

**MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING**  
**HELD ON MONDAY 12 JUNE 2017 AT 7.00pm**  
**IN THE VILLAGE HALL**

Present: Parish Councillors                      John Roberts (Chairman)  
   Colin Falla  
   Kevin Ferriday  
   Margaret Hogg  
   Pat Pardoe  
   Colin Penny  
   Malcolm Reid  
   Barbara Rich

In Attendance: Caro Slaymaker (Parish Clerk)  
                                 Cllr Michael Caswell (Somerset CC/Sedgemoor DC)  
                                 Cllr Julie Pay (Sedgemoor DC) (*from Minute 5023*)  
                                 3 members of the public

**Public Session**

Mr Enters had recently attended a public meeting about fracking. He was very alarmed by what he had heard and asked what the Parish Council's views were.

The Chairman replied that the Council could not give a formal response at that meeting, but would be willing to put the matter on an agenda in the future, when the Council had had time to adequately inform themselves about the issue. He warned that Councillors would also have to consider the possible predetermination issue as this could prevent the Council commenting on any actual planning application that might arise in the future.

No other issues were raised

**5012 Apologies**

Apologies were received from Cllr Jeanes (working). The absence was approved.

**5013 Declarations of Interest**

Cllr Falla declared an interest in item 5 ((Footpaths Strimming Project). Cllr Penny declared an interest as the applicant in item 9a) Planning (Works to trees, 1 Castle Street). Cllrs Penny and Rich declared interests in the Playing Field.

**5014 Minutes of Previous Meeting**

The Minutes of the Parish Council meeting held on 8 May were **approved** as a true record and signed by the Chairman. The minutes of the Planning Committee meeting on 2 June were **noted**.

**5015 County and District Council Liaison**

Cllr Caswell add to the comments fracking issue by confirming that the Chairman had explained well the situation on predetermination. He understood that Bridgwater TC's recent resolution meant that they might be unable to respond to such an application.

Nether Stowey PC's contribution to the Local Plan review had been incorporated and the submission would go to the Secretary of State in July. A response was expected in November.

Sedgemoor were reviewing the Internal Drainage Board

CIM Fund: Cllr Caswell confirmed that it was now accepted that Nether Stowey was impacted by HPC and could bid for a grant.

In his role as County Councillor, Cllr Caswell said that he had been appointed as SCC representative on the Quantock Hills JAC and at the Hinkley Point Stakeholders Group and as a member of the Audit

Committee and the Scrutiny for Policies, Adults and Health Committee, however his primary aim was to represent the Division.

The Chairman raised the issue of HPC buses using the narrow lanes around Burton and Shurton to Stogursey instead of the A39 route. Concerns had been raised in particular about the speed. It was agreed that Clerk would write to HPC.

Cllr Caswell added that the Cannington by-pass would have a 30mph speed restriction for the next 6 months during the construction of the Park and Ride. Work would start soon on the cycle lane adjacent to the A39 on the Cannington Straight. Most of the work would be done from the field side and would not affect traffic but there would be times when it would be necessary to impose traffic controls at times.

#### **5016 Footpaths Strimmer Project**

Cllr Falla had volunteered to undertake strimmer work as part of the Somerset Strimmer Project. It was **agreed** to fund the required training and any necessary additional consumables/protective clothing (proposed Cllr Hogg, seconded Cllr Rich).

*Cllr Caswell left the meeting*

#### **5017 Library Office Space**

It was **agreed** to support FONSL's proposal to market the spare office at the Library, subject to confirmation of the Library Service's agreement.

#### **5018 Internal Audit Report**

The Internal Auditor's report was **noted**.

#### **5019 Annual Governance Statement**

The Annual Governance Statement for 2016/17 was **approved** and the Chairman and Clerk were authorised to sign the statement for submission to the External Auditor (proposed Cllr Ferriday, seconded Cllr Rich).

#### **5020 Accounting Statement**

The Accounting Statement was **approved** and the Chairman was authorised to sign the statement for submission to the External Auditor (proposed Cllr Rich, seconded Cllr Pardoe).

**Note:** The Annual Return and Internal Auditor's report are available from the Parish Office or at [www.netherstowey-pc.gov.uk](http://www.netherstowey-pc.gov.uk). The period for public examination of the accounts is 15 June–26 July inclusive.

#### **5021 Budget Report**

The budget report to 9 June was **noted**.

#### **5022 Expenditure**

Expenditure incurred since the Parish Council meeting of 8 May:

<b>Date</b>	<b>Payee Name</b>	<b>Cheque</b>	<b>Amount</b>	<b>Transaction Details</b>
9 May	GWB Services	103905	732.00	April Village Maintenance contract
15 May	Nether Stowey FC	103906	700.00	Grant (authorised Min No 5000, 8 May)
15 May	Kevin Sparks	103907	105.99	April Village Maintenance contract
15 May	Chanin & Thomas	103908	750.00	Quarterly Office Rent April-June 17
16 May	Mrs C F Slaymaker	103909	58.42	Paper, portable drive, rubbish removal
22 May	Staff Payroll	103910-13	2,344.04	May 17 Staff Payroll
26 May	Zurich Municipal	103914	1,153.91	PC insurance 2017/18

<b>Date</b>	<b>Payee Name</b>	<b>Cheque</b>	<b>Amount</b>	<b>Transaction Details</b>
30 May	NS Twinning	103915	10.00	Twining subscription 2017/18
1 June	K Sparkes	103916	71.50	Maintenance May 2017: The Cross, car park, Palmers Path
5 June	M Catchpole	108917	6.00	Balance of May Salary - incorrect amount on chq no 103911
7 June	NS Village Hall	103918	22.50	Hire of Club room 8th May 2017
7 June	EDF Energy	DDR	12.00	Clock Tower Electricity
7 June	EDF Energy	DDR	17.00	Public Toilets Electricity
7 June	E Martin Comp Svcs	DDR	28.34	Office website Main Contract
7 June	Sedgemoor DC	DDR	50.00	Cemetery Rates
7 June	BT Business	DDR	38.93	Telephone and Broadband May
7 June	Susan Sherry	103919	325.00	Internal Audit
7 June	E Martin Comp Svcs	103920	95.40	Virus clean up on office Computer
7 June	GWB	103921	1,001.00	Village maintenance May
<b>TOTAL</b>			<b>£7,522.03</b>	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Reid, seconded Cllr Falla).

### **5023 Bank Reconciliation**

The bank statement and accounts check had been carried out by Cllr Reid who confirmed that he was satisfied all was in order.

### **5024 Planning**

The following applications were considered:

- a) Application Ref: 36/17/00008  
Address: 1 Castle Street, Nether Stowey  
Proposal: Remove growth on eucalyptus above point where previously trimmed.  
Response agreed: *No objection*
- b) Application Ref: 36/17/00009  
Address: 23 Castle Street, Nether Stowey  
Proposal: Reduce birch by approximately 30%, reduce hawthorn by approximately 50% and reduce conifer to ground level..  
Response agreed: *No objection*

### **5025 Highways**

The resurfacing work had been carried out at Stogursey Lane had been carried out but there were doubts as to the adequacy. The Clerk would follow this up with SHAL and Highways.

The car under a DVLA notice on Lime Street had been removed.

*Cllr Pay arrived from a previous meeting and was invited to give a report*

### **5026 District Council Liaison**

Sedgemoor DC had held their Annual Council Meeting on 17 May. Cllr Mike Cresswell was elected Chairman and Cllr Paul Herbert as Vice-Chairman. Cllr Pay would continue as Chair of the Audit and Governance Committee and as a member of the Licencing and General Purposes Committee.

The Licencing Committee had visited all gambling premises with members of the Gambling Commission.

The Sedgemoor Food Safety Team had carried out 700 inspections in the past year.

## **5027 Reports**

Quantock Cluster (Cllr Reid) – The next meeting would be on 20 June at Nether Stowey Village Hall.

Hinkley Point (Cllr Reid) – The next SSG meeting was on 23 June and the Transport Forum on 6 July.

Village Hall (Cllr Rich) – The meeting had been postponed to 13 June.

Playing Field (Cllr Penny) – The Committee had agreed to pay for repairs to the changing rooms. The bar had done well at Party in the Park but he did not know how much the event had raised overall.

FONSL (Cllr Pardoe) – FONSL had purchased two new computers, one for public use. They had decided against buying blinds.

Active Living (Cllr Hogg) – They had had an interesting talk (and practical session) by Somerset Dowsers.

Stowey Walking (Cllr Falla) – The Annual Meeting on 16 May and a report was available in the Parish Office. The Walking Festival had been held on the weekend.

Neighbourhood Planning (Cllr Ferriday) – The next meeting was Tuesday 20 June and the Group was preparing to publish the initial report (results and draft policies and objectives) from the public consultation.

Cllr Pardoe added that it had been announced that Rev Kingdon would resign at the end of the summer and that Rev Jones at Spaxton was also retiring shortly. This would leave the benefice with no vicar.

## **5028 Correspondence**

The following correspondence had been received:

11 May	Mr B Roper	Comments on stopping up the slip road.
11 May	Mr S Austin	Request to mow less on the verges at Inwood Farm ( <i>passed to Cllr Jeanes for reply</i> )
15 May	Stowey Walking	Annual Report
15 May	Mrs C Parsons	Complaint about fireworks at Quantock Lakes ( <i>passed to Cllr Jeanes for reply</i> )
16 May	Somerset CC	Planning Application, Hinkley ( <i>considered Planning Committee 2/6</i> )
18 May	Sedgemoor DC	Copy of letter to DVLA re abandoned vehicle at Lime Street
24 May	EDF Energy	Hinkley Point – increased security following raising of threat level
25 May	Sedgemoor DC	Press Release – appointments at SCC after election.
1 June	Wessex CLT	Regret unable to help with advice on possible Community Land Trust
5 June	Sedgemoor DC	Statement from A&S Police re anti-terrorism measures (circulated)
6 June	Avon & Somerset Police	June newsletter – Volunteers week (circulated)

Correspondence list does not include internal PC/NPWG correspondence and May Fair enquiries.

## **5029 Forthcoming meetings and events**

### **Outside meetings and events**

Tues 20 June	Quantock Cluster	Nether Stowey VH	7pm	MR, all Cllrs welcome
Fri 23 June	Hinkley SSG meeting	Canalside, Bridgwater	10 am	MR
6 July	Hinkley Transport Forum			MR/JR

**Neighbourhood Planning**

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Tues 20 May    Neighbourhood Planning    Parish Office    7pm    KF, MC, CS

**5030    Next Parish Council Meeting**

The next Parish Council meeting will be on Monday 10 July at 7 pm at Nether Stowey Village Hall.

The meeting closed at 8.10 pm

## Budget Report to 9 June 2017

## Income

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	April 2017	May 2017	June 2017	First quarter	Second quarter	Third quarter	Fourth quarter	Total income to date	% of budget
1003	Council Tax Grant	4,228.00	2,608.00	1,304.00			1,304.00	0.00	0.00	0.00	1,304.00	50.00%
1006	Cemetery Income	1,668.00	1,200.00		635.00		635.00	0.00	0.00	0.00	635.00	52.92%
1011	Precept	46,477.00	47,093.00	23,546.50			23,546.50	0.00	0.00	0.00	23,546.50	50.00%
1012	Printing & Copying receipts	492.90	650.00	129.82	33.22		163.04	0.00	0.00	0.00	163.04	25.08%
1013	May Fair 2017 Income	1,611.00		92.00	700.98		792.98	0.00	0.00	0.00	792.98	**
1016	Village Trail Booklet	0.00	20.00		10.00		10.00	0.00	0.00	0.00	10.00	see 4510
<b>TOTAL Income</b>		<b>58,468.10</b>	<b>51,771.00</b>	<b>25,072.32</b>	<b>1,379.20</b>	<b>0.00</b>	<b>26,451.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,451.52</b>	51.09%

## Expenditure

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	April 2017	May 2017	June 2017	First quarter	Second quarter	Third quarter	Fourth quarter	Total spent to date	% of budget
<b>Parish Office</b>												
4101	Office Equipment	212.01			3.00		3.00	0.00	0.00	0.00	3.00	**
4102	Parish Council Office Rent	3,135.31	3,100.00	2.75	750.00		752.75	0.00	0.00	0.00	752.75	24.28%
4103	Postage	55.12	85.00				0.00	0.00	0.00	0.00	0.00	0.00%
4104	Stationery	194.21	230.00	6.90	42.68		49.58	0.00	0.00	0.00	49.58	21.56%
4105	Telephone & Internet	365.11	375.00	32.10	32.19	32.44	96.73	0.00	0.00	0.00	96.73	25.79%
4106	Website + IT costs	635.42	510.00	90.27	23.62	103.12	217.01	0.00	0.00	0.00	217.01	42.55%
<b>TOTAL Parish Office</b>		<b>5,542.77</b>	<b>5,300.00</b>	<b>132.02</b>	<b>851.49</b>	<b>135.56</b>	<b>1,119.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,119.07</b>	21.11%
<b>Staff Costs</b>												
4201	Salaries	26,937.89	27,424.00	2,350.04	2,344.04	6.00	4,700.08	0.00	0.00	0.00	4,700.08	17.14%
<b>TOTAL Staff Costs</b>		<b>27,616.40</b>	<b>27,894.00</b>	<b>2,350.04</b>	<b>2,344.04</b>	<b>6.00</b>	<b>4,700.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,700.08</b>	16.85%
<b>Administration &amp; Finance</b>												
4301	Audit Fees	595.00	600.00			325.00	325.00	0.00	0.00	0.00	325.00	54.17%
4307	Insurance	1,093.65	1,200.00		1,153.91		1,153.91	0.00	0.00	0.00	1,153.91	96.16%
4309	Subscriptions	567.16	560.00		10.00		10.00	0.00	0.00	0.00	10.00	1.79%
4310	Village Hall Hire	315.00	353.00	45.00		22.50	67.50	0.00	0.00	0.00	67.50	19.12%
<b>TOTAL Admin &amp; Finance</b>		<b>3,016.21</b>	<b>3,074.00</b>	<b>45.00</b>	<b>1,163.91</b>	<b>347.50</b>	<b>1,556.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,556.41</b>	50.63%

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	April 2017	May 2017	June 2017	First quarter	Second quarter	Third quarter	Fourth quarter	Total spent to date	% of budget
<b>Cemetery</b>												
4402	Cemetery Rates	140.36	140.00	50.33	50.00	50.00	150.33	0.00	0.00	0.00	150.33	107.38%
4403	Maintenance	3,253.76	3,460.00		330.00	346.50	676.50	0.00	0.00	0.00	676.50	19.55%
	<b>TOTAL Cemetery</b>	<b>3,394.12</b>	<b>3,600.00</b>	<b>50.33</b>	<b>380.00</b>	<b>396.50</b>	<b>826.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>826.83</b>	<b>22.97%</b>
<b>Community Services</b>												
	<b>TOTAL Community Services</b>	<b>2,327.75</b>	<b>320.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>CANS</b>												
4503	CANS	0.00		-20.00			-20.00	0.00	0.00	0.00	-20.00	see EMR 325
4513	May Fair 2017 expenditure	233.04		804.83	486.72		1,291.55	0.00	0.00	0.00	1,291.55	see 1013
	<b>TOTAL CANS</b>	<b>2,176.69</b>	<b>0.00</b>	<b>784.83</b>	<b>486.72</b>	<b>0.00</b>	<b>1,271.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,271.55</b>	<b>6357.75%</b>
<b>Village Maintenance</b>												
4601	A39 Verge	736.00	1,075.00		66.00	99.00	165.00	0.00	0.00	0.00	165.00	15.35%
4602	Clock Tower Maintenance	8.10	275.00				0.00	0.00	0.00	0.00	0.00	0.00%
4603	Clock Tower Electricity	315.43	360.00	12.00	12.00	12.00	36.00	0.00	0.00	0.00	36.00	10.00%
4604	General Maintenance	2,483.61	150.00		1.60	74.25	75.85	0.00	0.00	0.00	75.85	50.57%
4605	Old Gaol + The Cross	688.33	180.00		70.81	26.00	96.81	0.00	0.00	0.00	96.81	53.78%
4606	Palmers Path	480.25	535.00		41.67	52.50	94.17	0.00	0.00	0.00	94.17	17.60%
4609	Dog Bins	1,440.40	1,500.00	348.40			348.40	0.00	0.00	0.00	348.40	23.23%
4610	Coleridge Road	160.00	240.00		33.00	33.00	66.00	0.00	0.00	0.00	66.00	27.50%
4611	Millennium Wood	48.00				82.50	82.50	0.00	0.00	0.00	82.50	**
4612	Plot 173	-14.00	250.00				0.00	0.00	0.00	0.00	0.00	0.00%
4613	Mill Lane/Lime St maint	16.25	100.00			24.75	24.75	0.00	0.00	0.00	24.75	24.75%
	<b>TOTAL Village Maintenance</b>	<b>6,326.76</b>	<b>4,915.00</b>	<b>360.40</b>	<b>225.08</b>	<b>404.00</b>	<b>989.48</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>989.48</b>	<b>20.13%</b>
<b>Castle Street Toilets</b>												
4701	Castle St Toilets Cleaning	3,085.47	2,820.00		270.00	275.00	545.00	0.00	0.00	0.00	545.00	19.33%
4702	Castle St Toilets Electricity	24.42	100.00	17.00	17.00	17.00	51.00	0.00	0.00	0.00	51.00	51.00%
4703	Car Park/Toilets Rates	592.90	600.00	635.00			635.00	0.00	0.00	0.00	635.00	105.83%
4706	Castle St Car Park maint	609.55	425.00		24.91	59.00	83.91	0.00	0.00	0.00	83.91	19.74%
	<b>TOTAL Castle Street Toilets</b>	<b>4,761.57</b>	<b>4,535.00</b>	<b>652.00</b>	<b>311.91</b>	<b>351.00</b>	<b>1,314.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,314.91</b>	<b>28.99%</b>

Code	Account	Balance at 31 Mar 2017	Budget 2017/18	April 2017	May 2017	June 2017	First quarter	Second quarter	Third quarter	Fourth quarter	Total spent to date	% of budget
<b>Grants</b>												
4801	Miscellaneous Grants	850.00	500.00				0.00	0.00	0.00	0.00	0.00	0.00%
R	Reserves expenditure				700.00		700.00	0.00	0.00	0.00	700.00	**
<b>TOTAL Grants</b>		<b>5,973.26</b>	<b>4,200.00</b>	<b>0.00</b>	<b>700.00</b>	<b>0.00</b>	<b>700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>700.00</b>	16.67%
<b>Capital Expenditure</b>												
<b>TOTAL Capital Expenditure</b>		<b>4,825.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0.00%
<b>VAT Account</b>												
515	VAT Paid	2,251.17	0.00	97.51	122.90	27.11	247.52	0.00	0.00	0.00	247.52	**
<b>Total Expenditure A/cs For Year</b>		<b>68,211.70</b>	<b>53,838.00</b>	<b>4,472.13</b>	<b>6,586.05</b>	<b>1,667.67</b>	<b>12,725.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,725.85</b>	11.82%
<b>Income</b>		<b>58,468.10</b>	<b>51,771.00</b>	<b>25,072.32</b>	<b>1,379.20</b>	<b>0.00</b>	<b>26,451.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,451.52</b>	51.09%
<b>Balance expenditure-income</b>		<b>9,743.60</b>	<b>2,067.00</b>	<b>-20,600.19</b>	<b>5,206.85</b>	<b>1,667.67</b>	<b>-13,725.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-13,725.67</b>	