



NETHER STOWEY PARISH COUNCIL

PARISH COUNCIL MEETING

Monday 12th October 2020 at 7pm

AGENDA

- 1. Apologies**
To approve the reasons for the absence of Parish Councillors
- 2. Declarations of Interest and Dispensations**
To receive declarations of Members' interests and dispensations in accordance with the Code of Conduct
- 3. Public Session**
Questions or issues raised with the Parish Council
- 4. Minutes of Previous Meeting**
To approve the minutes of the Parish Council meeting held on 7 September
- 5. District and County Council Liaison**
- 6. Parish Office**
To review arrangements for opening the office
- 7. Business Continuity Motion**
To consider the extension of the Motion for a further period
- 8. Grants**
 - a) *To consider a grant to the Wednesday Club*
 - b) *To consider a grant application by the Nether Stowey Village Hall and Recreation Ground*
- 9. Planning**
To consider the Parish Council response to the following Planning Applications:
 - a) 36/20/00017 – 12 St Mary Street, Nether Stowey
Proposal: Variation of Condition 2 of Planning Permission 36/18/00009 (Erection of two storey extension to outbuilding to provide garage parking and storage) to vary the approved plans to reflect a smaller scheme.
- 10. Christmas Tree**
To agree arrangements for a Christmas Tree
- 11. Consultation**
To agree a response to the Parks Development Survey
- 12. Financial Management**
 - a) *To receive the Budget Reports to 9 October*
 - b) *To approve expenditure incurred since 7 September*
 - c) *To note the most recent bank reconciliations*
- 13. Highways**
To note matters attended to or items requiring attention
- 14. Reports**
 - a) *Chairman's Report*
 - b) *Clerk's Report*
 - c) *To receive other reports from Members and as Parish Council Representatives on outside bodies*
- 15. Forthcoming Events**
- 16. Parish Council Meeting – Monday 9 November**



PARISH COUNCIL MEETINGS

CONTRIBUTIONS BY MEMBERS OF THE PUBLIC

(Updated to cover Virtual Meetings)

This note has been produced for the benefit of members of the public attending meetings of the Parish Council. It explains how and when members of the public may contribute to the meeting.

Parish Council meetings are open for the public to attend but are not public meetings. In order to facilitate contributions by members of the public there is a public session prior to the main part of the formal meeting. During the **public session**, members of the public are welcome to address the Council on any matter relating to the agenda or on any other matter that they would like the Parish Council to consider at a future date. It is helpful if you inform the Chairman or the Clerk beforehand of any matter you wish to raise, so that the Clerk can have to hand any necessary information.

At the end of the public participation session, the Chairman will resume the formal meeting under standing orders. **Members of the public are asked to respect the fact that this is a meeting to conduct Council business.** They are not permitted to enter into the debate of agenda items unless invited by the Chairman. In this case, he will temporarily adjourn the meeting to allow that person (only) to speak.

The conduct of Parish Council meetings are governed by the **Parish Council's Standing Orders** (14 October 2019) as updated by the **Virtual Meetings Protocol** (11 May 2020). These are available from the Clerk (by e-mail on request) or on the Council's website.

Public Session (Virtual Meeting Protocol S4)

1. The public are invited to observe the meeting. If they have a question to raise they have been asked to submit it in advance of the meeting. Such representations will be read out by the Clerk. A question shall not require a response at the meeting nor start a debate on the question. The Chairman may direct that a written or oral response be given at a later date.
2. When the agenda is produced it will include a link to the meeting and details of how to submit a question.
3. On arrival at the meeting they will be held in a waiting room. Members of the public will be muted by default and the Chairman will only unmute individuals who are invited to speak.
4. Where the Chairman allows members of the public to speak in a public session, public participation shall not exceed 10 minutes in total and a member of the public shall not speak for more than three minutes and may speak once only unless directed by the Chairman of the meeting.
5. Other than during any public session as in 4.4 above, members of the public will remain muted throughout. Any person obstructing the meeting or otherwise behaving improperly or offensively shall be asked to stop or removed to the waiting room for part or all of the remainder of the meeting.
6. Where the Council resolves to exclude the public from part or all of a meeting, the Chairman will make a statement to explain reasons for the public's exclusion. Where possible this part of the meeting will be held last at the end of the meeting on conclusion of the public business. All members of the public will be removed to the waiting room and will be reconnected if there is further public business to transact.