

MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING
HELD ON MONDAY 17 APRIL 2023 AT 7.00pm
AT ST MARYS CHURCH CENTRE

Present: Parish Councillors John Roberts (Chairman)
 Stephen Bradford
 Penny Everett
 Kevin Ferriday
 Margaret Hogg
 Barbara Rich
 Terry Yarwood (from Minute no 5937)

In Attendance: Caro Slaymaker (Parish Clerk)
 Cllr Brian Bolt (Somerset Council)
 Cllr Michael Caswell(Somerset Council)
 No members of the public attended

5933 Apologies

Apologies had been received from Cllr Jeanes who was working. His absence was approved.

5934 Declarations of Interest

Cllr Rich declared an interest as the Parish Council's representative to Nether Stowey Village Hall and Recreation Ground Committee.

5935 Public Session

No members of the public were present.

5936 Minutes of Previous Meeting

The Minutes of the Parish Council meeting held on 13 March were **approved** as a true record and signed by the Chairman.

5937 Co-option

Mr Terry Yarwood was duly co-opted to the Parish Council. He signed the Declaration of Acceptance and joined the meeting. The Chairman thanked him for coming forward and welcomed him to the Council.

5938 Somerset Council Liaison

Cllr Caswell said that the new Council was "a bit of a shambles" but work continued nevertheless. Contact with officers was not as easy as it had been at Sedgemoor District Council. He had been appointed to the Audit Committee and Strategic Planning Committee.

Cllr Bolt had been appointed on the Planning Committee North (the successor to the Sedgemoor Planning Committee), the Avon and Somerset Police and Crime Panel and the Port Liaison Committee. The Council had a budget deficit of £24.5 million

They would be meeting the Highways on 19 April. To discuss issues including potholes near around Keenthorne.

5939 Nether Stowey United Charity

It was **agreed** to appoint Mrs Emma Gulliver as the new Trustee of the NS United Charity (unanimous).

5940 Play/Gym equipment

The Chairman had received confirmation that the Playing Field were no longer willing to have the proposed climbing frame installed, at least until their building works on the proposed Stowey Centre were completed. Cllr Ferriday confirmed that the terms of the Lottery Grant were very specific and time-limited and it was therefore unlikely that the grant

could be transferred, and the funds would therefore have to be returned. Cllr Falla added that this would damage the Parish Council's reputation and it would be harder to get a similar grant another time. Cllr Everett said it was a pity that so much effort had gone to waste. It was **agreed unanimously** to cancel the project and return the Lottery Grant explaining the circumstances of the cancellation. Unanimous. It was also **agreed** that the chairman would write to the CIO expressing the Council's disappointment and seeking reassurance about the youth shelter.

5941 Coronation Mugs

It was agreed that Cllrs Rich, Hogg and Falla would join the Chairman in presenting the mugs at the school and preschool. The Clerk would confirm final details.

5942 Planning Applications

- a) **Planning Ref: 36/23/00006 – New Stowey Farm, Nether Stowey**
 Proposal: Erection of 4no. dwellings
Response: Objection – concern about the road, requirement to protect footpaths
- b) **Planning Ref: 36/23/00007 – 7 Wilsons Close, Nether Stowey**
 Proposal: Approval of reserved matters, for the erection of 2no. dwellings with parking and garages
Response: Comments – road layout and safety of pedestrian footpath users, see full response as submitted appended to these minutes.

5943 Financial Management

- a) The final Budget Report and Reserves report for the 2022/23 financial year was **noted**. A copy of the report is appended to these minutes.
- b) The report on the final budget outturn was **noted**. The Clerk expected to be able to send the accounts to the Internal Audit at the end of the week.
- c) Expenditure incurred since March:

2022/23 Account

Date	Payee Name	Cheque	Amount	Transaction Details
13 Mar	St Mary's PCC	122603	50.00	Refund cemetery fees, donated to PCC
13 Mar	GWB Services Ltd	122604	378.24	Village maintenance (Feb)
14 Mar	Viking Direct	card	73.86	Stationery
15 Mar	Quantock Med Centre	122605	1,500.00	QMC grant for defibrillator costs
21 Mar	Staff Payroll	122606-609	2,588.82	Staff Payroll March (incl holiday pay KD)
22 Mar	Post Office, NS	card	7.60	Stamps 8 x 1 st class
27 Mar	Shaw & Sons Ltd	122610	211.20	Register of Purchased Graves
29 Mar	GWB Services Ltd	122611	614.64	Cemetery maintenance March
29 Mar	Somerset ALC	122612	25.00	Cllr training CE1 (SB)
29 Mar	Clarity Copiers	122613	17.12	Printing charges Feb-Mar
30 Mar	GWB Services Ltd	122614	567.36	Plot 173 fallen trees
31 Mar	J Hopkins	122615	109.63	Village maintenance (Mar + hol pay)
Total Expenditure to 31 March			£ 6,143.47	

2023/24 Account

Date	Payee Name	Cheque	Amount	Transaction Details
Date	Payee Name	Cheque	Amount	Transaction Details
1 Apr	EDF Energy	DD	22.00	Public Toilets electricity
3 Apr	EDF Energy	DD	183.00	Office electricity
3 Apr	EDF Energy	DD	9.00	Clock Tower electricity
5 Apr	H Brooks	122616	160.00	Plot 173 remove dead tree
10 Apr	Somerset Council	DD	838.32	Car Park rates
10 Apr	Somerset Council	DD	233.78	Office rates (April)
10 Apr	Somerset Council	DD	52.27	Cemetery rates (April)
11 Apr	BT Business	DD	47.94	Office phone/broadband (25 Mar)
14 Apr	Microsoft OneDrive	CARD	4.56	Microsoft OneDrive Mar
15 Apr	P J Addicott	SO	350.00	Office rent 15 Mar
Total Expenditure from 1 April			£ 1,900.87	

The expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques (proposed Cllr Hogg, seconded Cllr Rich).

- d) The most recent bank statements/reconciliations to 3 April were noted. Cllr Ferriday had carried out the bank reconciliation and vouchers check and was satisfied that all was in order.

5944 Highways

Nothing further to report.

5945 Chairman's Report

Cllrs Roberts, Ferriday and Everett would be attending a ceremony at which Strongvox would sign over the affordable houses at the Cricketer development to Somerset Council.

5946 Clerk's Report

The Clerk had circulate slides and a video presentation about the new planning system under Somerset Council.

The Clerk, advised the Council that following several months of appalling service from Santander Bank that she felt it necessary to move their accounts to a new bank. She had decided on Unity Trust which are experts in the Local Government Sector, and well recommended by many other Parish Councils. She had discussed the matter with the Chairman, Vice-Chairman and Chairman of Finance and Audit in detail. The Council confirmed their approval. Details of the new arrangements would be advised at a later date and current procedures updated as appropriate.

5947 Members Reports

Village Hall/Playing Field: nothing to report.

Thomas Poole Library: Cllr Ferriday had been unable to attend the last meeting

AONB JAC: Cllr Falla had been unable to attend the last meeting but advised that the Crowcombe Gate car park project had been held up following the death of the landowner.

5948 Forthcoming Events

The Parish Office would be closed on Monday 1 May and Monday 8 May, which were public holidays

Tues 18 Apr – Quantock Hills JAC

Wed 19 Apr – LGR TC/PCs forum CS

Fri 21 Apr – Affordable housing signing ceremony JR, KF, PE, BR

Wed 3 May – LGR TC/PCs forum CS

Wed 3 May – Preschool Coronation mug presentation JR, MH, BR, CF, CS

Fri 5 May – School Coronation mug presentation JR, MH, BR, CS

It was **agreed** to hold the Annual Parish Meeting on Monday 15 May at 7pm at the Church Centre, preceding the Annual Parish Council meeting

5949 Next Parish Council Meetings

The next meeting of the Parish Council will be held on **Monday 15 May** at the Church Centre, immediately after the Annual Parish Meeting. Approximate start time 7pm.

5950 Statement from the Chairman

At the end of the meeting the Chairman advised members that he intended to stand down as Chairman of the Parish Council before the Annual Parish Council and would tender his resignation as Councillor at that time. He had served as a Councillor for 17 years and as Chairman for the last 8 years and he wished the Parish Council every success for the future.

The meeting closed at 7.45 pm.

DRAFT

Final Budget Report 2022/23
as at 31 March 2023

Income	Budget 2022/23	First quarter	Second quarter	Third quarter	Mar 2023	Fourth quarter	Total income to date	EMR adj	Total income to date	% budget
1002 Allotment Rental	100.00	0.00	0.00	100.00	-	0.00	100.00		100.00	100.0%
1004 Bank Interest	85.00	0.00	0.00	0.00	-	75.13	75.13		75.13	88.4%
1006 Cemetery Income	2,620.00	776.11	2,368.88	391.00	18.00	564.00	4,099.99		4,099.99	156.5%
1009 Miscellaneous Grants	2,100.00	0.00	0.00	2,100.00	-	0.00	2,100.00		2,100.00	100.0%
1011 Precept	68,748.00	34,374.00	34,374.00	0.00	-	0.00	68,748.00		68,748.00	100.0%
1012 Printing & Copying receipts	100.00	8.45	3.89	0.00	11.63	11.63	23.97		23.97	24.0%
Subtotal Budget Income for Year	73,753.00	35,158.56	36,746.77	2,591.00	29.63	650.76	75,147.09	0.00	75,147.09	101.9%
1999 Misc Non-budget Receipts	-	0.00	0.00	1,911.00	-	9,500.00	11,411.00		11,411.00	**
115 VAT Refunds	-	750.00	0.00	1,788.78	-	0.00	2,538.78		2,538.78	**
Subtotal Non-budget income	0.00	750.00	0.00	3,699.78	0.00	9,500.00	13,949.78	0.00	13,973.75	**
TOTAL All income	73,753.00	35,908.56	36,746.77	6,290.78	29.63	10,150.76	89,096.87	0.00	89,096.87	

Expenditure	Budget 2022/23	First quarter	Second quarter	Third quarter	Mar 2023	Fourth quarter	Total spent to date	EMR adj	Total spent to date	% Original budget
Parish Office										
4101 Office Rent, rates + supplies	4,310.00	1,084.00	1,142.60	1,062.99	350.00	1,053.90	4,343.49		4,343.49	100.8%
4102 Office utilities	3,900.00	483.80	1,146.00	1,253.77	183.00	774.00	3,657.57		3,657.57	93.8%
4103 Postage	75.00	32.64	0.00	0.00	7.60	49.20	81.84		81.84	109.1%
4104 Stationery + equipment	357.00	-0.55	10.40	90.11	241.13	257.10	357.06		357.06	100.0%
4105 Telephone & Internet	480.00	159.80	119.85	119.85	-	79.90	479.40		479.40	99.9%
4106 Website + IT costs	772.00	177.26	293.76	376.92	3.80	35.02	882.96		882.96	114.4%
4107 Books and publications	50.00	0.00	0.00	0.00	-	0.00	0.00		0.00	0.0%
4108 Printing costs	200.00	30.53	25.96	38.54	14.27	45.37	140.40		140.40	70.2%
4109 Office Miscellaneous	-	0.00	23.20	6.90	0.80	0.80	30.90	26.00	4.90	**
TOTAL Parish Office	10,144.00	1,967.48	2,761.77	2,949.08	800.60	2,295.29	9,973.62	26.00	9,947.62	98.1%

Expenditure	Budget 2022/23	First quarter	Second quarter	Third quarter	Mar 2023	Fourth quarter	Total spent to date	EMR adj	Total spent to date	% Original budget
Staff Costs										
4201 Salaries	22,600.00	5,525.31	5,525.31	6,802.15	1,971.98	5,917.94	23,770.71	1,178.00	22,592.71	100.0%
4202 Staff travel and expenses	30.00	0.00	0.00	52.65	-	0.00	52.65		52.65	175.5%
4203 Staff Training	60.00	20.00	25.00	0.00	-	0.00	45.00		45.00	75.0%
TOTAL Staff Costs	22,690.00	5,545.31	5,550.31	6,854.80	1,971.98	5,917.94	23,868.36	1,178.00	22,690.36	100.0%
Administration & Finance										
4301 Audit Fees	595.00	285.00	300.00	0.00	-	0.00	585.00		585.00	98.3%
4302 Bank charges	35.00	5.40	3.65	14.45	1.05	5.40	28.90		28.90	82.6%
4303 Chairman's Honorarium	250.00	250.00	0.00	0.00	-	0.00	250.00		250.00	100.0%
4304 C/llrs' Expenses/training	395.00	90.00	155.00	68.54	50.00	50.00	363.54		363.54	92.0%
4306 Elections	1,000.00	100.00	0.00	0.00	-	0.00	100.00	-900.00	1,000.00	100.0%
4307 Insurance	920.00	979.37	0.00	0.00	-	0.00	979.37		979.37	106.5%
4308 Statutory Fees	35.00	0.00	0.00	35.00	-	0.00	35.00		35.00	100.0%
4309 Subscriptions	620.00	0.00	383.96	187.00	-	0.00	570.96		570.96	92.1%
4310 Meeting room hire/Zoom	280.00	131.97	191.97	35.97	-	120.00	479.91	60.00	419.91	150.0%
4311 Wayleaves	6.00	-	-	-	7.25	7.25	7.25		7.25	120.8%
4313 Legal Fees	-	-	-	-	-	-	0.00		0.00	**
TOTAL Administration & Finance	4,136.00	1,841.74	1,034.58	340.96	58.30	182.65	3,399.93	-840.00	4,239.93	102.5%
Cemetery										
4402 Cemetery Rates	475.00	156.05	159.00	159.00	-	0.00	474.05		474.05	99.8%
4403 Maintenance + bins	4,123.00	818.00	938.28	1,164.88	591.00	1,201.70	4,122.86		4,122.86	100.0%
TOTAL Cemetery	4,598.00	974.05	1,097.28	1,323.88	591.00	1,201.70	4,596.91	0.00	4,596.91	100.0%
Community Services										
4501 Christmas Tree & Lights	200.00	0.00	0.00	55.31	-	0.00	55.31		55.31	27.7%
4502 Allotment	100.00	0.00	0.00	100.00	-	0.00	100.00		100.00	100.0%
4504 Support for tourism	250.00	200.00	0.00	0.00	-	0.00	200.00		200.00	80.0%
TOTAL Community Services	550.00	200.00	0.00	155.31	0.00	0.00	355.31	0.00	355.31	64.6%
Village Maintenance										
4601 A39 Verge	980.00	194.80	78.80	197.00	78.80	118.20	588.80		588.80	60.1%
4602 Clock Tower Maintenance	285.00	0.00	0.00	0.00	-	0.00	0.00	-285.00	285.00	100.0%
4603 Clock Tower Electricity	110.00	24.79	27.00	15.81	9.00	27.00	94.60		94.60	86.0%
4604 General Maintenance	215.00	0.00	0.00	148.67	-	133.50	282.17		282.17	131.2%
4605 The Cross, Gaol and WM	150.00	0.00	0.00	105.80	66.35	143.35	249.15		249.15	166.1%

Expenditure	Budget 2022/23	First quarter	Second quarter	Third quarter	Mar 2023	Fourth quarter	Total spent to date	EMR adj	Total spent to date	% Original budget
Village maintenance continued										
4606 Palmers Path	845.00	97.40	118.20	157.60	59.10	59.10	432.30		432.30	51.2%
4607 Public Seating	250.00	0.00	0.00	0.00	-	0.00	0.00	-250.00	250.00	100.0%
4608 Public Footpaths	529.00	0.00	39.40	100.00	-	0.00	139.40		139.40	26.4%
4609 Dog Bins	1,794.00	0.00	871.26	871.26	-	0.00	1,742.52		1,742.52	97.1%
4610 Coleridge Road	160.00	37.20	39.40	118.20	39.40	39.40	234.20		234.20	146.4%
4611 Millennium Wood	296.00	0.00	59.10	80.00	-	0.00	139.10	-155.00	294.10	99.4%
4612 Plot 173	400.00	74.40	157.60	98.50	531.90	531.90	862.40		862.40	215.6%
4613 Mill Ln/Lime St maint	588.00	0.00	295.50	118.20	-	236.40	650.10		650.10	110.6%
4615 Lime Street Proj +AONB	-	0.00	0.00	0.00	-	0.00	0.00		0.00	**
4616 Bellcote repair	2,815.00	0.00	2,450.06	1,959.33	-	0.00	4,409.39	1,351.39	3,058.00	108.6%
TOTAL Village Maintenance	9,417.00	428.59	4,136.32	3,970.37	784.55	1,288.85	9,824.13	661.39	9,162.74	103.9%
Castle St Toilets + Car Park										
4701 Castle St Toilets Cleaning	3,515.00	823.72	829.96	872.54	616.84	1,146.84	3,673.06		3,673.06	104.5%
4702 Castle St Toilets Electricity	240.00	51.47	66.00	16.14	22.00	66.00	199.61		199.61	83.2%
4703 Castle Street Rates	840.00	798.40	0.00	0.00	-	0.00	798.40		798.40	95.0%
4704 Castle St Toilets Repairs	350.00	0.00	49.25	176.16	-	165.00	390.41		390.41	111.5%
4705 Castle St Toilets Water	450.00	461.93	0.00	0.00	-	126.66	588.59		588.59	130.8%
4706 Castle St Car Park maint	592.00	0.00	108.35	107.40	86.28	355.28	571.03		571.03	96.5%
4709 Castle St miscellaneous	-	0.00	0.00	0.00	-	0.00	0.00		0.00	**
TOTAL Castle St Toilets + Car Park	5,987.00	2,135.52	1,053.56	1,172.24	725.12	1,859.78	6,221.10	0.00	6,221.10	103.9%
Grants										
4801 Grants Pool	2,800.00	1,830.00	165.31	0.00	1,500.00	2,907.80	4,903.11	2,612.82	2,290.29	81.8%
TOTAL Grants	2,800.00	1,830.00	165.31	0.00	1,500.00	2,907.80	4,903.11	2,612.82	2,290.29	81.8%
CIL + Non-Budget Expenditure										
4901 Comm Infrastructure Levy	-	0.00	0.00	0.00	-	0.00	0.00		0.00	**
4902 Non Budget expenditure	-	0.00	0.00	1,911.00	-	0.00	1,911.00		1,911.00	**
TOTAL CIL + Non-Budget	0.00	0.00	0.00	1,911.00	0.00	0.00	1,911.00	0.00	1,911.00	**
VAT Account										
515 VAT Paid	0.00	608.62	1,180.16	851.09	311.16	828.35	3,468.22		3,468.22	**
Total Expenditure	60,322.00	15,531.31	16,979.29	19,528.73	6,742.71	16,482.36	68,521.69	3,638.21	64,883.48	112.6%
Total Income	73,753.00	35,158.56	36,746.77	2,591.00	29.63	650.76	89,096.87	0.00	89,096.87	125.4%

Expenditure	Budget 2022/23	First quarter	Second quarter	Third quarter	Mar 2023	Fourth quarter	Total spent to date	EMR adj	Total spent to date	% Original budget
Reserve contribution to Budget	13,431.00									
Balance expenditure-income		-19,627.25	-19,767.48	16,937.73	6,713.08	15,831.60	-20,575.18	3,638.21	-24,213.39	

Balance Sheet Bank:

21,210.18	
60,545.91	
115.30	= £ 81,871.39

Balance:

as at 1 Apr 2022	61,296.21
Plus: income	89,096.87
Less: payments	68,521.69
	= £ 81,871.39

RESERVES ACCOUNTS FOR YEAR TO 31 MARCH 2023**End of Year Report**

Account	Balance at 1 Apr 2022	Debit	Credit	Balance at 31 Mar 23
320 Gym Equipment for P/Field	0.00		9,500.00	9,500.00
321 Elections Reserve	847.00			847.00
322 Payroll Reserve	8,882.99	1,178.00		7,704.99
323 Grants Reserve	2,612.82	2,612.82		0.00
325 CANS Reserve	3,560.98			3,560.98
327 Oral History Reserve	328.46			328.46
328 Lucy Hobbs	2,335.65			2,335.65
329 Community Infrastructure Levy	16,937.67			16,937.67
330 Service Devolution Reserve	4,159.50	86.00	19,331.00	23,404.50
336 War Memorial Maintenance	2,000.00			2,000.00
337 Village Maintenance	7,631.18	1,594.39	933.00	6,969.79
338 Lime St/Mill Lane	6,017.98	5,000.00		1,017.98
	55,314.23		Nett credit £ 19,292.79	74,607.02
310 General Reserve**	5,981.98		nett: +£ 1,282.39	7,264.37
=	61,296.21		= Bank Balance at 31 Mar	81,871.39

Transactions entered as follows:

Debits

322	£ 1,178.00	Overspend on payroll (pay award)
323	£ 1,590.00	Laser show, Party in the Park
323	£ 1,022.82	Coronation mugs
330	£ 86.00	LCN meeting costs
330	£ 5,000.00	Transfer to EMR 330 (Service Dev)
337	£ 1,594.39	Bellcote refurbishment

TOTAL £ 10,471.21

Credits

320	£ 9,500.00	Lottery grant, climbing frame
330	£ 900.00	Unspent election budget
330	£ 5,000.00	Transfer from EMR 339 (Lime St works)
330	£ 13,431.00	Planned Service Devolution fund
337	£ 285.00	Clock servicing contract saving
337	£ 250.00	Public seating maintenance delayed
337	£ 155.00	Millennium Wood
337	£ 243.00	Clock Tower refurb saving

TOTAL £ 29,764.00

Budget Report 2023/2024 as at 14 April 2023

Income	Outturn at 31 Mar 2023	Budget 2023/24	April 2023	First quarter	Second quarter	Third quarter	Fourth quarter	Total income to date	% Original budget
1002 Allotment Rental	100.00	100.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
1004 Bank Interest	75.13	85.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
1006 Cemetery Income	4,099.99	2,620.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
1009 Miscellaneous Grants	2,100.00	2,100.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
1011 Precept	68,748.00	68,748.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
1012 Printing & Copying receipts	23.97	100.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal Budget Income for Year	75,147.09	73,753.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
115 VAT Refunds	2,538.78	-	1,687.43	1,687.43	0.00	0.00	0.00	1,687.43	**
Subtotal Non-budget income	13,949.78	0.00	1,687.43	1,687.43	0.00	0.00	0.00	1,687.43	**
TOTAL All income	89,096.87	73,753.00	1,687.43	1,687.43	0.00	0.00	0.00	1,687.43	2.3%

Expenditure	Outturn at 31 Mar 2023	Budget 2023/24	April 2023	First quarter	Second quarter	Third quarter	Fourth quarter	Total spend to date	% Original budget
Parish Office									
4101 Office Rent, rates + supplies	4,343.49	4,575.00	350.00	350.00	0.00	0.00	0.00	350.00	7.7%
4102 Office utilities	3,657.57	4,785.00	416.78	416.78	0.00	0.00	0.00	416.78	8.7%
4103 Postage	81.84	80.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4104 Stationery + equipment	357.06	125.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4105 Telephone & Internet	479.40	480.00	39.95	39.95	0.00	0.00	0.00	39.95	8.3%
4106 Website + IT costs	882.96	619.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4108 Printing costs	140.40	130.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4109 Office Miscellaneous	30.90	-	-	0.00	0.00	0.00	0.00	0.00	**
TOTAL Parish Office	9,973.62	10,794.00	806.73	806.73	0.00	0.00	0.00	806.73	7.5%
Staff Costs									
4201 Salaries	23,770.71	25,130.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4202 Staff travel and expenses	52.65	60.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4203 Staff Training	45.00	60.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Staff Costs	23,868.36	25,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Expenditure	Outturn at 31 Mar 2023	Budget 2023/24	April 2023	First quarter	Second quarter	Third quarter	Fourth quarter	Total spend to date	% Original budget
Administration & Finance									
4301 Audit Fees	585.00	610.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4302 Bank charges	28.90	35.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4303 Chairman's Honorarium	250.00	250.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4304 C/llrs' Expenses/training	363.54	395.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4306 Elections	100.00	-	-	0.00	0.00	0.00	0.00	0.00	**
4307 Insurance	979.37	1,064.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4308 Statutory Fees	35.00	35.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4309 Subscriptions	570.96	590.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4310 Meeting room hire/Zoom	479.91	345.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Administration & Finance	3,399.93	3,324.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Cemetery									
**									
4402 Cemetery Rates	474.05	500.00	52.27	52.27	0.00	0.00	0.00	52.27	10.5%
4403 Maintenance + bins	4,122.86	4,200.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Cemetery	4,596.91	4,700.00	52.27	52.27	0.00	0.00	0.00	52.27	1.1%
Community Services									
**									
4501 Christmas Tree & Lights	55.31	75.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4502 Allotment	100.00	100.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4504 Support for tourism	200.00	200.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Community Services	355.31	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Village Maintenance									
**									
4601 A39 Verge	588.80	780.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4602 Clock Tower Maintenance	0.00	1,300.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4603 Clock Tower Electricity	94.60	220.00	9.00	9.00	0.00	0.00	0.00	9.00	4.1%
4604 General Maintenance	282.17	230.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4605 The Cross, Gaol and WM	249.15	335.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4606 Palmers Path	432.30	760.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4607 Public Seating	0.00	300.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4608 Public Footpaths	139.40	540.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4609 Dog Bins	1,742.52	1,830.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4610 Coleridge Road	234.20	185.00	-	0.00	0.00	0.00	0.00	0.00	0.0%

Expenditure	Outturn at 31 Mar 2023	Budget 2023/24	April 2023	First quarter	Second quarter	Third quarter	Fourth quarter	Total spend to date	% Original budget
Village Maintenance (continued)									
4611 Millennium Wood	139.10	170.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4612 Plot 173	862.40	600.00	160.00	160.00	0.00	0.00	0.00	160.00	26.7%
4613 Mill Ln/Lime St maint	650.10	660.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4616 Bellcote repair	4,409.39	<i>Account now closed</i>							
TOTAL Village Maintenance	9,824.13	7,910.00	169.00	169.00	0.00	0.00	0.00	169.00	2.1%
Castle St Toilets + Car Park									
4701 Castle St Toilets Cleaning	3,673.06	3,625.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4702 Castle St Toilets Electricity	199.61	480.00	22.00	22.00	0.00	0.00	0.00	22.00	4.6%
4703 Castle Street Rates	798.40	840.00	838.32	838.32	0.00	0.00	0.00	838.32	99.8%
4704 Castle St Toilets Repairs	390.41	250.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4705 Castle St Toilets Water	588.59	450.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
4706 Castle St Car Park maint	571.03	600.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Castle St Toilets + Car Park	6,221.10	6,245.00	860.32	860.32	0.00	0.00	0.00	860.32	13.8%
Grants									
4801 Grants Pool	4,903.11	4,700.00	-	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Grants	4,903.11	4,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Budget Expenditure									
4902 Non Budget expenditure	1,911.00	-	-	0.00	0.00	0.00	0.00	0.00	**
TOTAL Non-Budget Expenditure	1,911.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	**
VAT Account									
515 VAT Paid	3,468.22	0.00	7.99	7.99	0.00	0.00	0.00	7.99	**
Total Expenditure	68,521.69	63,298.00	1,896.31	1,896.31	0.00	0.00	0.00	1,896.31	3.0%
Total Income	89,096.87	71,033.00	1,687.43	1,687.43	0.00	0.00	0.00	1,687.43	2.4%
Reserve contribution to Budget	13,431.00	7,735.00							
Balance expenditure-income	7,144.18	0.00	208.88	208.88	0.00	0.00	0.00	208.88	

Balance Sheet Bank: 21,001.30
60,545.91
115.30 = **£ 81,662.51**

Balance: as at 1 Apr 2023 81,871.39
Plus: income 1,687.43
Less: payments 1,896.31 = **£ 81,662.51**