	100.0%
4308 Statutory Fees	35.00	35.00	0.00	0.00	35.00	0.00	0.00	0.00	0.00	35.00	100.0%
4309 Subscriptions	563.99	615.00	5.00	376.06	180.00	0.00	0.00	0.00	0.00	561.06	91.2%
4310 Village Hall Hire	280.50	362.00	81.00	106.00	75.00	25.00	25.00	50.00	100.00	362.00	100.0%
4311 Wayleaves	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
4313 Legal Fees	5.00	-	650.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	**
<b>TOTAL Admin &amp; Finance</b>	<b>2,990.31</b>	<b>3,154.00</b>	<b>2,638.74</b>	<b>784.56</b>	<b>308.60</b>	<b>25.60</b>	<b>26.40</b>	<b>50.30</b>	<b>102.30</b>	<b>3,834.20</b>	<b>121.6%</b>
<b>Cemetery</b>											
4402 Cemetery Rates	166.45	187.00	187.30	0.00	0.00	0.00	0.00	0.00	0.00	187.30	100.16%
4403 Maintenance + bins	3,488.76	3,523.00	892.50	962.50	816.38	17.50	52.50	781.38	851.38	3,522.76	99.99%
<b>TOTAL Cemetery</b>	<b>3,655.21</b>	<b>3,710.00</b>	<b>1,079.80</b>	<b>962.50</b>	<b>816.38</b>	<b>17.50</b>	<b>52.50</b>	<b>781.38</b>	<b>851.38</b>	<b>3,710.06</b>	<b>100.00%</b>
<b>Community Services</b>											
4501 Christmas Tree & Lights	50.00	60.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	60.00	100.00%
4502 Allotment	100.00	100.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00	100.00	100.00%
<b>TOTAL Community Services</b>	<b>150.00</b>	<b>171.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60.00</b>	<b>100.00</b>	<b>0.00</b>	<b>10.63</b>	<b>110.63</b>	<b>170.63</b>	<b>99.78%</b>
<b>Neighbourhood Plan</b>											
4520 Neighbourhood Plan	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
4521 Neighbourhood Plan Grant	967.41	-	0.00	0.00	0.00	0.00	0.00	392.69	392.69	392.69	**
<b>TOTAL Neighbourhood Plan</b>	<b>967.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>392.69</b>	<b>392.69</b>	<b>392.69</b>	<b>**</b>
<b>Village Maintenance</b>											
4601 A39 Verge	952.00	735.00	227.50	175.00	157.50	0.00	0.00	175.00	175.00	735.00	100.00%
4602 Clock Tower Maintenance	306.24	967.00	0.00	0.00	932.00	0.00	0.00	0.00	0.00	932.00	96.38%
4603 Clock Tower Electricity	442.28	345.00	108.33	107.32	4.38	106.22	9.00	9.00	124.22	344.25	99.78%
4604 General Maintenance	387.06	216.00	0.00	32.00	2.00	164.30	122.50	-105.00	181.80	215.80	99.91%
4605 The Cross, Gaol and WM	139.25	150.00	116.83	33.75	55.00	36.25	0.00	7.50	43.75	249.33	166.22%
4606 Palmers Path	485.50	450.00	70.00	116.25	86.25	90.00	0.00	345.00	435.00	707.50	157.22%

Expenditure	Outturn at 31 Mar 2019	Budget 2019/20	First quarter	Second quarter	Third quarter	Jan 2020	Feb 2020	Mar 2020	Fourth quarter	Total spent to date	% of budget
<b>Village Maintenance (continued)</b>											
4607 Public Seating	771.00	-	39.59	300.00	0.00	0.00	0.00	0.00	0.00	339.59	**
4608 Public Footpaths	63.20	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
4609 Dog Bins	1,435.20	1,440.00	348.40	534.30	185.90	185.90	0.00	185.90	371.80	1,440.40	100.03%
4610 Coleridge Road	195.50	227.00	70.00	105.00	35.00	0.00	0.00	17.50	17.50	227.50	100.22%
4611 Millennium Wood	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
4612 Plot 173	340.00	175.00	0.00	0.00	0.00	0.00	122.50	0.00	122.50	122.50	70.00%
4613 Mill Ln/Lime St maint	654.50	217.00	0.00	280.00	0.00	0.00	-130.76	67.50	-63.26	216.74	99.88%
4615 Lime Street Proj +AONB	0.00	-	94.24	0.00	0.00	0.00	130.76	55.00	185.76	280.00	**
<b>TOTAL Village Maintenance</b>	<b>6,171.73</b>	<b>4,922.00</b>	<b>1,074.89</b>	<b>1,683.62</b>	<b>1,458.03</b>	<b>582.67</b>	<b>254.00</b>	<b>757.40</b>	<b>1,594.07</b>	<b>5,810.61</b>	<b>118.05%</b>
<b>Castle St Toilets + Car Park</b>											
4701 Castle St Toilets Cleaning	3,303.00	3,420.00	566.00	849.00	849.00	283.00	283.00	496.00	1,062.00	3,326.00	97.25%
4702 Castle St Toilets Electricity	178.76	139.00	45.00	41.44	5.13	15.00	16.00	16.00	47.00	138.57	99.69%
4703 Castle St Car Park Rates	703.10	786.00	785.60	0.00	0.00	0.00	0.00	0.00	0.00	785.60	99.95%
4704 Castle St Toilets Repairs	17.00	131.00	0.00	0.00	0.00	0.00	96.25	35.00	131.25	131.25	100.19%
4705 Castle St Toilets Water	420.65	420.00	188.24	0.00	186.26	0.00	0.00	0.00	0.00	374.50	89.17%
4706 Castle St Car Park maint	395.75	400.00	0.00	118.75	130.00	97.50	0.00	11.25	108.75	357.50	89.38%
4709 Castle St miscellaneous	232.18	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
<b>TOTAL Castle St</b>	<b>5,250.44</b>	<b>5,296.00</b>	<b>1,584.84</b>	<b>1,009.19</b>	<b>1,170.39</b>	<b>395.50</b>	<b>395.25</b>	<b>558.25</b>	<b>1,349.00</b>	<b>5,113.42</b>	<b>96.55%</b>
<b>Grants</b>											
4801 Grants Pool	367.20	506.00	0.00	63.98	0.00	0.00	182.00	50.00	232.00	295.98	58.49%
4802 NS RG + VH	3,600.00	3,594.00	0.00	0.00	1,794.00	0.00	1,800.00	0.00	1,800.00	3,594.00	100.00%
4803 Library	0.00	1,200.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	100.00%
<b>TOTAL Grants</b>	<b>3,967.20</b>	<b>5,300.00</b>	<b>1,200.00</b>	<b>63.98</b>	<b>1,794.00</b>	<b>0.00</b>	<b>1,982.00</b>	<b>50.00</b>	<b>2,032.00</b>	<b>5,089.98</b>	<b>96.04%</b>
<b>CIL + Capital Expenditure</b>											
4901 Comm Infrastructure Levy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
<b>TOTAL CIL + Capital Expenditure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>**</b>
<b>VAT Account</b>											
515 VAT Paid	983.61	0.00	358.95	306.38	849.75	75.83	42.00	76.27	194.10	1,709.18	**
<b>Total Expenditure</b>	<b>58,626.56</b>	<b>62,232.00</b>	<b>16,415.59</b>	<b>14,713.09</b>	<b>17,111.84</b>	<b>4,312.40</b>	<b>5,921.82</b>	<b>7,119.86</b>	<b>17,354.08</b>	<b>65,594.60</b>	<b>105.14%</b>
<b>Total Income</b>	<b>54,621.97</b>	<b>54,969.00</b>	<b>27,050.96</b>	<b>29,584.98</b>	<b>3,614.73</b>	<b>284.25</b>	<b>21.62</b>	<b>418.23</b>	<b>724.10</b>	<b>60,974.77</b>	<b>110.62%</b>
<b>Balance expenditure-income</b>	<b>-4,004.59</b>	<b>7,263.00</b>	<b>-10,635.37</b>	<b>-14,871.89</b>	<b>13,497.11</b>	<b>4,028.15</b>	<b>5,900.20</b>	<b>6,701.63</b>	<b>16,629.98</b>	<b>-4,619.83</b>	



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**Balance sheet**

<b>Bank:</b>	Current a/c	9,277.12		<b>Balance:</b>	as at 1 Apr	32,637.40	
	Deposit a/c	18,401.83			Plus: income	60,974.77	
	A/c no 3	338.62	<b>= £ 28,017.57</b>		Less: payments	65,594.60	<b>= £ 28,017.57</b>

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## Budget Report at 8 May 2020

	Outturn at 31 Mar 2020	Budget 2020/21	April 2020	May 2020	First quarter	Total income to date	% Original budget
1002 Allotment Rental	100.00	100.00	-	-	0.00	0.00	0.0%
1004 Bank Interest	157.34	85.00	0.01	-	0.01	0.01	0.0%
1005 Comm Infrastructure Levy	2,483.62	0.00	-	-	0.00	0.00	0.0%
1006 Cemetery Income	1,460.00	1,500.00	-	-	0.00	0.00	0.0%
1009 Miscellaneous Grants	2,259.00	-	-	-	0.00	0.00	**
1011 Precept	53,059.00	58,379.00	29,189.50	-	29,189.50	29,189.50	50.0%
1012 Printing & Copying receipts	374.66	300.00	-	-	0.00	0.00	0.0%
1999 Misc Receipts	0.00	-	-	-	0.00	0.00	**
115 VAT Refunds	1,081.15	-	-	0.00	0.00	0.00	**
<b>Total Income for Year</b>	<b>60,974.77</b>	<b>60,364.00</b>	<b>29,189.51</b>	<b>0.00</b>	<b>29,189.51</b>	<b>29,189.51</b>	<b>48.4%</b>

	Outturn at 31 Mar 2020	Budget 2020/21	April 2020	May 2020	First quarter	Total spent to date	% Original budget
<b>Parish Office</b>							
4101 Office Rent, supplies	3,887.10	4,315.00	350.00	0.00	350.00	350.00	8.1%
4102 Office utilities + rates	2,695.32	3,280.00	77.00	77.00	154.00	154.00	4.7%
4103 Postage	91.90	55.00	0.00	0.00	0.00	0.00	0.0%
4104 Stationery + equipment	159.42	180.00	0.00	0.00	0.00	0.00	0.0%
4105 Telephone & Internet	571.39	535.00	48.89	49.39	98.28	98.28	18.4%
4106 Website + IT costs	574.90	642.00	27.42	23.62	51.04	51.04	8.0%
4108 Printing costs	390.41	650.00	0.00	43.33	43.33	43.33	6.7%
4109 Office Miscellaneous	1,267.98	50.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Parish Office</b>	<b>9,638.42</b>	<b>9,707.00</b>	<b>503.31</b>	<b>193.34</b>	<b>696.65</b>	<b>696.65</b>	<b>7.2%</b>
<b>Staff Costs</b>							
4201 Salaries	30,056.28	30,705.00	2,535.71	0.00	2,535.71	2,535.71	8.3%
4202 Staff travel and expenses	69.13	60.00	0.00	0.00	0.00	0.00	0.0%
4203 Staff Training	0.00	50.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Staff Costs</b>	<b>30,125.41</b>	<b>30,815.00</b>	<b>2,535.71</b>	<b>0.00</b>	<b>2,535.71</b>	<b>2,535.71</b>	<b>8.2%</b>

	Outturn at 31 Mar 2020	Budget 2020/21	April 2020	May 2020	First quarter	Total spent to date	% Original budget
<b>Administration &amp; Finance</b>							
4301 Audit Fees	585.00	585.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.0%
4302 Bank charges	8.60	10.00	1.70	0.00	<b>1.70</b>	<b>1.70</b>	17.0%
4303 Chairman's Honorarium	250.00	250.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.0%
4304 Councillors' Training + expenses	100.20	-	0.00	0.00	<b>0.00</b>	<b>0.00</b>	**
4306 Elections	100.00	235.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.0%
4307 Insurance	1,182.34	1,200.00	0.00	1,197.18	<b>1,197.18</b>	<b>1,197.18</b>	99.8%
4308 Statutory Fees	35.00	35.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.0%
4309 Subscriptions	561.06	615.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.0%
4310 Venue Hire / Virtual platform	362.00	375.00	0.00	11.99	<b>11.99</b>	<b>11.99</b>	3.2%
<b>TOTAL Admin &amp; Finance</b>	<b>3,834.20</b>	<b>3,305.00</b>	<b>1.70</b>	<b>1,209.17</b>	<b>1,210.87</b>	<b>1,210.87</b>	36.6%
<b>Cemetery</b>							
4402 Cemetery Rates	187.30	190.00	53.85	55.00	<b>108.85</b>	<b>108.85</b>	57.29%
4403 Maintenance + bins	3,522.76	3,400.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
<b>TOTAL Cemetery</b>	<b>3,710.06</b>	<b>3,590.00</b>	<b>53.85</b>	<b>55.00</b>	<b>108.85</b>	<b>108.85</b>	3.03%
<b>Community Services</b>							
4501 Christmas Tree & Lights	60.00	50.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
4502 Allotment	100.00	100.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
4507 Corona Comm Support	10.63	-	0.00	0.00	<b>0.00</b>	<b>0.00</b>	**
4508 Support for Tourism	0.00	250.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
<b>TOTAL Community Services</b>	<b>170.63</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0.00%
<b>Neighbourhood Plan</b>							
4521 Neighbourhood Plan Grant	392.69	-	0.00	0.00	<b>0.00</b>	<b>0.00</b>	**
<b>TOTAL Neighbourhood Plan</b>	<b>392.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	**
<b>Village Maintenance</b>							
4601 A39 Verge	735.00	720.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
4602 Clock Tower Maintenance	932.00	285.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
4603 Clock Tower Electricity	344.25	350.00	93.37	9.00	<b>102.37</b>	<b>102.37</b>	29.25%
4604 General Maintenance	215.80	200.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
4605 The Cross, Gaol and WM	249.33	150.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
4606 Palmers Path	707.50	450.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%
4607 Public Seating	339.59	250.00	0.00	0.00	<b>0.00</b>	<b>0.00</b>	0.00%

	Outturn at 31 Mar 2020	Budget 2020/21	April 2020	May 2020	First quarter	Total spent to date	% Original budget
<b>Village Maintenance continued</b>							
4608 Public Footpaths	0.00	25.00	0.00	0.00	0.00	0.00	0.00%
4609 Dog Bins	1,440.40	1,610.00	0.00	0.00	0.00	0.00	0.00%
4610 Coleridge Road	227.50	160.00	0.00	0.00	0.00	0.00	0.00%
4612 Plot 173	122.50	-	0.00	0.00	0.00	0.00	**
4613 Mill Ln/Lime St maint	216.74	200.00	0.00	0.00	0.00	0.00	0.00%
4615 Lime Street Proj +AONB grant	280.00	-	0.00	0.00	0.00	0.00	**
<b>TOTAL Village Maintenance</b>	<b>5,810.61</b>	<b>4,400.00</b>	<b>93.37</b>	<b>9.00</b>	<b>102.37</b>	<b>102.37</b>	2.33%
<b>Castle St Toilets + Car Park</b>							
4701 Castle St Toilets Cleaning	3,326.00	3,420.00	0.00	0.00	0.00	0.00	0.00%
4702 Castle St Toilets Electricity	138.57	200.00	16.00	16.00	32.00	32.00	16.00%
4703 Car Park Rates	785.60	790.00	798.40	0.00	798.40	798.40	101.06%
Public Toilets Rates	0.00	-	192.65	188.00	380.65	380.65	**
4704 Castle St Toilets Repairs	131.25	100.00	0.00	0.00	0.00	0.00	0.00%
4705 Castle St Toilets Water	374.50	390.00	0.00	0.00	0.00	0.00	0.00%
4706 Castle St Car Park maint	357.50	400.00	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL Castle St Toilets + Car Park</b>	<b>5,113.42</b>	<b>5,300.00</b>	<b>1,007.05</b>	<b>204.00</b>	<b>1,211.05</b>	<b>1,211.05</b>	22.85%
<b>Grants</b>							
4801 Grants Pool	295.98	3,600.00	0.00	0.00	0.00	0.00	0.00%
4802 NS Rec Grd + Village Hall	3,594.00	-	0.00	0.00	0.00	0.00	**
4803 Library	1,200.00	-	0.00	0.00	0.00	0.00	**
<b>TOTAL Grants</b>	<b>5,089.98</b>	<b>3,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0.00%
<b>VAT Account</b>							
515 VAT Paid	1,709.18	0.00	19.48	25.67	45.15	45.15	**
<b>Total Expenditure</b>	<b>65,594.60</b>	<b>61,117.00</b>	<b>4,214.47</b>	<b>1,696.18</b>	<b>5,910.65</b>	<b>5,910.65</b>	9.67%
<b>Total Income</b>	<b>60,974.77</b>	<b>60,364.00</b>	<b>29,189.51</b>	<b>0.00</b>	<b>29,189.51</b>	<b>29,189.51</b>	48.36%
<b>Balance expenditure-income</b>	<b>-4,619.83</b>	<b>753.00</b>	<b>-24,975.04</b>	<b>1,696.18</b>	<b>-23,278.86</b>	<b>23,278.86</b>	

**Balance sheet**

<b>Bank:</b>	Current a/c	32,628.62	<b>Balance:</b>	as at 1 Apr	28,017.57
	Deposit a/c	18,401.83		Plus: income	29,189.51
	A/c 3	265.98		Less: payments	5,910.65
		<b>= £ 51,296.43</b>			<b>= £ 51,296.43</b>

