

Cannington and Minehead. There was no prospect of the route being run in the future unless it was subsidised by the County Council.

The Chairman said that he felt this area was taking an unfair share of the burden, since although other services were being rearranged, the only other losses were in Minehead. Action taken so far included:

- a) The chairman had written to Cllr David Fothergill, Cabinet member responsible for public transport expressing the Parish Council's concern and laying out the difficulties it would cause for Parishioners. The letter had been copied to District Councillors and Cllr McGinty, Leader of Sedgemoor. Cllr McGinty had also written to Cllr Fothergill expressing his concerns.
- b) At the same time the Clerk had been in contact with other Parish Councils in the area. Stogursey were aware of the situation and had also written to Cllr Fothergill and Otterhampton and Cannington would probably do so too.
- c) Clerk had also spoken to the County Gazette/Bridgwater Mercury.

To date there had been no reply from Cllr Fothergill though the Parish Council had received a copy of Somerset CC's media statement, and he now proposed writing to the Secretary of State for Transport and to the constituency MP. He suggested that concerned Parishioners also write – there would be strength in numbers, so the more letters the better.

Standing Orders were suspended.

A number of members of the public spoke, expressing their concerns and the difficulties that the withdrawal of the service would cause them individually. Melissa Webb had started a petition, and it was suggested it was best sent to Cllr Fothergill. She suggested providing a template letter to Cllr Fothergill which parishioners could sign. It was agreed that the Parish Office would print such letters and make them available. She asked for reassurance that the Parish Council and District Councillors would support the demands for resumption of service. The Chairman confirmed that action had been taken and would be followed up and Cllrs Pay and Caswell reiterated this.

Standing Orders were resumed.

Councillors agreed that the Clerk should draft letters to the Secretary of State and to Mr Liddell-Grainger MP for the Chairman's signature. The Parish Office would provide printing facilities and hand out specimen letters as above. Information on Community Transport was available at the Parish Office. The Chairman also stressed the need for more volunteer drivers for the Stowey Shuttle: any parishioner who were concerned for other residents and could find time to drive occasionally would be very welcome.

4875 Stowey Centre

Mr Miller reported on progress to date. Both the Village Hall and Playing Field committees had resolved to amalgamate with a view to taking the project forward. Solicitors had been instructed to prepare the creation of a new organisation. It was expected that the costs for this would be in the region of £6,000 and a fund-raising group had started work. It was expected that the new charity would be formed by Christmas – the committees were already running the two sites as one committee. This was enormous progress since May, but there was much to be done. They would need support and help from the village. The Chairman pledged the Parish Council's support and wished the committee good luck.

4876 Planning

36/16/00016 – Gullifords Garage: It was noted that the application would be considered by the Development Committee on 11 October. It was agreed that the Parish Council's concerns pertaining to the culvert, brook and fuel tanks were adequately covered by the conditions recommended by the Planning Officer. Although it was not felt ideal, the applicant did now have plans for six parking spaces which were the minimal requirement. Under the circumstances it was **agreed** that there were no representations that could be made at the Development Committee meeting.

36/16/00023 – 2 Wilsons Close: it was **agreed** that the Parish Council had no objection to the non-material amendment proposed.

Cllr Pay left the meeting

4877 Consultation 2017/18 Local Government Finance Settlement

The Clerk's draft response was **approved**.

4878 Budget Report

The Clerk presented the Budget Report to 7 October, a copy of which is appended to these minutes. The report was **noted**.

4879 Expenditure

Expenditure incurred since the Parish Council meeting of 12 September:

Date	Payee Name	Cheque	Amount	Transaction Details
12 Sep	Stowey Shuttle	103800	200.00	Grant to Stowey Shuttle Car Scheme
21 Sep	September Payroll	103801-04	2,258.78	September Office Payroll
04 Oct	Quantock Players	103805	25.00	May Fair 17 Advert Payment
03 Oct	EDF Public Toilets	DDR	16.00	Public Toilets electricity
03 Oct	E Martin Computer Svs	DDR	28.34	Office Website Maintenance Contract
04 Oct	Sedgemoor DC	DDR	418.08	Dog/Litter bin service
04 Oct	EDF Clock Tower	DDR	1.00	Electricity for Clock Tower
05 Oct	ATG Planning	103806	137.80	NHP Meeting 19/09/16 and topic templates
06 Oct	BT Business	DDR	38.69	Office Telephone and Broadband
		Total	£3,123.69	

The expenditure was approved and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Ferriday, seconded Cllr Margaret Hogg).

4880 Bank Reconciliation

Cllr Rich had carried out a bank reconciliation and accounts check on 10 October and was satisfied that all was in order.

4881 Highways and Footpaths

The Clerk reported that the loose paving slab by the War Memorial had been repaired and that the two missing wooden bollard had been replaced. She would try again with the barrier on the footpath between Pooles Close and Audley Close.

The legal orders for the proposed diversions to the Public Rights of Way covering parts of BW22/22, BW22/27 BW22/21 and BW22/20, all in the area north of the village had been received and would come into effect at the end of October. The official notice had been posted but the maps were too big and were available in the office.

Cllr Pay left the meeting

4882 Reports

Village Hall – Cllr Pardoe said that the jumble sale had been poorly supported, but raised £180.

FONSL – Cllr Pardoe had been unable to attend the last meeting, but there had been a plant sale.

Active Living – Cllr Margaret Hogg said they had had a yoga session at the last meeting.

Playing Field (Cllrs Penny and Rich) – there was an issue with the floodlights. The hut had been broken into on Sunday night/Monday morning, and the window had been smashed.

Neighbourhood Plan (NP) (Cllr Malcolm Hogg) – questionnaires were still being collated. It was a huge task. The next meeting would be on 19 October.

Hinkley Point – There had been no recent meetings, but Cllr Hogg would attend the Transport Forum meeting on 20 October. The next SSG meeting was in November

4883 Clerk's Report

The Clerk had submitted a written report covering the following issues:

- Sedgemoor DC All Parishes Meeting. There had been presentations on Sedgemoor's budget, illegal encampments. There had been strong opposition by Quantock Cluster members to the proposed changes to the Cluster scheme. The Chairman and Clerk had subsequently had a meeting with the Quantock Cluster chairman to discuss the way forward. It had been agreed to reiterate our objections, and alternatives should be considered
- The Clock Tower had been serviced and there were no issues, except the need to oil the bell hammer
- The hand rail in the car park had been installed
- The Chairman and Clerk had attended a site meeting at Castle Hill to look at a tree which would be the subject of a future planning application. The tree is under a TPO, but had become dangerous.

4884 Correspondence

Nothing other than invoices (see expenditure list) and correspondence mentioned elsewhere and junk mail.

4885 Forthcoming meetings and events**Outside meetings and events**

Wed 12 Oct	Planning Training	Bridgwater House	6-9pm	Mal H, BR
Tues 18 Oct				Mg H, KF, JR
Sun 13 Nov	Remembrance Sunday	War Memorial at The Cross	10.45am	

Neighbourhood Planning

Wed 19 Oct	Neighbourhood Planning Grp	NS Village Hall	7pm	MH, KF, MC
------------	----------------------------	-----------------	-----	------------

4886 Next Parish Council Meeting**Next Meeting**

Mon 10 Oct	Parish Council Meeting	NS Village Hall	7 pm	All
------------	------------------------	-----------------	------	-----

The meeting closed at 8.40 pm

Budget Report to 7 October 2016

Income

Account Code	Account	Budget 2016/17	First quarter	July 2016	Aug 2016	Sept 2016	Second quarter	Oct 2016	Total income	
1002	Allotment Rental	0.00	0.00				0.00		0.00	**
1003	Council Tax Grant	4,228.00	2,114.00			2,114.00	2,114.00		4,228.00	100.00%
1004	Bank Interest	20.00	0.00				0.00		0.00	0.00%
1006	Cemetery Income	1,400.00	30.00	340.00	133.00	133.00	606.00		636.00	45.43%
1012	Printing & Copying receipts	800.00	179.81	68.31	34.29		102.60	16.00	298.41	37.30%
1013	May Fair 2017 Income	0.00	0.00				0.00		0.00	**
1014	May Fair 2016 Income	0.00	812.27	13.50	250.00	50.00	313.50		1,125.77	**
1016	Village Trail Booklet Income	0.00	0.00				0.00		0.00	see 4510
1017	War Memorial Project	0.00	0.00				0.00		0.00	see 4511
115	VAT Refunds	0.00	0.00			844.02	844.02		844.02	**
1011	Precept	46,477.00	23,238.50			23,238.50	23,238.50		46,477.00	100.00%
Subtotal Income for Year		52,925.00	26,374.58	421.81	417.29	26,379.52	27,218.62	16.00	53,609.20	101.29%

Expenditure

Account	Budget 2016/17	First quarter	July 2016	Aug 2016	Sept 2016	Second quarter	Oct 2016	Total spent to date		
Expenditure Parish Office										
4101	Office Equipment	0.00	0.00			0.00		0.00	**	
4102	Parish Council Office Rent	2,100.00	750.00	853.50		853.50		1,603.50	76.36%	
4103	Postage	130.00	0.00			0.00		0.00	0.00%	
4104	Stationery	190.00	88.22	72.05		72.05		160.27	84.35%	
4105	Telephone & Internet	350.00	98.70	-22.51	61.66	31.50	70.65	32.24	201.59	40.32%
4106	Website + IT costs	705.00	130.85	235.62	23.62	23.62	282.86	23.62	437.33	62.03%
4107	Books and publications	40.00	0.00			0.00		0.00	0.00%	
4108	Printing costs	950.00	0.00		852.71		852.71		852.71	89.76%
4109	Office Move	0.00	0.00		29.99	47.95	77.94		77.94	**
TOTAL Expenditure Parish Office		4,465.00	1,067.77	1,138.66	967.98	103.07	2,209.71	55.86	3,333.34	72.23%

Budget Report to 7 October 2016

Account	Budget 2016/17	First quarter	July 2016	Aug 2016	Sept 2016	Second quarter	Oct 2016	Total spent to date	
Staff Costs									
4201 Salaries	24,001.00	6,648.49	2,245.94	2,245.93	2,258.78	6,750.65		13,399.14	50.33%
4204 Staff travel and subsistence costs	170.00	0.00	107.51			107.51		107.51	26.55%
4205 Staff Training	400.00	145.00		138.00		138.00		283.00	41.80%
TOTAL Staff Costs	24,571.00	6,793.49	2,353.45	2,383.93	2,258.78	6,996.16	0.00	13,789.65	49.77%
Administration & Finance									
4301 Audit Fees	600.00	295.00				0.00		295.00	49.17%
4302 Bank charges	20.00	3.75		1.50	0.75	2.25		6.00	30.00%
4303 Chairman's Honorarium	250.00	0.00	250.00			250.00		250.00	100.00%
4304 Councillors' Expenses	250.00	75.00	17.15			17.15		92.15	28.81%
4305 Councillors' Training	0.00	0.00				0.00		0.00	0.00%
4307 Insurance	1,200.00	1,093.65				0.00		1,093.65	91.14%
4308 Statutory Fees	35.00	0.00				0.00		0.00	0.00%
4309 Subscriptions	500.00	382.16	28.00			28.00		410.16	82.03%
4310 Village Hall Hire	400.00	90.00	22.50	45.00		67.50		157.50	39.38%
TOTAL Administration & Finance	3,260.00	1,939.56	317.65	46.50	0.75	364.90	0.00	2,304.46	59.47%
Cemetery									
4402 Cemetery Rates	140.00	140.36				0.00		140.36	100.26%
4403 Maintenance	3,320.00	0.00	768.00	768.00		1,536.00		1,536.00	41.71%
TOTAL Cemetery	3,460.00	140.36	768.00	768.00	0.00	1,536.00	0.00	1,676.36	43.85%
Community Services									
4502 Allotment	0.00	0.00				0.00		0.00	see 1002
4504 Christmas Tree & Lights	200.00	0.00				0.00		0.00	0.00%
4508 Neighbourhood Plan	2,000.00	308.35	22.50	110.60		133.10	137.80	579.25	see EMR 324
4510 Village Trail Booklet	0.00	0.00	40.49			40.49		40.49	see 1016
TOTAL Community Services	2,200.00	308.35	62.99	110.60	0.00	173.59	137.80	619.74	28.17%
CANS									
4503 CANS	0.00	0.00				0.00		0.00	see reserve
4505 May Fair 2016 expenditure	0.00	1,853.65	90.00			90.00		1,943.65	see 1014
4513 May Fair 2017 expenditure	0.00	0.00				0.00	25.00	25.00	see 1013
TOTAL CANS	0.00	1,853.65	90.00	0.00	0.00	90.00	25.00	1,968.65	**

Budget Report to 7 October 2016

Account	Budget 2016/17	First quarter	July 2016	Aug 2016	Sept 2016	Second quarter	Oct 2016	Total spent to date		
Village Maintenance										
4601	A39 Verge	768.00	0.00	224.00	192.00	416.00		416.00	54.17%	
4602	Clock Tower Maintenance	300.00	0.00			0.00		0.00	0.00%	
4603	Clock Tower Electricity	420.00	95.93	5.91	81.33	8.00	95.24	1.00	192.17	45.75%
4604	General Maintenance	500.00	3.42	3.04	1.52	4.56		7.98	1.05%	
4605	Old Gaol + The Cross	575.00	240.50	35.75	43.33	79.08		319.58	55.58%	
4606	Palmers Path	600.00	32.50	112.75	103.00	215.75		248.25	41.38%	
4607	Public Seating	0.00	174.81		82.87	82.87		257.68	**	
4609	Dog Bins	1,500.00	348.40			348.40		348.40	46.45%	
4610	Coleridge Road	256.00	0.00	64.00	64.00	128.00		128.00	50.00%	
4611	Millennium Wood	0.00	0.00			0.00		0.00	**	
4612	Plot 173	200.00	0.00	64.00	360.00	424.00		424.00	212.00%	
4613	Mill Lane/Lime Street maint	400.00	0.00	16.25		16.25		16.25	4.06%	
4614	War Memorial Maintenance	0.00	0.00			0.00		0.00	**	
4615	Mill Lane/Lime Street safety proj	0.00	0.00			0.00		0.00	**	
	TOTAL Village Maintenance	5,519.00	895.56	525.70	928.05	356.40	1,810.15	1.00	2,706.71	46.81%
Castle Street Toilets										
4701	Castle St Toilets Cleaning	2,500.00	0.00	410.00	555.47	965.47		965.47	38.62%	
4702	Castle St Toilets Electricity	400.00	48.00	16.00	1.00	1.00	18.00	16.00	82.00	20.50%
4703	Castle St Car Park/Toilets Rates	600.00	592.90				0.00	592.90	98.82%	
4704	Castle St Toilets Repairs/Maint	200.00	0.00	16.00			16.00	16.00	8.00%	
4705	Castle St Toilets Water/Sewerage	500.00	179.83				0.00	179.83	35.97%	
4706	Castle St Car Park maint	450.00	42.25	55.25	116.50	171.75		214.00	47.56%	
	TOTAL Castle Street Toilets	4,650.00	862.98	497.25	672.97	1.00	1,171.22	16.00	2,050.20	44.09%
Grants										
4801	Miscellaneous Grants	1,200.00	0.00				0.00	200.00	16.67%	
4803	Playing Field	1,800.00	0.00				0.00	0.00	0.00%	
4804	Transport	0.00	0.00			200.00	0.00	0.00	**	
4805	Village Hall Maint Grant	1,800.00	0.00				0.00	0.00	0.00%	
	TOTAL Grants	4,800.00	0.00	0.00	0.00	200.00	200.00	0.00	200.00	3.27%

Budget Report to 7 October 2016

Account	Budget 2016/17	First quarter	July 2016	Aug 2016	Sept 2016	Second quarter	Oct 2016	Total spent to date	
Transfers to Reserves									
TOTAL Transfers to Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
Capital Expenditure									
4901 Public Seating	0.00	0.00				0.00		0.00	**
4902 Notice board	0.00	0.00				0.00		0.00	**
4903 Bus shelter	0.00	3,125.00	1,700.00			1,700.00		4,825.00	**
TOTAL Capital Expenditure	0.00	3,125.00	1,700.00	0.00	0.00	1,700.00	0.00	4,825.00	**
VAT Account									
515 VAT Paid	0.00	997.62	430.91	209.94	80.70	721.55	11.17	1,730.34	**
Total Expenditure A/cs For Year	52,925.00	17,984.34	7,884.61	6,087.97	3,000.70	16,973.28	246.83	35,204.45	59.90%
Income	52,925.00	26,374.58	421.81	417.29	26,379.52	27,218.62	16.00	53,609.20	101.29%
Balance expenditure-income	0.00	-8,390.24	7,462.80	5,670.68	-23,378.82	-10,245.34	230.83	-18,404.75	