

**MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING**  
**HELD ON MONDAY 11 APRIL 2022 AT 7.00pm**  
**AT ST MARYS CHURCH CENTRE**

Present: Parish Councillors                      John Roberts (Chairman)  
   Penny Everett  
   Colin Falla  
   Kevin Ferriday  
   Margaret Hogg  
   Andrew Jeanes  
   Malcolm Reid  
   Barbie Rich

In Attendance: Caro Slaymaker (Parish Clerk)  
                         Cllr Michael Caswell (SCC/SDC)  
                         Cllr Julie Pay (SDC)

**5855 Apologies**

Cllr Burdge had sent apologies, but had given no reason.

**5856 Declarations of Interest**

Cllr Rich declared an interest in Nether Stowey Village Hall and Recreation Ground as the Parish Council's representative. Cllr Jeanes declared an interest the NSVHRG CIO as the Parish Council's nominated Trustee and in agenda item 7(b) Cricketer Farm as a neighbouring landowner. Cllr Falla declared an interest in agenda item 7(a) 5 Meadow Close as a neighbour.

**5857 Statement from the Chairman**

The Chairman announced that the election had been declared uncontested, with eight members re-standing. Cllr Reid had decided to retire.

He wanted to take this opportunity to thank Cllr Reid at what was his last meeting. Cllr Reid had been a hardworking colleague for 6½ years. His contributions were always well-considered and helpful. Cllr Reid was the Parish Council's representative to three Hinkley Point fora, and on the Somerset Bus Partnership. Members were very sorry that he has decided to stand down and his support and hard work will be sorely missed. He was sure we all wish him the best for the future.

The Chairman made the following statement about Ukraine:

Along with the rest of the civilised world we are extremely troubled by the horrific devastation and loss of life which has resulted from the illegal invasion of Ukraine by Russian forces and the resulting humanitarian crisis facing the Country.

The Government has not asked local authorities to receive refugees from Ukraine as things stand. But we will be ready to support those fleeing Ukraine if we can possibly do so, and those who receive them.

The Parish Council commends those of Nether Stowey and Somerset who have pledged support for the people of Ukraine and especially those fleeing this conflict.

He went on to outline how the community could show their support. The full statement is appended to these minutes.

**5858 Public Session**

No members of the public attended, no issues were raised.

**5859 Minutes of Previous Meeting**

The Minutes of the Parish Council meeting held on 14 March were **approved** as a true record and signed by the Chairman.

**5860 District and County Liaison**

Cllr Pay had chaired a meeting of the Audit and Standards Committee. The Committee's work was changing as the Council's moved towards the new Unitary Council, but they were currently working on the new Code of Conduct.

Cllr Caswell said that he was extremely proud to have stood up for the Parish at the Development Committee meeting on 4 April and proud of what the Chairman had said at that meeting. He had been gratified to find support from other District Council members. Going forward, it was likely that Sedgemoor would fund the houses for Homes in Sedgemoor to manage, subject to successful grant applications, but he was annoyed at the developer as Sedgemoor were left to carry the cost.

Somerset County Council (SCC) were winding down as the new "Somerset Council" takes over after the election. There would be a formal sign-off meeting at the end of April.

Cllr Reid asked if SCC were actually solvent. Cllr Caswell explained how the Council had originally ended up with so much debt, but that they were now quite solvent.

**5861 Grant**

It was **agreed** to award a grant of £90 to St Mary's PCC for their Platinum Jubilee plate competition (proposed Cllr Rich, seconded Cllr Jeanes, no objections).

**5862 Planning**

**5863 Planning Applications**

*Cllr Falla had declared an interest in the following application and took no part in the discussion*

**Planning Ref: 36/22/00004** – 5 Meadow Close, Nether Stowey

Proposal: Erection of single storey side (NW) and rear (NE) wrap around extension on site of existing conservatory (to be demolished).

**Response: *No comment***

*Cllr Jeanes had declared an interest in the following application and took no part in the discussion*

**Planning Ref: 36/22/00001** – **Cricketer Farm development**

The Chairman and Vice-Chairman had attended the Development Committee meeting on 4 April at which this application was considered. The Chairman and Cllr Caswell had both spoken in objection to the proposed application. It was clear that the now year-old viability assessment had not been made available to many members of the Committee prior to the meeting.

Initially the application was rejected by a majority, but a subsequent proposal was agreed to defer the decision to allow the Committee to review the viability report. The application will be further considered on 26 April.

It remains a mystery that the viability report had been produced in May 2021, but not made available until 2 weeks before the Development Committee meeting.

The Chairman was writing to Mr Liddell-Grainger on the matter on behalf of the Parish Council. A draft would be circulated for members to consider in the next couple of days.

**5864 Financial Management 2021/2022**

Cllr Falla, as chairman of the Finance and Audit Committee, led on this item. He said he was sorry that members might feel bombarded by the amount of finance work, but it was essential that the proper procedures be carried out.

- a) The Budget Report for the full year 2021/2022 was **accepted**. A copy of the report is appended to these minutes. The Reserves Report was **accepted** (both proposed Cllr Ferriday, seconded Cllr Roberts, no objections).

- b) Bank Reconciliations to 31 March. Cllr Roberts confirmed that, as Chairman, he had signed the bank statements as required.
- c) The schedule for the audit process was noted. The period for the Exercise of Public Rights was agreed as Monday 13 June to 22 July. The deadline for submission to the External Auditor was 1 July.

#### 5865 Financial Management 2022/23

- a) The Budget Report for the period 1-8 April 2022 was **noted**. A copy of the report is appended to these minutes.
- b) Expenditure incurred since 14 March:

Date	Payee Name	Cheque	Amount	Transaction Details
12 Mar	WH Smith	CARD	25.98	Laminating pouches A3 + A4
14 Mar	St Mary's PCC, NS	122471	60.00	Hall Hire, Art Group March
14 Mar	D Mayell	122472	234.00	Handrail old A39 f/path steps
21 Mar	Staff payroll	122475-9	2,964.44	Staff payroll March, arrears of pay, PAYE/NI/LGPS
25 Mar	GWB Services Ltd	122480	762.60	Village Maintenance March
25 Mar	Sedgemoor DC	122481	67.61	Bin service at Barn Cl (Dec-Mar)
29 Mar	GB Sport and Leisure	122482	1,089.20	Playing Field equipment
<b>Subtotal – fin year 2021/22</b>			<b>£ 5,203.83</b>	
1 Apr	E Martin Computer Svs	DDR	28.34	Website Maintenance contract Apr
1 Apr	EDF Energy	DDR	19.00	Public toilets electricity Apr
1 Apr	Sedgemoor DC	DDR	798.40	Car park rates
1 Apr	Somerset ALC	12248	20.00	Election training (Clerk)
4 Apr	EDF Energy	DDR	105.00	Office electricity Apr
4 Apr	EDF Energy	DDR	9.00	Clock Tower electricity Apr
8 Apr	BT Business	DDR	47.94	Office Phone/broadband (bill 25 Mar)
10 Apr	Sedgemoor DC	DDR	50.05	Cemetery rates
10 Apr	Sedgemoor DC	DDR	220.50	Office rates
15 Apr	P J Addicott	SO	350.00	Office rent (Apr)
15 Apr	Microsoft OneDrive	card	4.56	Microsoft OneDrive (Apr)
15 Apr	Zoom	card	14.39	Zoom subscription (Apr)
15 Apr	Santander	DDR	3.65	Bank charges a/c 3 (March transactions)
<b>Total Expenditure</b>			<b>£ 6,879.16</b>	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Hogg, seconded Cllr Ferriday).

- c) The most recent bank statements/reconciliations to 2 April were **noted**. Cllr Burdge had undertaken to do the checks later in the week.
- d) The list of Direct Debits and Standing Orders were approved (proposed Cllr Rich, seconded Cllr Hogg)

#### 5866 Highways

Cllr Reid reported that the potholes in Jackson Lane were reappearing.

The new traffic lights and junction works were nearing completion, and the dropped kerbs for the parking area for Cemetery users were now in place.

**5867 Chairman's Report**

The Chairman had nothing further to report. He reminded those Councillors who had been re-elected that Standing Orders required that all members undertake Code of Conduct training within 6 months of accepting office (or, if training was not available within that time, as soon as training became available). The Clerk had circulated a list of training dates that morning.

**5868 Clerks Report**

The Clerk had circulated forms for Councillors and asked that they were completed and returned before the next meeting

**5869 Members Reports**

Village Hall and Playing Field: Cllr Rich reported that the Village Hall had had their closing down parties. Only about 60 people had attended the evening event. They were now in the process of emptying it.

They were still looking for volunteers to help at Party in the Park. The next meeting was on the following evening (12 April).

NS VH & RG: Cllr Jeanes said that the planning application was still under consideration, but Natural England required a further bat survey.

HPC Transport Forum: (Cllr Reid) the only point to report concerned disciplinary measures relating to fly parking and anti-social behaviour which had not been agreed with the union but now had been.

Active Living: (Cllr Hogg) their first meeting, postponed, was now planned for 28 April.

Stowey Walking: Cllr Falla reported that the group had expressed concern about the entrance to Plot 173. Cllr Falla had explained to them that ownership was unclear and that if they commissioned any work they would be liable if anything went wrong. He had been approached by Stowey Green Spaces who might be able to offer some volunteer time to help with the path strimming work.

Local Government Reorganisation: Cllr Roberts said there was nothing new to report.

Thomas Poole Library (Cllr Ferriday): the TPL committee had thanked the Parish Council for planting trees to replace those taken out of the car park.

**5870 Forthcoming Events**

Wed 13 Apr – LGR Clerk's forum	10.30 am	CS
15-18 April – Easter – office closed		
Tues 26 April – AONB JAC meeting	2.15 pm	CF
Wed 27 Apr – LGR Clerk's forum	10.30 am	CS
Mon 2 May – Public holiday – office closed		
Thurs 5 May – County Council (Unitary) Election (not for the Parish)		
Thurs 19 May – LGR Advisory board	tbc	JR, KF, CS
<i>the meeting is open to Councillors, public sector partners and the public. Probably hybrid – ie available to join on Teams as well as in person</i>		
Thurs 19 May – HPC Community Forum	6 pm	?
Mon 23 May – Annual Parish Meeting	7 pm	All

**5871 Next Parish Council Meeting**

The next meeting will be held on **Monday 16 May** at the Church Centre at 7pm.

The **Annual Parish Meeting** will be held on **Monday 23 May** at the Church Centre at 7pm.

**5872 Closed Session**

It was resolved to exclude members of the Press and Public for the remaining agenda items on the grounds that it involves the likely disclosure of commercially sensitive information as defined in the Public Bodies (Admission to Meetings Act 1960) as extended by Section 100 of the LGA 1972.

**5873 Image Rights**

It was agreed to refund the claim by PA Images (£200).

The meeting closed at 7.45 pm

## Chairman's Statement on Ukraine

Along with the rest of the civilised world we are extremely troubled by the horrific devastation and loss of life which has resulted from the illegal invasion of Ukraine by Russian forces and the resulting humanitarian crisis facing the Country.

The Government has not asked local authorities to receive refugees from Ukraine as things stand. But we will be ready to support those fleeing Ukraine if we can possibly do so, and those who receive them.

The Parish Council commends those of Nether Stowey and Somerset who have pledged support for the people of Ukraine and especially those fleeing this conflict.

Here are just some of the ways residents can show their support for Ukraine:

### Donations

The easiest and most effective way to support the humanitarian situation in Ukraine is to make a donation to the Disasters Emergency Committee (DEC) Ukraine appeal. The UK Government has also said that it will match every £ donated.

Donate safely on the DEC website <https://www.dec.org.uk/>

The DEC and other major charities are asking for donations of money rather than goods. Donating money allows international charities such as the DEC to procure what's required on the ground, so it can be delivered to people more quickly rather than trying to transport goods from the UK to Ukraine.

### Homes for Ukraine scheme

This bespoke scheme will offer a route to those who want to come to the UK who has someone here willing to provide them with a home. It will enable individuals, charities, community groups and businesses to volunteer accommodation and provide a route to safety for Ukrainians, and their immediate family members, forced to escape their homeland.

Sponsors should provide accommodation for as long as they are able, but there is a minimum expectation of 6 months.

<https://homesforukraine.campaign.gov.uk/>

If you are worried about family members or relatives

See advice for British nationals who are in Ukraine on Gov.uk

<https://www.gov.uk/foreign-travel-advice/ukraine>

The Ministry of Foreign Affairs of Ukraine have an emergency helpline number for anyone concerned about Ukrainian citizens: 07553 483628

Temporary visa concessions have been introduced for family members of British nationals who usually live in Ukraine. See UK visa support for Ukrainian nationals on Gov.uk.

<https://www.gov.uk/guidance/support-for-family-members-of-british-nationals-in-ukraine-and-ukrainian-nationals-in-ukraine-and-the-uk>

**Monthly Budget Report 2021/2022**  
**as at 31 March 2022**

<b>Income</b>	<b>Outturn at 31 Mar 2021</b>	<b>Budget 2021/22</b>	<b>First quarter</b>	<b>Second quarter</b>	<b>Third quarter</b>	<b>Jan 2022</b>	<b>Feb 2022</b>	<b>Mar 2022</b>	<b>Fourth quarter</b>	<b>Total income to date</b>	<b>% Revised budget</b>
1002 Allotment Rental	100.00	100.00	0.00	0.00	100.00	-	-	-	0.00	100.00	100.0%
1004 Bank Interest	66.12	3.00	0.00	0.00	0.00	2.86	-	-	2.86	2.86	95.3%
1005 Comm Infrastructure Levy	0.00	0.00	0.00	0.00	14,454.05	-	-	-	0.00	14,454.05	**
1006 Cemetery Income	2,463.00	2,544.00	1,245.00	957.00	418.00	506.00	176.00	211.27	893.27	3,513.27	138.1%
1011 Precept	58,379.00	63,412.00	31,706.00	31,706.00	0.00	0.00	0.00	0.00	0.00	63,412.00	100.0%
1012 Printing & Copying receipts	12.00	50.00	12.80	11.10	10.95	-	-	10.55	10.55	45.40	90.8%
115 VAT Refunds	1,538.18	-	958.11	0.00	748.03	0.00	0.00	0.00	0.00	1,706.14	**
<b>Total Income for Year</b>	<b>62,558.30</b>	<b>66,109.00</b>	<b>33,921.91</b>	<b>32,674.10</b>	<b>15,731.03</b>	<b>508.86</b>	<b>176.00</b>	<b>2,557.47</b>	<b>3,242.33</b>	<b>85,569.37</b>	<b>129.4%</b>

<b>Expenditure</b>	<b>Outturn at 31 Mar 2021</b>	<b>Budget 2021/22</b>	<b>First quarter</b>	<b>Second quarter</b>	<b>Third quarter</b>	<b>Jan 2022</b>	<b>Feb 2022</b>	<b>Mar 2022</b>	<b>Fourth quarter</b>	<b>Total spend to date</b>	<b>% Revised budget</b>
<b>Parish Office</b>											
4101 Office Rent, rates + supplies	4,245.90	4,275.00	1,084.39	1,010.48	1,054.49	350.00	350.00	350.00	1,050.00	4,199.36	98.2%
4102 Office utilities	3,346.61	3,446.00	969.95	990.00	946.02	330.00	105.00	105.00	540.00	3,445.97	100.0%
4103 Postage	54.96	78.00	26.01	0.00	31.68	-	-	-	0.00	57.69	74.0%
4104 Stationery + equipment	153.23	178.00	0.00	0.00	129.06	-	7.08	21.65	28.73	157.79	88.6%
4105 Telephone & Internet	559.94	480.00	159.80	119.85	120.34	39.95	39.95	-	79.90	479.89	100.0%
4106 Website + IT costs	747.20	545.00	82.26	206.26	107.26	94.08	27.42	27.42	148.92	544.70	99.9%
4107 Books and publications	0.00	27.00	26.74	0.00	0.00	-	-	-	0.00	26.74	99.0%
4108 Printing costs	167.54	180.00	0.00	5.66	29.95	53.68	28.20	41.66	123.54	159.15	88.4%
4109 Office Miscellaneous	29.94	-27.00	-29.94	0.00	0.00	-	-	-	0.00	-29.94	110.9%
<b>TOTAL Parish Office</b>	<b>9,305.32</b>	<b>9,182.00</b>	<b>2,319.21</b>	<b>2,332.25</b>	<b>2,418.80</b>	<b>867.71</b>	<b>557.65</b>	<b>545.73</b>	<b>1,971.09</b>	<b>9,041.35</b>	<b>98.5%</b>
<b>Staff Costs</b>											
4201 Salaries	31,350.03	31,600.00	6,647.53	5,400.27	5,400.27	1,800.09	1,800.09	2,201.84	5,802.02	23,250.09	73.6%
4202 Staff travel and expenses	0.00	37.00	32.40	0.00	4.50	-	-	-	0.00	36.90	99.7%
4203 Staff Training	45.00	43.00	0.00	0.00	0.00	-	-	-	0.00	0.00	0.0%
<b>TOTAL Staff Costs</b>	<b>31,395.03</b>	<b>31,680.00</b>	<b>6,679.93</b>	<b>5,400.27</b>	<b>5,404.77</b>	<b>1,800.09</b>	<b>1,800.09</b>	<b>2,201.84</b>	<b>5,802.02</b>	<b>23,286.99</b>	<b>73.5%</b>

Expenditure	Outturn at 31 Mar 2021	Budget 2021/22	First quarter	Second quarter	Third quarter	Jan 2022	Feb 2022	Mar 2022	Fourth quarter	Total spend to date	% Revised budget
<b>Administration &amp; Finance</b>											
4301 Audit Fees	585.00	585.00	285.00	300.00	0.00	-	-	-	0.00	585.00	100.0%
4302 Bank charges	13.29	45.00	17.00	10.80	8.70	2.25	3.65	2.10	8.00	44.50	98.9%
4303 Chairman's Honorarium	250.00	250.00	250.00	0.00	0.00	-	-	-	0.00	250.00	100.0%
4304 C/llrs' Expenses/training	164.25	40.00	50.00	0.00	37.25	-	-	-	0.00	87.25	218.1%
4306 Elections	0.00	235.00	0.00	0.00	0.00	-	-	-	0.00	0.00	0.0%
4307 Insurance	1,197.18	1,383.00	884.55	500.00	0.00	-	-	-	0.00	1,384.55	100.1%
4308 Statutory Fees	35.00	35.00	0.00	0.00	35.00	-	-	-	0.00	35.00	100.0%
4309 Subscriptions	572.35	571.00	0.00	384.64	186.00	-	-	-	0.00	570.64	99.9%
4310 Meeting room hire/Zoom	131.89	331.00	57.97	104.47	60.00	83.99	11.99	11.99	107.97	330.41	99.8%
<b>TOTAL Administration &amp; Finance</b>	<b>2,948.96</b>	<b>3,475.00</b>	<b>1,544.52</b>	<b>1,299.91</b>	<b>326.95</b>	<b>86.24</b>	<b>15.64</b>	<b>14.09</b>	<b>115.97</b>	<b>3,287.35</b>	<b>94.6%</b>
<b>Cemetery</b>											
4402 Cemetery Rates	218.85	252.00	151.67	100.00	0.00	-	-	-	0.00	251.67	99.87%
4403 Maintenance + bins	2,791.79	3,788.00	471.98	1,395.00	788.18	279.00	186.00	668.00	1,133.00	3,788.16	100.00%
<b>TOTAL Cemetery</b>	<b>3,010.64</b>	<b>4,040.00</b>	<b>623.65</b>	<b>1,495.00</b>	<b>788.18</b>	<b>279.00</b>	<b>486.34</b>	<b>367.66</b>	<b>1,133.00</b>	<b>4,039.83</b>	<b>100.00%</b>
<b>Community Services</b>											
4501 Christmas Tree & Lights	288.04	60.00	0.00	0.00	70.00	-	-	-	0.00	70.00	116.7%
4502 Allotment	100.00	100.00	0.00	0.00	100.00	-	-	-	0.00	100.00	100.00%
4504 Support for tourism	0.00	250.00	0.00	0.00	0.00	-	-	-	0.00	0.00	0.00%
<b>TOTAL Community Services</b>	<b>388.04</b>	<b>410.00</b>	<b>0.00</b>	<b>0.00</b>	<b>170.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>170.00</b>	<b>41.5%</b>
<b>TOTAL Neighbourhood Plan</b>	<b>1,586.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>**</b>
<b>Village Maintenance</b>											
4601 A39 Verge	504.00	781.00	74.40	446.40	186.00	37.20	-	37.20	74.40	781.20	100.0%
4602 Clock Tower Maintenance	350.00	2,285.00	0.00	0.00	0.00	-	-	-	0.00	0.00	0.00%
4603 Clock Tower Electricity	405.14	77.00	21.00	20.74	8.50	8.00	9.00	9.00	26.00	76.24	99.0%
4604 General Maintenance	230.08	190.00	0.00	166.67	8.12	-	17.90	-	17.90	192.69	101.4%
4605 The Cross, Gaol and WM	94.75	54.00	0.00	10.00	10.00	33.60	-	-	33.60	53.60	99.3%
4606 Palmers Path	351.00	368.00	18.60	111.60	70.71	148.80	-	18.60	167.40	368.31	100.1%
4607 Public Seating	0.00	327.00	27.62	0.00	300.00	-	-	-	0.00	327.62	100.2%
4608 Public Footpaths	0.00	306.00	0.00	0.00	0.00	-	-	306.60	306.60	306.60	100.2%
4609 Dog Bins	1,603.50	1,637.00	789.88	0.00	789.88	-	-	56.34	56.34	1,636.10	99.9%



Expenditure	Outturn at 31 Mar 2021	Budget 2021/22	First quarter	Second quarter	Third quarter	Jan 2022	Feb 2022	Mar 2022	Fourth quarter	Total spend to date	% Revised budget
<b>Village Maintenance (continued)</b>											
4610 Coleridge Road	0.00	56.00	0.00	0.00	55.80	-	-	-	0.00	55.80	99.6%
4611 Millennium Wood	0.00	128.00	78.77	49.02	0.00	-	-	-	0.00	127.79	99.8%
4612 Plot 173	216.00	933.00	0.00	223.20	148.80	337.60	-	223.20	560.80	932.80	99.9%
4613 Mill Ln/Lime St maint	607.02	595.00	55.80	186.00	0.00	93.00	260.40	-	353.40	595.20	100.0%
<b>TOTAL Village Maintenance</b>	<b>4,361.49</b>	<b>7,737.00</b>	<b>1,066.07</b>	<b>1,213.63</b>	<b>1,577.81</b>	<b>658.20</b>	<b>287.30</b>	<b>650.94</b>	<b>1,596.44</b>	<b>5,453.95</b>	70.5%
<b>Castle St Toilets + Car Park</b>											
4701 Castle St Toilets Cleaning	0.00	2,148.00	0.00	562.79	813.89	250.00	270.88	250.00	770.88	2,147.56	100.0%
4702 Castle St Toilets Electricity	179.64	200.00	42.00	43.27	62.16	22.00	19.00	19.00	60.00	207.43	103.7%
4703a Car Park Rates	798.40	798.00	798.40	0.00	0.00	-	-	-	0.00	798.40	100.0%
4703b Public Toilets Rates <sup>1</sup>	1,884.65	-	-1,884.65	0.00	0.00	-	-	-	0.00	-1,884.65	**
4704 Castle St Toilets Repairs	0.00	787.00	116.18	-12.36	253.24	13.28	417.00	-	430.28	787.34	100.0%
4704b Castle St Toilets Refurb	0.00	-	1,906.43	420.01	0.00	-	-	-	0.00	2,326.44	0.00%
4705 Castle St Toilets Water	239.78	565.00	115.43	0.00	449.84	-	-	-	0.00	565.27	100.0%
4706 Castle St Car Park maint	272.00	1,787.00	0.00	426.65	1,253.20	111.60	-	-	111.60	1,791.45	100.3%
4709 Castle St miscellaneous	0.00	-	0.00	0.00	0.00	-	-	-	0.00	0.00	**
<b>TOTAL Castle St Toilets/ Car Park</b>	<b>3,374.47</b>	<b>6,285.00</b>	<b>1,093.79</b>	<b>1,440.36</b>	<b>2,832.33</b>	<b>396.88</b>	<b>706.88</b>	<b>269.00</b>	<b>1,372.76</b>	<b>6,739.24</b>	107.2%
<b>Grants</b>											
4801 Grants Pool	2,226.00	3,300.00	45.00	46.18	14.48	163.29	56.65	1,027.67	1,247.61	1,353.27	41.0%
<b>TOTAL Grants</b>	<b>2,226.00</b>	<b>3,300.00</b>	<b>45.00</b>	<b>46.18</b>	<b>14.48</b>	<b>163.29</b>	<b>56.65</b>	<b>1,027.67</b>	<b>1,247.61</b>	<b>1,353.27</b>	41.0%
<b>TOTAL CIL + Capital Expenditure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	**
<b>VAT Account</b>											
515 VAT Paid	1,382.76	0.00	472.81	275.22	336.82	60.23	100.61	252.34	413.18	1,498.03	**
<b>Total Expenditure</b>	<b>59,979.02</b>	<b>66,109.00</b>	<b>13,844.98</b>	<b>13,502.82</b>	<b>13,870.14</b>	<b>4,311.64</b>	<b>4,011.16</b>	<b>5,329.27</b>	<b>13,652.07</b>	<b>54,870.01</b>	83.0%
<b>Total Income</b>	<b>62,558.30</b>	<b>66,109.00</b>	<b>33,921.91</b>	<b>32,674.10</b>	<b>15,731.03</b>	<b>508.86</b>	<b>176.00</b>	<b>2,557.47</b>	<b>3,242.33</b>	<b>85,569.37</b>	129.4%
<b>Balance expenditure-income</b>	<b>2,579.28</b>	<b>0.00</b>	<b>-20,076.93</b>	<b>-19,171.28</b>	<b>-1,860.89</b>	<b>3,802.78</b>	<b>3,835.16</b>	<b>2,771.80</b>	<b>10,409.74</b>	<b>30,699.36</b>	

Note 1 – Refund of rates paid in 2020/21

<b>Balance Sheet</b>	<b>Bank:</b>	12,632.62	<b>Balance:</b>	as at 1 Apr	30,596.85
		48,470.78		Plus: income	85,569.37
		192.81	<b>= £ 61,296.21</b>	Less: payments	54,870.01
					<b>= £ 61,296.21</b>

**Monthly Budget Report 2022/2023**  
**as at 8 April 2022**

Income	Outturn at 31 Mar 2022	Budget 2022/23	April 2022	First quarter	Total income to date	% Original budget
1002 Allotment Rental	100.00	100.00	-	0.00	0.00	0.0%
1004 Bank Interest	2.86	85.00	-	0.00	0.00	0.0%
1011 Precept	63,412.00	68,748.00	-	0.00	0.00	0.0%
1006 Cemetery Income	3,513.27	2,000.00	-	0.00	0.00	0.0%
1005 Comm Infrastructure Levy	14,454.05	0.00	0.00	0.00	0.00	**
1012 Printing & Copying receipts	45.40	100.00	-	0.00	0.00	0.0%
115 VAT Refunds	1,706.14	-	-	0.00	0.00	**
<b>Total Income for Year</b>	<b>22,157.37</b>	<b>2,285.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

Expenditure	Outturn at 31 Mar 2022	Budget 2022/23	April 2021	First quarter	Total spent to date	% Original budget
<b>Parish Office</b>						
4101 Office Rent, rates + supplies	4,199.36	4,310.00	350.00	350.00	350.00	8.1%
4102 Office utilities	3,445.97	3,900.00	330.00	330.00	330.00	8.5%
4103 Postage	57.69	75.00	0.00	0.00	0.00	0.0%
4104 Stationery + equipment	157.79	250.00	0.00	0.00	0.00	0.0%
4105 Telephone & Internet	479.89	480.00	39.95	39.95	39.95	8.3%
4106 Website + IT costs	544.70	772.00	23.62	23.62	23.62	3.1%
4107 Books and publications	26.74	50.00	0.00	0.00	0.00	0.0%
4108 Printing costs	159.15	200.00	0.00	0.00	0.00	0.0%
4109 Office Miscellaneous	-29.94	-	0.00	0.00	0.00	**
<b>TOTAL Parish Office</b>	<b>9,041.35</b>	<b>10,037.00</b>	<b>743.57</b>	<b>743.57</b>	<b>743.57</b>	<b>7.4%</b>
<b>Staff Costs</b>						
4201 Salaries	23,250.09	22,600.00	0.00	0.00	0.00	0.0%
4202 Staff travel and expenses	36.90	30.00	0.00	0.00	0.00	0.0%
4203 Staff Training	0.00	60.00	20.00	20.00	20.00	33.3%
<b>TOTAL Staff Costs</b>	<b>23,286.99</b>	<b>22,690.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.1%</b>
<b>Administration &amp; Finance</b>						
4301 Audit Fees	585.00	595.00	0.00	0.00	0.00	0.0%
4302 Bank charges	44.50	35.00	3.65	3.65	3.65	10.4%
4303 Chairman's Honorarium	250.00	250.00	0.00	0.00	0.00	0.0%
4304 C/llrs' Expenses/training	87.25	395.00	0.00	0.00	0.00	0.0%
4306 Elections	0.00	1,000.00	0.00	0.00	0.00	0.0%
4307 Insurance	1,384.55	920.00	0.00	0.00	0.00	0.0%
4308 Statutory Fees	35.00	35.00	0.00	0.00	0.00	0.0%
4309 Subscriptions	570.64	620.00	0.00	0.00	0.00	0.0%
4310 Meeting room hire/Zoom	330.41	280.00	0.00	0.00	0.00	0.0%
<b>TOTAL Administration &amp; Finance</b>	<b>3,287.35</b>	<b>4,136.00</b>	<b>3.65</b>	<b>3.65</b>	<b>3.65</b>	<b>0.1%</b>
<b>Cemetery</b>						
4402 Cemetery Rates	251.67	285.00	50.05	50.05	50.05	17.56%
4403 Maintenance + bins	3,788.16	3,800.00	0.00	0.00	0.00	0.00%
<b>TOTAL Cemetery</b>	<b>4,039.83</b>	<b>4,085.00</b>	<b>50.05</b>	<b>50.05</b>	<b>50.05</b>	<b>1.23%</b>

Expenditure	Outturn at 31 Mar 2022	Budget 2022/23	April 2021	First quarter	Total spent to date	% Original budget
<b>Community Services</b>						
4501 Christmas Tree & Lights	70.00	200.00	0.00	0.00	0.00	0.00%
4502 Allotment	100.00	100.00	0.00	0.00	0.00	0.00%
4504 Support for tourism	0.00	250.00	0.00	0.00	0.00	0.00%
<b>TOTAL Community Services</b>	<b>170.00</b>	<b>550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Village Maintenance</b>						
4601 A39 Verge	781.20	980.00	0.00	0.00	0.00	0.00%
4602 Clock Tower Maintenance	0.00	1,000.00	0.00	0.00	0.00	0.00%
4603 Clock Tower Electricity	76.24	110.00	9.00	9.00	9.00	8.18%
4604 General Maintenance	192.69	215.00	0.00	0.00	0.00	0.00%
4605 The Cross, Gaol and WM	53.60	150.00	0.00	0.00	0.00	0.00%
4606 Palmers Path	368.31	845.00	0.00	0.00	0.00	0.00%
4607 Public Seating	327.62	250.00	0.00	0.00	0.00	0.00%
4608 Public Footpaths	306.60	529.00	0.00	0.00	0.00	0.00%
4609 Dog Bins	1,636.10	1,794.00	0.00	0.00	0.00	0.00%
4610 Coleridge Road	55.80	160.00	0.00	0.00	0.00	0.00%
4611 Millennium Wood	127.79	296.00	0.00	0.00	0.00	0.00%
4612 Plot 173	932.80	400.00	0.00	0.00	0.00	0.00%
4613 Mill Ln/Lime St maint	595.20	588.00	0.00	0.00	0.00	0.00%
<b>TOTAL Village Maintenance</b>	<b>5,453.95</b>	<b>7,317.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.12%</b>
<b>Castle St Toilets + Car Park</b>						
4701 Castle St Toilets Cleaning	2,147.56	3,515.00	0.00	0.00	0.00	0.00%
4702 Castle St Toilets Electricity	207.43	240.00	19.00	19.00	19.00	7.92%
4703a Car Park Rates	798.40	840.00	798.40	798.40	798.40	95.05%
4703b Public Toilets Rates	-1,884.65	-	0.00	0.00	0.00	see note 1
4704 Castle St Toilets Repairs	3,113.78	350.00	0.00	0.00	0.00	0.00%
4705 Castle St Toilets Water	565.27	450.00	0.00	0.00	0.00	0.00%
4706 Castle St Car Park maint	1,791.45	592.00	0.00	0.00	0.00	0.00%
<b>TOTAL Castle St Toilets/Car Park</b>	<b>6,739.24</b>	<b>5,987.00</b>	<b>817.40</b>	<b>817.40</b>	<b>817.40</b>	<b>13.65%</b>
<b>Grants</b>						
4801 Grants Pool	1,353.27	2,800.00	0.00	0.00	0.00	0.00%
<b>TOTAL Grants</b>	<b>1,353.27</b>	<b>2,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL CIL + Capital Expenditure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>**</b>
<b>VAT Account</b>						
515 VAT Paid	1,498.03	0.00	12.71	12.71	12.71	**
<b>Total Expenditure</b>	<b>54,870.01</b>	<b>57,602.00</b>	<b>1,656.38</b>	<b>1,656.38</b>	<b>1,656.38</b>	<b>2.87%</b>
<b>Total Income</b>	<b>85,569.37</b>	<b>2,285.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>**</b>
<b>Balance expenditure-income</b>	<b>30,699.36</b>	<b>68,748.00</b>	<b>1,656.38</b>	<b>1,656.38</b>	<b>-1,656.38</b>	

<b>Balance Sheet</b>	<b>Bank:</b>	10,979.89	<b>Balance:</b>	as at 1 Apr	61,296.21
		48,470.78		Plus: income	0.00
		189.16		Less: payments	1,656.38
		<b>= £ 59,639.83</b>			<b>= £ 59,639.83</b>