

MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING
HELD ON MONDAY 10 MAY 2010 AT 7.00pm
IN THE VILLAGE HALL

Present: Parish Councillors Peter Greig (Vice Chairman)
Malcolm Hogg
Margaret Hogg
Pat Pardoe
Teresa Youe

In attendance:
District Councillor Ken Dyer
Chairman of CANS Mary Roberts
Parish Clerk Ainslie Ensor
Assistant Parish Clerk Jean Falla
4 Parishioners

Public Session

The following issues were raised in the public session:

- Proposal by St Mary's PCC to investigate renewal energy for parish church, church centre and vicarage. The Clerk stated that this matter would be on the agenda of the next Parish Council meeting.

3830 Apologies

Apologies were received from Cllr Rich (holiday), Cllr Corbett (unwell), Cllr Roberts (business). The absences were **approved**.
Apologies were also received from District Cllr Joslin and District / County Cllr Edney. The Clerk reported that Mrs Parsons had resigned from the Parish Council. The resultant casual vacancy was being advertised.

3831 Election of Chairman

Cllr Rich was **elected** Chairman for the Council year 2010/11.

3832 Election of Vice Chairman

Cllr Greig was **elected** Vice Chairman for the Council year 2010/11 and took the Chair.

3832 Minutes of Previous Meetings

The Clerk stated that there was an error on page 1 of the draft minutes, in the attendance list its District Cllr Dyer should be District Cllr Joslin. Subject to that amendment the minutes of the Parish Council meeting held on 12 April 2010 were **approved** as a true record and signed by the Chairman.

The Minutes of the Annual Parish Meeting held on 19 April 2010 were **approved** as a true record and signed by the Chairman.

3833 Appointment of Representatives on Outside Bodies

The following appointments were **agreed**.

<u>Organisation</u>	<u>Representative 2010/11</u>
Nether Stowey Village Hall	Rita Corbett (<i>as Trustee</i>)
Nether Stowey Playing Field	Malcolm Hogg & Clerk (<i>as Trustees</i>) Pat Pardoe & Teresa Youe (<i>User Committee</i>)
Nether Stowey Community Pavilion Project	Tony Rich & Margaret Hogg
Nether Stowey Youth Club	John Roberts
Nether Stowey Footpaths Group	Rita Corbett Elizabeth Woolcock (<i>Parish ROW Liaison Officer</i>)
Quantock Commoners	Vacant
Quantock Hills AONB JAC	Vacant
Hinkley Point Site Stakeholder Group	Malcolm Hogg
Nether Stowey United Charity	Clerk
Nether Stowey Affordable Housing Development Group	Peter Greig & Margaret Hogg

3834 Appointment of Committees

The following Committee memberships were **agreed**.

Cemetery Committee

Margaret Hogg, Pat Pardoe, John Roberts, Tony Rich (*ex officio*), Peter Greig (*ex officio*)

Personnel Committee

Margaret Hogg, John Roberts, Teresa Youe, Tony Rich (*ex officio*), Peter Greig (*ex officio*)

Personnel (Appeals) Committee

Rita Corbett, Malcolm Hogg, Pat Pardoe, Tony Rich (*ex officio*), Peter Greig (*ex officio*)

Village Maintenance Committee

Rita Corbett, Malcolm Hogg, Teresa Youe, Tony Rich (*ex officio*), Peter Greig (*ex officio*)

Community Action for Nether Stowey

Teresa Youe, Pat Pardoe, John Roberts, Tony Rich (*ex officio*), Peter Greig (*ex officio*)

3835 Planning

- (i) Application Ref: 36/10/00006/CJA
Address: Land at Inwood Farm
Proposal: Change of use and conversion of barn and agricultural building to a wedding venue.
Applicant: Compton Consulting Ltd t/as Quantock View
Response: The Parish Council fully supports the proposed development. The proposal represents appropriate farming diversification and the re-cladding of the buildings will enhance the visual amenity of the area.

The above response was **approved**.

3836 District Council Liaison

Cllr Dyer commented on the financial situation faced by the District Council. The rate support grant was not rising in line with inflation. The District Council was looking at shedding staff as approximately 60% of its costs were staff related.

3837 Finance(i) Monthly Financial Report

The monthly financial report for April 2010 was noted.

(ii) Expenditure incurred since the Parish Council meeting of 12 April 2010

Payee	Amount	Details
West Somerset Morris Men	85.00	May Fair 2010
G Wilson	200.00	May Fair 2010 Punch & Judy
Mid Somerset Catering Hire	195.05	May Fair 2010
A Rich	25.00	Active Living Speaker Fee
Viking Direct	307.02	Stationery
Chanin & Thomas	166.66	Office Rent May
T Buller	30.00	Active Living Transport
A Ensor	39.64	Internet £29.99, Postage £3.30, Stationery £6.35
Nether Stowey Village Hall	21.00	Hall Hire – Annual Parish Meeting
Total	£1,069.37	

The above expenditure was **approved**.

(iii) Annual Accounts for Year Ending 31 March 2010

The Clerk presented the draft accounts for the last financial year a copy of which is appended to these minutes.

The accounts were approved and signed by the Chairman and Clerk who were authorised to complete the annual report to the external auditors.

(iv) Bank Mandate

This item was taken as urgent business in view of the resignation of Mrs Parsons, one of the two bank signatories.

It was agreed that the bank mandate be amended as follows, authorised signatories, Rita Corbett, Peter Greig and Malcolm Hogg, any two to sign.

3838 Highways

The following items were noted:

- Grass cutting of verges on A39 undertaken – second cut late July / early August
- Gully repairs on A39 to commence 14 June

3839 Reports

Western Somerset LARC – Cllr Greig reported that a drop in session had been organised at Over Stowey Village Hall on Wednesday 26 May from 11am to 3pm. Anyone in the area who had an idea that may be of interest was invited to attend. Following a recent review the scope of help on offer from LARC was now much wider. Cllr Greig stressed that the southern / western parts of the LARC area were much more active in coming forward with projects.

Nether Stowey May Fair – The Clerk reported on the May Fair which had attracted favourable media coverage for the village. It was generally agreed that the 2010 event had been successful despite some rain on the day. It was suggested that in future the playing field car park could be advertised as a “free” car park to encourage its use.

3840 Correspondence

Correspondence received included:

- Invitation from Nether Stowey Twinning Association to evening event 15th May
- Police Authority Newsletter
- South Western Ambulance Service NHS Trust - Newsletter
- Somerset Community Safety Newsletter
- Quantock Hills AONB Update
- Wessex Water Magazine

3841 Forthcoming Meetings and Events

Date	Meeting	Venue	Time	
12 May	Town & Parish Workshop	Bridgwater House	6.30pm	Cllr Greig & Clerk to attend
14 May	Somerset Waste Partnership Stakeholder Workshop	The Exchange Bridgwater	9.15am	Clerk to attend
15 May	Twining Event	Church Centre	7.00pm	
18 May	SLLC Conference	Plymouth	10.00am	Clerk to attend
27 May	Active Living	Church Centre	2.00pm	
24 June	SALC Area Meeting	Edington Village Hall		
24 June	Active Living	Church Centre	2.00pm	
2 July	NALC Conference	Bristol	9.30am	Cllr Greig & Clerk to attend
10 July	Village Party in The Park	Playing Field	4.00pm to midnight	

3842 Date of Next Meeting

The next meeting of the Parish Council will be in the Village Hall on Monday 14th June 2010 at 7pm.

The meeting closed at 9.05pm



NETHER STOWEY PARISH COUNCIL

ANNUAL ACCOUNTS

FOR

YEAR TO 31ST MARCH 2010

BALANCES

Balances at 1 April 2009	
Current Account	15,360.35
less unrepresented cheques	163.15
plus receipts in hand	30.00
	15,227.20
Deposit Account	991.66
Balances at 31st March 2009	16,218.86
Less	
Total Net Expenditure For 2009/2010	-1,775.21
2008/2009 payment	-133.15
<i>Notional Balances at 31st March 2010</i>	18,127.22
Balances at 31 March 2010	
Current Account	17,199.21
less unrepresented cheque	65.00
	17,134.21
Deposit Account	993.01
Balances at 31st March 2009	18,127.22

BREAKDOWN OF BALANCES

Account	Balance 01-Apr-09	Net Expenditure 2009 /2010	Balance 31-Mar-10
General Reserve	7,210.84	-154.64	7,365.48
Christmas Tree & Lights	70.69	-160.46	231.15
Allotment	0.00	-100.00	100.00
Election Reserve	250.00	-250.00	500.00
Payroll Account	1,970.66	-470.56	2,441.22
Parish Plan Account	771.19	0.00	771.19
Community Action for Nether Stowey	2,604.64	289.08	2,315.56
Nether Stowey Active Living	549.29	-566.39	1,115.68
Nether Stowey Community Pavilion Project	1,556.11	20.63	1,535.48
2009 May Fair	1,235.44	1,235.44	0.00
2010 May Fair	0.00	-1,305.26	1,305.26
Oral History Project	0.00	-446.20	446.20
Total	16,218.86	-1,908.36	18,127.22

**SUMMARY RECEIPTS & PAYMENTS ACCOUNT
FOR YEAR TO 31st MARCH 2010**

Account Code	Budget	Expenditure	Income	Net Expenditure	2008/2009
	Total Net Expenditure / Income	46,703.44	15,230.38	31,473.06	27,775.07
9000	VAT Paid	1,251.73			1,112.28
9001	Precept		34,500.00		-33,000.00
	TOTAL EXPENDITURE/INCOME	47,955.17	49,730.38	-1,775.21	-4,112.65

Chairman: P J Greig (*Vice Chairman in the Chair*) **Clerk: A E Ensor**

Approved by the Parish Council 10th May 2010 Minute 3837 (iii)

RECEIPTS & PAYMENTS ACCOUNT FOR YEAR TO 31st MARCH 2010

Account Code	Budget	Expenditure	Income	Net Expenditure	2008 / 2009
ADMINISTRATION					
2001	Employee Costs	17,865.17			13,809.04
2002	Telephone/Internet	712.26			676.35
2004	Office Rent & Mtce	2,100.00			1,999.93
2005	Councillors/Clerks Expenses				1.70
2006	Audit Fees	460.00			435.00
2007	Room Hire & Exps Public Meetings	19.00			57.00
2008	Office Equipment & Mtce	2,312.50			1,663.01
2009/ 9011	Stationery & Printing	831.95	28.90		575.64
2010	Chairman's Allowance	175.00			175.00
2012	Parish Newsletter				431.09
2013	Postage	129.94			95.09
2015	Statutory Fees	35.00			35.00
3002	Training Costs	54.00			0.00
3003	Insurance	1,163.19	110.46		523.30
3010	Subscriptions	483.30			465.38
3018	Elections				0.00
9004	Interest Received		1.35		-4.94
9010	Miscellaneous Income				-100.00
	Net Expenditure			26,200.60	20,837.59
CEMETERY					
1004	Rates	203.70			194.04
1006	Pest Control				
1008	Cemetery Maintenance (Contractor)	2,206.00			1,817.00
1009	Cemetery Maintenance (Other)	120.00			-1.86
9003	Fees & Income Rec'd		3,965.09		-2,170.73
	Net Expenditure			-1,435.39	-161.55
VILLAGE MAINTENANCE					
3001.01	Ad Hoc	1,105.95			1,624.16
3001.02	Seat Mtce	297.00			250.00
3001.03	South Lane FP	173.50			129.00
3001.04	A39 FP	175.00			144.00
3001.05	Palmers Path	187.50			264.00
3001.06	Mount Rd Verge	136.00			140.00
3001.07	Old Gaol	28.74			3.00
3001.08	Millennium Wood	12.50			-210.60
3004	CCTV Maintenance				0.00
3006	Clock Tower Maintenance	668.05			314.58
3008	Playing Field Mtce Exp	3,950.29			2,348.00
3009	Village Hall	1,150.00			1,100.00
9006	SDC Amenity Grant		432.58		-510.30
	Net Expenditure			7,451.95	5,595.84

Account Code	Budget	Expenditure	Income	Net Expenditure	2008 / 2009
CASTLE STREET TOILETS					
3020.01	Castle Street Toilets Rates	-842.40			1,801.80
3020.02	Castle Street Toilets Power	1,807.04			402.35
3020.04	Castle Street Toilets sewerage	155.18			126.94
3020.05	Castle Street Toilets water	144.88			129.09
3020.06	Castle Street Toilets cleaning	2,162.00			1,986.00
3020.07	Castle Street Toilets repairs & mtce				312.10
9011	Castle Street Toilets Mtce Grant		3,631.00		-3,500.00
	Net Expenditure			-204.30	1,258.28
COMMUNITY SERVICES & SPECIAL EXPENSES					
3005	Clock Tower Electricity	103.48			77.87
3011/ 9002	Allotment Rental		100.00		0.00
3015 /9005	Community Transport	275.00			1,218.10
3016 /9030	Christmas Tree Lights	50.00	210.46		-70.69
4001	Miscellaneous Grants	100.00			150.00
4009.01	Twinning Anniversary Reception				547.18
4020	Village Diary	14.88			0.00
	Net Expenditure			232.90	1,922.46
PARISH PLAN					
4005	Parish Plan	0.00			0.00
	Net Expenditure			0.00	0.00
COMMUNITY ACTION FOR NETHER STOWEY					
4008.01	CANS Expenditure	300.46			275.72
4008.01	Youth Shelter				179.45
4008.03/.05 /9017	Youth Council/Activity	61.80	73.18		-311.00
9013	Grants & Donations Received				-689.08
	Transfer from 2008 May Fair				-1,366.64
	Net Expenditure			289.08	-1,911.55
NETHER STOWEY ACTIVE LIVING					
4008.02	Active Living Expenditure	586.38			988.10
9014	User Payments		152.77		-376.69
9014	Grant Received		1,000.00		-550.00
	Net Expenditure			-566.39	61.41
NETHER STOWEY COMMUNITY PAVILION PROJECT					
4007	Pavilion Project	20.63			131.03
	Net Expenditure			20.63	131.03

Account Code	Budget	Expenditure	Income	Net Expenditure	2008 / 2009
2008 MAY FAIR					
4009	2008 May Fair Expenditure	27.00			4,178.83
9015	Sponsorship & Other Income				-5,268.47
	Transfer to 2009 May Fair	-27.00			1,000.00
	Transfer to CANS				1,366.64
	Net Expenditure			0.00	1,277.00
2009 May Fair					
	Transfer from 2008 May Fair	27.00			-1,000.00
	Transfer to 2010 May Fair	727.06			
4010	2009 May Fair Expenditure	3,970.97			397.56
9016	Sponsorship & Other Income		3,489.59		-633.00
	Net Expenditure			1,235.44	-1,235.44
2010 May Fair					
	Transfer from 2009 May Fair	-727.06			0.00
4011	2010 May Fair Expenditure	256.80			0.00
9018	Sponsorship & Other Income		835.00		0.00
	Net Expenditure			-1,305.26	0.00
Oral History Project					
4030	Oral History Expenditure	753.80			0.00
9040	Grants & Donations		1,200.00		0.00
	Net Expenditure			-446.20	0.00