

6483 Bollards at The Cross

It was **agreed** that the Clerk should follow up with Highways and the Conservation Officer. Members preferred the cast iron option which would be more in keeping with street scene. It was **agreed** that this would be funded from CIL.

6484 Grant Application

Nether Stowey Football Club: it was **agreed** to purchase a pair of goal posts to donate to the Club. The Clerk would arrange this and place the order when delivery details were confirmed with the Club treasurer.

6485 End of Financial Year Report and Spending Plan

The Clerks report was noted. The spending/viring plan was approved and it was **agreed** to transfer up to £10,000 to the Service Devolution Reserve in view of the continuing concerns about Somerset Council's financial position (proposed Cllr Ferriday, seconded Cllr Hogg).

6486 Financial Management

- a) The Budget and Reserves Report for the year to 5 March was noted. A copy of the report is included as a separate appendix to these minutes.
- b) Expenditure incurred since 6 February. The expenditure was **approved** and any two of the authorised signatories were instructed to sign the relevant cheques/authorise online payments (proposed Cllr Bowditch, seconded Cllr Hannam). The expenditure list is included at the end of these minutes.
- c) The bank reconciliations were **noted**. Cllr Bowditch had checked the accounts before the meeting and was satisfied that all was in order.

6487 Highways

Pedestrian warning signs on the A39: no further progress.

Proposed parking restrictions at the junction outside the Post Office: Traffic Management had produced a plan for the likely double yellow lines. A modification was **agreed** which would allow two cars to park between the dropped kerb at Christmas Cottage and the Post Office entrance, to provide a balance between convenient access to local business, road and pedestrian safety and prevent obstruction to traffic.

The Clerk had received two complaints about parking in Theillay Close. One complained about people parking on the pavement, and asking for bollards. The other letter complained about the parking problem caused by two properties rented to HPC workers, which caused the author to have to park on the pavement. The Clerk had sent replies, and the second letter had been passed to the HPC Community team, who were now investigating. Cllr Roberts would follow this up at the Transport Forum on 12 March.

The Highways Working Group meeting scheduled for 10 March had been cancelled.

6488 Chairmans Report

The Chairman had attended the HPC Community Forum. The site was now entering the Mechanical/Engineering/HVAC phase of construction. The workforce uplift continued, and he would attend a further meeting with LCN colleagues and Somerset Council representatives to discuss this further.

6489 Clerk's Report

The Parish Council still has two vacancies to fill.

The Clerk had nothing further to report.

6490 Members Reports

NSVHRG Committee: Cllr Bowditch reported that there had been no meeting.

NSVHRG CIO: Cllr Jeanes was absent, but had advised that there would be further meeting on Friday to discuss further the new design.

Hinkley Point fora: Cllr Roberts said that he would attend the HPC Transport Forum meeting on 12 March and HPA/B SSG meeting on 17 March. The meeting about the workforce uplift had been postponed.

Thomas Poole Library: Cllr Ferriday reported that Conservation Centre launch was currently planned for 6 June.

Stowey Green Spaces Group: Cllr Ferriday reported that the next meeting was 10 March.

6491 Forthcoming Events

- Tues 10 Mar – SGSG meeting (KF)
- Thurs 12 Mar – HPC Transport forum meeting (JR)
- Sat 14 Mar – Constituency Parish Meeting with Sir Ashley Fox MP (JR, KF)
- Tues 17 Mar – HPA/B SSG meeting (JR)
- Wed 18 Mar – SC/Clerks forum (CS)
- TBC – LCN/SC HP Workforce uplift meeting (JR)

The Parish Office would be closed on Good Friday (3 April) and Easter Monday (6 April).

6492 Next Parish Council Meeting

The next Parish Meeting would be held on **Monday 13 April** at the Church Centre at 7pm.

The meeting closed at 8.00 pm.

Minute 6486b – Expenditure incurred since 6 February 2026

The expenditure was **approved** and any two of the authorised signatories were instructed to sign the relevant cheques/authorise online payments (proposed Cllr Bowditch, seconded Cllr Hannam).

Date	Payee Name	Amount	Transaction Details
9 Feb	GWB Services	426.60	Village maintenance (Jan)
9 Feb	Santander Bank	4.60	A/c 3 charges (Jan transactions)
12 Feb	Viking Direct	65.81	Stationery
12 Feb	WS Citizens Advice	100.00	Donation, min no 6467(c)
15 Feb	Microsoft	4.56	Microsoft OneDrive (Feb)
20 Feb	Staff Payroll	2,660.72	Staff Payroll (February)
24 Feb	BT Business	58.74	Office phone/broadband (bill 25 Feb)
2 Mar	SALC	35.00	Procurement training Clerk
3 Mar	EDF Energy	19.90	Public Toilets electricity (Feb)
3 Mar	EDF Energy	200.18	Office electricity (Feb)
3 Mar	EDF Energy	23.83	Clock Tower electricity (Feb)
4 Mar	BGL Rieber Ltd	223.20	Thermobox, Wed Club grant (Feb min no 6467)
4 Mar	H Brooks	185.00	Tree works, Exeter Close
15 Mar	Risdons Solicitors	350.00	Office rent (15 Feb)
31 Mar	Unity Trust Bank	7.00	Account 4 service fee (Feb transactions)
	Total Expenditure	£ 4,635.14	

**Budget Report 2025/2026
as at 5 February 2026**

Income	Outturn 31 Mar 2025	Budget 2025/26	First half-year	Third quarter	Jan 2026	Feb 2026	Mar 2026	Fourth quarter	Total income	% of budget	EMR receipts	Balance to date
1002 Allotment Rental	100.00	100.00			100.00			100.00	100.00	100.0%		100.00
1004 Bank Interest	2,937.39	2,500.00	1,481.80	652.49					2,134.29	85.4%		2,134.29
1006 Cemetery Income	4,713.69	4,400.00	3,646.31	1,015.00		914.00	202.00	1,116.00	5,777.31	131.3%		5,777.31
1009 Miscellaneous Income	454.58		213.00						213.00	**	7,173.83	7,386.83
1010 Grants received (B)										**	600.00	600.00
1011 Precept	71,995.00	76,248.00	76,248.00						76,248.00	100.0%		76,248.00
1012 Printing receipts	130.98	65.00	67.05	23.30					90.35	139.0%		90.35
Subtotal Budget Income	80,331.64	83,313.00	81,656.16	1,690.79	100.00	914.00	404.00	1,418.00	84,562.95	101.7%	7,773.83	92,336.78
1005 Comm Infrastructure Levy	8,155.09									**		0.00
1010 Grants received (NB)										**	2,840.00	2,840.00
1013 SALC HWB Grant										**	2,000.00	2,000.00
115 VAT Refunds	3,856.88		3,220.51	1,465.92	1,748.66			1,748.66	6,435.09	**		6,435.09
Subtotal Non-budget inc	12,011.97			1,465.92	1,748.66			1,748.66	6,435.09	**	4,840.00	11,275.09
TOTAL All income	92,343.61	83,313.00	84,876.67	3,156.71	1,848.66	914.00	202.00	2,964.66	90,998.04	109.2%	12,613.83	103,611.87

Expenditure	Outturn at 31 Mar 2025	Budget 2025/26	First half-year	Third quarter	Jan 2026	Feb 2026	Mar 2026	Fourth quarter	Total spent to date	%of budget	EMR spend	Balance to date
Parish Office												
4101 Office Rent and supplies	4,301.37	4,580.00	2,101.25	1,100.48	380.00	350.00	350.00	1,080.00	4,281.73	93.5%		4,281.73
4102 Office utilities and rates	3,983.42	4,700.00	3,098.63	1,067.88	243.11	-808.50	192.12	-373.27	3,793.24	80.7%		3,793.24
4103 Postage		30.00								0.0%		0.00
4104 Stationery + equipment	138.70	125.00	7.00	30.80	14.54	54.84		69.38	107.18	85.7%		107.18
4105 Telephone & Broadband	548.94	600.00	338.65	147.19	48.95	48.95		97.90	583.74	97.3%		583.74
4106 Website + IT costs	625.56	810.00	265.80	239.40	91.29	3.80		95.09	600.29	74.1%		600.29
4108 Printing costs	192.96	220.00	64.25	30.85		23.91		23.91	119.01	54.1%		119.01
4109 Office Miscellaneous	778.80		17.62						17.62	**	2,693.54	2,711.16
TOTAL Parish Office	10,569.75	11,065.00	5,893.20	2,616.60	777.89	-327.00	542.12	993.01	9,502.81	85.9%	2,693.54	12,196.35
Staff Costs												
4201 Salaries	29,696.30	33,000.00	15,964.30	7,982.16	2,660.72	2,660.72		5,321.44	29,267.90	88.7%		29,267.90
4202 Staff travel and expenses	14.40	60.00								0.0%		0.00
4203 Staff Training	98.70	80.00					35.00	35.00	35.00	43.8%		35.00
TOTAL Staff Costs	29,809.40	33,140.00	15,964.30	7,982.16	2,660.72	2,660.72	35.00	5,356.44	29,302.90	88.4%	0.00	29,302.90

**Budget Report 2025/2026
as at 5 February 2026**

Expenditure	Outturn at 31 Mar 2025	Budget 2025/26	First half- year	Third quarter	Jan 2026	Feb 2026	Mar 2026	Fourth quarter	Total spent to date	%of budget	EMR spend	Balance to date
Administration & Finance												
4301 Audit Fees	609.50	625.00	619.00						619.00	99.0%		619.00
4302 Bank charges	89.65	103.00	42.60	24.60	7.20	10.60	7.00	24.80	92.00	89.3%		92.00
4303 Chairman's Honorarium	250.00	250.00	250.00						250.00	100.0%		250.00
4304 C/llrs' Expenses/training	320.66	330.00	105.90	120.41					226.31	68.6%		226.31
4306 Elections		235.00								0.0%		0.00
4307 Insurance	1,185.26	1,370.00	1,224.79						1,224.79	89.4%		1,224.79
4308 Statutory Fees	35.00	35.00		47.00					47.00	134.3%		47.00
4309 Subscriptions	700.51	965.00	705.47		253.00			253.00	958.47	99.3%		958.47
4310 Meeting room hire	351.00	420.00	224.00			84.00		84.00	308.00	73.3%		308.00
TOTAL Admin & Finance	3,541.58	4,333.00	3,171.76	192.01	260.20	94.60	7.00	361.80	3,725.57	86.0%	0.00	3,725.57
Cemetery												
4402 Cemetery Rates	364.27	385.00	312.27	52.00					364.27	94.6%		364.27
4403 Maintenance + bins	5,549.27	6,573.00	1,777.00	1,923.05					3,700.05	56.3%	2,139.68	5,839.73
TOTAL Cemetery	5,913.54	6,958.00	2,089.27	1,975.05					4,064.32	58.4%	2,139.68	6,204.00
Community Services												
4501 Christmas Tree & Lights	253.99	1,120.00	1,489.00	222.46					1,711.46	152.8%	100.00	1,811.46
4502 Allotment	100.00	100.00		100.00					100.00	100.0%		100.00
4504 Support for tourism		200.00								0.0%		0.00
4505 Defibrillator		425.00	150.35						150.35	35.4%		150.35
TOTAL Community Services	353.99	1,845.00	1,639.35	322.46					1,961.81	106.3%	100.00	2,061.81
Village Maintenance												
4601 A39 Verge	1,176.00	1,195.00	324.00	432.00					756.00	63.3%		756.00
4602 Clock Tower Maintenance	699.00	420.00								0.0%		0.00
4603 Clock Tower Electricity	221.67	245.00	132.44	68.72	22.90	22.67	23.05	68.62	269.78	110.1%		269.78
4604 General Maintenance	518.99	1,100.00	265.75	454.29	36.63	66.84	185.00	288.47	1,008.51	91.7%	1,762.25	2,770.76
4605 The Cross, Gaol and WM	209.41	670.00	43.63	24.64	9.64	5.43		15.07	83.34	12.4%	4,860.00	4,943.34
4606 Palmers Path	384.00	550.00	135.00	108.00					243.00	44.2%		243.00
4607 Public Seating	740.48	2,230.00								0.0%		0.00
4608 Public Footpaths	192.00	270.00	302.00						302.00	111.9%		302.00
4609 Waste services	892.32	2,028.00	725.78	379.25	258.50	95.00		353.50	1,458.53	71.9%		1,458.53
4610 Coleridge Road	240.00	320.00	189.00	162.00					351.00	109.7%		351.00

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Expenditure	Outturn at 31 Mar 2025	Budget 2025/26	First half- year	Third quarter	Jan 2026	Feb 2026	Mar 2026	Fourth quarter	Total spent to date	%of budget	EMR spend	Balance to date
4611 Millennium Wood	48.00	166.00								0.0%		0.00
4612 Plot 173	960.00	1,150.00	378.00	324.00					702.00	61.0%		702.00
4613 Mill Ln/Lime St maint	811.55	1,350.00	116.03	464.13	6.43	16.07		22.50	602.66	44.6%		602.66
4614 New grass cutting areas	1,512.00	1,700.00	918.00	958.50					1,876.50	110.4%		1,876.50
4616 Clock Tower major works		1,000.00								0.0%		0.00
4617 Parson Cl play area	456.00	850.00	216.00	108.00					324.00	38.1%		324.00
TOTAL Village Maintenance	9,061.42	15,244.00	3,745.63	3,483.53	334.10	206.01	208.05	748.16	7,977.32	52.3%	6,622.25	14,599.57
Castle St Toilets + Car Park												
4701 Castle St Toilets Cleaning	451.93	400.00	288.08	39.20	69.64			69.64	396.92	99.2%		396.92
4702 Castle St Toilets Electricity	681.00	560.00	367.44	197.52	17.92	17.78	8.72	44.42	609.38	108.8%		609.38
4703 Castle Street Rates	922.15	977.00	1,135.23						1,135.23	116.2%		1,135.23
4704 Castle St Toilets Repairs	558.46	350.00	93.26	177.98	81.00			81.00	352.24	100.6%		352.24
4705 Castle St Toilets Water	504.82	700.00	312.51	434.03					746.54	106.6%		746.54
4706 Car Park maint	700.55	750.00	227.56	87.80	19.28	76.49		95.77	411.13	54.8%		411.13
4707 Toilets major works	1,910.42									**		0.00
TOTAL Toilets/Car Park	5,729.33	3,737.00	2,424.08	936.53	187.84	94.27	8.72	290.83	3,651.44	97.7%	0.00	3,651.44
Grants												
4801 Grants Pool	6,497.18	5,300.00	1,619.34	470.00		100.00	186.00	286.00	2,375.34	44.8%		2,375.34
4811 Payments - Other Orgs	1,135.03	2,208.00	891.00	670.74	154.00	192.50		346.50	1,908.24	86.4%		1,908.24
TOTAL Grants	7,632.21	7,508.00	2,510.34	1,140.74	154.00	292.50	186.00	632.50	4,283.58	57.1%	0.00	4,283.58
Total Budget Expenditure	72,611.22	83,830.00	37,437.93	18,649.08	4,374.75	3,021.10	986.89	8,382.74	64,469.75	76.9%	11,555.47	76,025.22
Total Budget Income	80,331.64	83,313.00	81,656.16	1,690.79	100.00	914.00	202.00	1,216.00	84,562.95	101.5%	7,773.83	92,336.78
Reserve contribution to Budget		- 517.00										16,311.56
											Income less expenditure	
Non Budget												
515 VAT Paid	4,092.69		3,774.22	1,748.66	205.03	109.36	57.22	371.61	5,894.49			5,894.49
4503 CANS											277.06	277.06
4901 Comm Inf Levy	2,500.00										2,323.09	2,323.09
TOTAL Non-Budget Expend	6,592.69		3,774.22	1,748.66	205.03	109.36	57.22	371.61	5,894.49		2,600.15	8,494.64
TOTAL Non-Budget Income	12,011.97		3,220.51	1,465.92	1,748.66			1,748.66	6,435.09		4,840.00	11,275.09
TOTAL ALL Expenditure	85,796.60	83,830.00	41,212.15	20,397.74	4,579.78	3,130.46	1,044.11	8,754.35	70,364.24		14,155.62	84,519.86
TOTAL ALL Income	92,343.61	83,313.00	84,876.67	3,156.71	1,848.66	914.00	404.00	3,166.66	90,998.04		12,613.83	103,611.87

**Budget Report 2025/2026
as at 5 February 2026**

Expenditure	Outturn at 31 Mar 2025	Budget 2025/26	First half- year	Third quarter	Jan 2026	Feb 2026	Mar 2026	Fourth quarter	Total spent to date	%of budget	EMR spend	Balance to date
Reserve contribution to Budget	6,547.01	- 517.00									1,541.79	
Balance expenditure-income			- 43,664.52	17,241.03	2,731.12	2,216.46	640.11	5,789.69	- 20,633.80			19,092.01

Balances

Bank	UT Current acc	3,646.92	Balance:	as at 1 Apr	92,512.97
	UT Deposit acc	107,878.67		Plus: income	103,611.87
	Santander a/c3	79.39	111,604.98	Less: payments	84,519.86
					111,604.98

Reserves as at 5 March

Account	Balance at 1 Apr 2025	Debit	Credit	Current Balance
321 Elections Reserve	1,082.00			1,082.00
322 Payroll Reserve	8,804.99			8,804.99
324 Miscellaneous	0.00	2,693.54	6,873.83	4,180.29
325 CANS Reserve	3,560.98		328.46	3,612.38
326 SALC HWB Library grant	0.00		2,000.00	2,000.00
328 Lucy Hobbs Trust (capital fund)	2,335.65			2,335.65
329 Community Infrastructure Levy	18,952.43	2,323.09	840.00	17,469.34
330 Service Devolution Reserve	22,585.50	4,620.00	2,300.00	20,265.50
336 War Memorial Maintenance	2,000.00	240.00		1,760.00
337 Village Maintenance	13,571.79	3,401.93	746.66	10,916.52
338 Lime St/Mill Lane	746.66	746.66		0.00
	73,640.00	14,025.22	13,088.95	72,426.67
			*CYF	19,092.01
310 General Reserve	18,872.97	Nett:	+£1,213.33	20,086.30
		Bank Balance	at 5 March	£ 111,604.98

*Current Year Fund (balance of expenditure/income)