

**MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING**  
**HELD ON MONDAY 13 JUNE 2011 AT 7.00pm**  
**IN THE VILLAGE HALL**

**Present:** Parish Councillors                      Tony Rich (Chairman)  
   Robert Booth  
   Rita Corbett  
   Peter Greig  
   Malcolm Hogg  
   Margaret Hogg  
   Pat Pardoe  
   Teresa Youe

**In attendance:**  
District Councillor                      Mike Caswell  
Chairman of CANS                      Mary Roberts  
Parish Clerk                              Ainslie Ensor  
22 Members of the public

In view of the number of people present with an interest in the following item the Chairman agreed that it should be taken at the beginning of the meeting.  
Cllr Caswell left the meeting.

**3955 Correspondence**

The Clerk reported that he had received notification from Sedgemoor District Council that planning application 36/11/00007 (erection of three dwellings at the junction of South Lane and Castle Hill) would be considered by the Development Committee on 21 June 2011. Following comments from members of the public it was **agreed** that the Clerk should attend the Development Committee meeting and read a statement which confirmed the Parish Council's opposition to the application.

Cllr Caswell rejoined the meeting.

**3956 Apologies**

Apologies were received from Cllr John Roberts (business). The absence was **approved**. Apologies were also received from District Cllr Pay and County Cllr Edney.

**3957 Minutes of Previous Meetings**

The Minutes of the Parish Council meeting held on 16 May 2011 were **approved** and signed by the Chairman.

**3958 Committee Meeting Minutes**

The minutes, of the following committee meetings (copies of which are appended to these minutes) were **noted**:

- (i) Finance & Audit Committee: 6 June 2011 (draft)

### **3959 Parish Office**

The Clerk reported that in January 2011 the Parish Council agreed that, as part of the package relating to the future of the library the Parish Office be moved into library building (into the ex AONB office). It was originally intended that this should be from 1 July 2011, however this was not now possible due to the delays at Somerset County Council. The Head of Heritage and Library Services had recently indicated that he thought it would be possible for the Parish Office to move into the library building on the basis of a "tenancy at will", a short term agreement that could be entered into without prejudice to the long term future of the library. The Clerk stated that, on the basis of recent discussions with the current landlord, it was likely that if the Parish Office remained in its current location the costs would rise. The approved budget for 2011/12 assumed a rental of £3000pa for the library office.

In order to enable the matter to be progressed without delay it was **agreed** that

- (i) authority to complete a tenancy at will with Somerset County Council be delegated to Clerk, acting in consultation with the Chairman and Vice Chairman of the Parish Council and the Chairman of the Finance & Audit Committee with the proviso that any agreement must be within the approved budget for 2011/12
- (ii) the Clerk report to the next meeting on the detailed arrangements for the transfer of telecom and internet services to the new location.

### **3960 Nether Stowey Library**

The Clerk reported that Somerset County Council would be issuing further information regarding the proposed community takeover of Nether Stowey Library in mid June. However, it appeared that Public Interest Lawyers (PIL) were pursuing the legal challenge to the County Council's proposed changes to the library service. On the basis of the briefing notes issued by PIL it seemed that it was possible that the legal challenge, if successful could result in the High Court effectively blocking the proposed changes. For this reason it would not be prudent for the Parish Council to expend any monies on the establishment of the new community organisation until the High Court action had been determined. However, as and when the County Council made further information available regarding the proposed detailed working of any community takeover it would be sensible to convene a meeting of those people who had previously indicated an interest in being involved in the project. It was agreed that such a meeting should be arranged as soon as appropriate and that Cllrs Greig and Youe would represent the Parish Council.

### **3961 Sedgemoor Local Development Framework**

Cllr Greig reported on his attendance, on behalf of the Parish Council, at the public hearing on the Core Strategy Document. A copy of the report is appended to these minutes. It was noted that Sedgemoor had undertaken to produce a document with revised development boundaries in due course.

### **3962 Nether Stowey Parish Plan**

The Clerk reported that as the Parish Plan had been designated a high priority by the Parish Council a timetable for the completion of the Parish Plan had been prepared. It was proposed that the initial version of the Parish Plan would deal with the key issues identified as a result of work connected with the new Sedgemoor Local Development Framework and Hinkley Point C. The plan could, of course, be reviewed, revised and added to in the future. The proposed programme was as follows:

September	review all work / consultations to date – identify key issues
October	prepare options for key issues for public consultation
November	public consultation
December	prepare draft plan taking into account results of consultation

- January 2012 Parish Council considers draft plan – issue draft plan (with any PC amendments to SDC / SCC etc for comment  
March Final Draft Parish Plan presented to Parish Council for approval

The proposed timetable was **agreed**. It was further **agreed** that the Parish Plan Working Group would be Cllrs Greig, Booth, Roberts and Youe.

### **3963 District Council Liaison**

Cllr Caswell stated that either he or Cllr Pay would be attending all meetings of the Parish Council.

### **3964 Highways**

The following items were noted:

- request for dropped kerb to assist people in mobility scooters and wheelchairs crossing the A39 to go to the church

### **3965 Reports**

The Chairman of CANS presented a report on the meeting held on 25 May 2011, a copy of which is appended to these minutes. The Terms of Reference for CANS Project Groups were approved subject to some minor amendments by the Clerk. The next CANS meeting would be on 22 June.

### **3966 Correspondence**

Correspondence received included:

- SALC Quantock Hills JAC election papers, the Clerk had cast the Parish Council's votes as agreed by email
- Somerset C Council Press release re £30m funding for broadband
- Somerset C Council Rights of Way annual report
- National Trust Coleridge Cottage Newsletter
- Sedgemoor DC Details of current amounts available for RLT 2 (£3739) & RLT3 (£33,676)

### **3967 Forthcoming Meetings and Events**

- 28 June Quantock Cluster Meeting – 6.45pm Village Hall
- 6 July Finance & Audit Committee – 7.00pm Parish Office
- 14 July Sedgemoor Affordable Housing Open Day – 4.00pm Junction 24

### **3968 Date of Next Meeting**

- Monday 11 July 2011 at 7.00pm in the Village Hall.

The meeting closed at 9.00pm

**MINUTES OF A MEETING OF THE FINANCE & AUDIT COMMITTEE**  
**HELD ON WEDNESDAY 6 JUNE 2011 AT 7.00PM**  
**IN THE VILLAGE HALL**

**Present:** Parish Councillors: Robert Booth (Chairman)  
 Rita Corbett  
 Malcolm Hogg  
 Peter Greig  
 Tony Rich

**In attendance:**  
 Parish Councillor Margaret Hogg  
 Parish Clerk Ainslie Ensor

**FA-0069 Apologies**

Apologies were received from Cllr Pat Pardoe and Cllr John Roberts.

**FA-0070 Election of Chairman**

Cllr Robert Booth was **elected** Chairman of the Committee for the Council year 2011-2012.

**FA-0071 Minutes of Previous Meeting**

The minutes of the meeting held on 4 May 2011 were **approved** as a true record and signed by the Chairman.

**FA-0072 Income and Expenditure Report**

The Clerk presented the income and expenditure report for May 2011, a copy of which is appended to these minutes, and answered question thereupon. The report was **accepted**.

**FA-0073 Expenditure**

Expenditure incurred since the Committee meeting of 4 May 2011

<b>Payee</b>	<b>Amount</b>	<b>Details</b>
Nether Stowey Village Hall	57.00	F&A 4/4, APM 18/4, PI 19/4
G Bickers	445.00	Cemetery Mtce £243 Toilets Cleaning £175 Village Mtce £27
A Ensor	52.40	May Fair £5, Internet £47.40
Bristol Wessex Billing Services Ltd	89.68	Toilets Water £40.69 Toilets Sewerage £48.99
Chanin & Thomas	166.67	Office Rent June
Npower Ltd	99.47	Toilets Electricity
Viking Direct	79.49	Stationery
Somerset Association of Local Councils	75.00	Councillor Training
<b>Total</b>	<b>£1,064.71</b>	

The above expenditure was **approved** and (any) two of the authorised signatories were **instructed** to sign the relevant cheques.

**FA-0074 Committee Programme**

The Clerk outlined possible items for detailed consideration for the Committee during the course of the current year.

The following programme was **agreed**.

<b>Meeting Date</b>	<b>Items</b>
6 July 2011	Risk Analysis & Insurance Cover
August 2011	No Meeting
5 September 2011	
3 October 2011	Internal Financial Controls & Audit Financial Regulations (1)
7 November 2011	Banking arrangements & Income Generation
5 December 2011	Budget 2012-2013
9 January 2012	
6 February 2012	Financial Regulations (2)
5 March 2012	
2 April 2012	Year End Reports
7 May 2012	Annual Accounts 2011-2012

**FA-0075 Correspondence**

The Clerk stated that there was no correspondence to report.

**FA-0076 Date of Next Meeting**

The next meeting of the Committee will be held on Wednesday 6 July 2011 at 7.00pm in the Parish Office.

The meeting closed at 7.40pm

Monthly Financial Report – May 2011

Account Code	Account	Balance at 31.03.2011	Budget 2011/2012	Total 2011/2012	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Total to 31 May 2012	Balance
<b>Parish Office</b>												
10001	Office Equipment	0.00	500.00	500.00							0.00	500.00
10002	Parish Council Office Rent	0.00	2,750.00	2,750.00	333.33						333.33	2,416.67
10003	Postage	0.00	150.00	150.00	25.16	18.81					43.97	106.03
10004	Stationery, printing	0.00	950.00	950.00	176.40	175.86					352.26	597.74
90012	Printing & Copying	0.00	-100.00	-100.00	-19.89	-8.40					-28.29	-71.71
10005	Telephone & Internet	0.00	550.00	550.00	26.46	73.38					99.84	450.16
<b>Staff Costs</b>												
20001	Payroll Reserve	2,833.81	400.00	3,233.81							0.00	3,233.81
20002	Recruitment	0.00	250.00	250.00							0.00	250.00
20003	Salaries	0.00	20,400.00	20,400.00	1,491.28	1,491.28					2,982.56	17,417.44
20005	Staff Training	0.00	250.00	250.00							0.00	250.00
<b>Administration &amp; Finance</b>												
30001	Audit Fees	0.00	550.00	550.00							0.00	550.00
30003	Chairman's Honorarium	0.00	175.00	175.00							0.00	175.00
30005	Councillors' Training	0.00	150.00	150.00							0.00	150.00
30006	Elections	750.00	250.00	1,000.00							0.00	1,000.00
30007	Insurance	0.00	1,200.00	1,200.00		1,256.27					1,256.27	-56.27
30008	Statutory Fees	0.00	35.00	35.00							0.00	35.00
30009	Subscriptions	0.00	500.00	500.00							0.00	500.00
30010	Venue Hire	0.00	25.00	25.00	19.00	57.00					76.00	-51.00
90011	Precept	0.00	-	-							-	-
90009	Miscellaneous Grants	3,700.00	0.00	3,700.00		-23,500.00					23,500.00	23,500.00

Nether Stowey Parish Council

Account Code	Account	Balance at 31.03.2011	Budget 2011/2012	Total 2011/2012	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Total to 31 May 2012	Balance
<b>Cemetery</b>												
40002	Cemetery Rates	0.00	170.00	170.00	62.57	63.00					125.57	44.43
40003	Maintenance	0.00	2,400.00	2,400.00	229.50	243.00					472.50	1,927.50
40004	Pest Control	0.00	50.00	50.00							0.00	50.00
90006	Cemetery Income	0.00	-2,100.00	-2,100.00	-690.00						-690.00	-1,410.00
<b>Community Services</b>												
50001	Active Living	922.55	100.00	1,022.55							0.00	1,022.55
50002	Allotment	0.00	100.00	100.00							0.00	100.00
90002	Allotment Rental	0.00	-100.00	-100.00							0.00	-100.00
50003	CANS	2,007.40	0.00	2,007.40	19.00	0.91					19.91	1,987.49
50004	Christmas Tree & Lights	224.79	0.00	224.79							0.00	224.79
50005	May Fair 2011	1,636.09	0.00	1,636.09	183.63	606.91					790.54	845.55
90008	May Fair 2011 Income	0.00	0.00	0.00	-498.00	-125.80					-623.80	623.80
50006	Oral History	349.11	0.00	349.11							0.00	349.11
50007	Parish Council Newsletter	0.00	600.00	600.00							0.00	600.00
50008	Parish Plan	771.19	0.00	771.19							0.00	771.19
50009	Youth Services	226.66	100.00	326.66							0.00	326.66
50010	Nether Stowey Village Trail Booklet	0.00	0.00	0.00							0.00	0.00
90016	Village Trail Booklet Income	0.00	0.00	0.00	-1.00	-7.00					-8.00	8.00
<b>Nether Stowey Library</b>												
	Staff Costs	0.00	2,200.00	2,200.00							0.00	2,200.00
	Rates	0.00	1,000.00	1,000.00							0.00	1,000.00
	Heat & Light	0.00	600.00	600.00							0.00	600.00
	Water	0.00	50.00	50.00							0.00	50.00
	Cleaning & Refuse	0.00	700.00	700.00							0.00	700.00
	Miscellaneous	0.00	250.00	250.00							0.00	250.00
	Establishment of Community Organisation	0.00	1,500.00	1,500.00							0.00	1,500.00

Account Code	Account	Balance at 31.03.2011	Budget 2011/2012	Total 2011/2012	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Total to 31 May 2012	Balance
<b>Village Maintenance</b>												
60001	A39 Verge	0.00	150.00	150.00	12.75	13.50					26.25	123.75
60002	CCTV	0.00	100.00	100.00							0.00	100.00
60003	Clock Tower Maintenance & Electricity	0.00	1,650.00	1,650.00	332.99						332.99	1,317.01
60004	General Maintenance	0.00	400.00	400.00							0.00	400.00
60005	Old Gaol	0.00	50.00	50.00							0.00	50.00
60006	Palmers Path	0.00	300.00	300.00		13.50					13.50	286.50
60007	Public Seating	0.00	250.00	250.00							0.00	250.00
60008	South Lane Footpath	0.00	100.00	100.00							0.00	100.00
60009	Dog Bins	0.00	150.00	150.00		69.50					69.50	80.50
	A39 Wood	0.00	750.00	750.00							0.00	750.00
	Millennium Wood	0.00	300.00	300.00							0.00	300.00
<b>Castle Street Toilets</b>												
70001	Castle Street Toilets Cleaning	0.00	2250.00	2250.00	166.00	175.00					341.00	1909.00
70002	Castle Street Toilets Power	0.00	600.00	600.00							0.00	600.00
70003	Castle Street Toilets Rates	0.00	450.00	450.00							0.00	450.00
70004	Castle Street Toilets Repairs & Mtce	0.00	250.00	250.00							0.00	250.00
70005	Castle Street Toilets Sewerage	0.00	275.00	275.00							0.00	275.00
70006	Castle Street Toilets Water	0.00	250.00	250.00							0.00	250.00
<b>Grants</b>												
80001	Miscellaneous Grants	0.00	200.00	200.00							0.00	200.00
80003	Playing Field	0.00	1,500.00	1,500.00							0.00	1,500.00
80004	Transport	0.00	250.00	250.00							0.00	250.00
80005	Village Hall	0.00	900.00	900.00							0.00	900.00
	General Reserve	9,635.15	0.00	9,635.15							0.00	9,635.15



Account Code	Account	Balance at 31.03.2011	Budget 2011/2012	Total 2011/2012	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Total to 31 May 2012
<b>Total Net Expenditure For Year</b>	<b>23,056.75</b>	<b>730.00</b>	<b>23,786.75</b>	<b>1,869.18</b>	<b>-19,383.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,514.10</b>	<b>41,300.85</b>
<b>90013</b> VAT Paid	0.00	1,100.00	1,100.00	116.31	103.74					<b>220.05</b>	879.95
<b>Total Expenditure for Year</b>	<b>23,056.75</b>	<b>1,830.00</b>	<b>24,886.75</b>	<b>1,985.49</b>	<b>-19,279.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,294.05</b>	<b>42,180.80</b>
<b>Bank Accounts</b>											
Current Account	22,062.74			1,985.49	-19,279.54	0.00	0.00	0.00	0.00	<b>39,356.79</b>	
Deposit Account	994.01									<b>994.01</b>	
<b>Total</b>	<b>23,056.75</b>			<b>1,985.49</b>	<b>-19,279.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,350.80</b>	

**Report by Cllr P Greig**

**Sedgemoor District Council Local Development Framework  
Core Strategy –Public Examination**

Issues raised by Nether Stowey Parish Council

**RESPONSE BY NETHER STOWEY PARISH COUNCIL**

The issues raised by Nether Stowey Parish Council are set out in the document – Appendix 2 LDF Core Strategy Preferred Options

The principle objections may be summarised as:

1. The Spatial Strategy is too restrictive towards the Village as it has been designated as a Key Rural Settlement. The average number of new dwellings foreseen for all the 17 Key Rural Settlements (KRS) over the remaining 16 years life of the plan implies an average of 2.75 new dwellings per annum per KRS.

A needs survey carried out in the Village in 2010 by the Community Council for Somerset has shown that there is a **present need** for some 20 new dwellings. This figure does not allow for any further needs which may develop from the continued natural growth of families within the village. This figure is supported by the Sedgemoor District Council.

2. The Core Strategy includes Key Rural Settlements under the List of Place Making Policies P1 to P6. Key Rural Settlements are designated in policy P4.
3. The Core Strategy Document includes the Development Boundaries at 10 KRS. Map 10.10 indicating the boundaries for Nether Stowey has been drawn with a limit northwards running along the A39 road. In fact much of the village extends northward on the other side of the A39 which includes two groups of housing with approximately 12% of the Parish population living here, the major employer in the village, Cricketer Farm complex and also the Parish Church.
4. It was also explained that with the close proximity of the Hinkley Development historically for Stations A and B each time a jump in employment was noted in the village with the consequent demand on local services and especially housing. The same is anticipated for Hinkley C.

This situation was explained to the Inspector and the representatives from SDC were invited to comment.

Mr Tait for SDC advised that he agreed with the comments and noted that some distinctions were required in P4 policies and Mr Houlet answered indicating that Nether Stowey could have exception sites and stressed the Parish Plan aspects.

Concerning the boundary issue the SDC stated that the Core Strategy document was not the right place for the definition of Development Boundaries. These revisions would be taken in a separate document

The Inspector commented that it should have been very simple to adjust the document to indicate the actual boundaries.

The SDC confirmed that a new document will be issued.

## **Cans Meeting held on 25<sup>th</sup> May 2011 Billiard room 7pm**

Present:

Mary Roberts  
John Roberts  
Margaret Hogg  
Mike Henry  
Ian & Ann Macdonald

Apologies received from Peter Greig, Pat Pardoe and Malcolm Hogg.

Following recent events it was decided that Terms of Reference for CANS Project Groups should be drawn up for approval by the Parish Council in time for the next meeting. It is intended that all project groups will then work according to the Terms of Reference. It was also reiterated that financial budgets for project groups must come before a CANS meeting to be approved and will then in turn be reported to the Parish Council.

### **Memorial Project**

The British Legion coffee morning and May fair resulted in 106 responses to the memorial project, of which 91% were for and 9% against, the against being mainly due to cost. Unofficial contact has been made with Sedgemoor District Council; Ian Macdonald has suggested that contact with the Urban Policy Design Officer and Conservation Officer needs to be maintained.

Ian Macdonald has stated that it should be possible to get planning permission within 6 months, providing all homework done beforehand.

The project members made a request for funding for a children's design competition of £50.00, which will be W H Smith tokens 2 x £10 and 2 x £15 for the different age groups. This was agreed.

The Project group is to collate the responses from village and report to next CANS meeting, should the response be positive CANS will take the request forward to the Parish Council. To keep the village informed on a regular basis we request that a space be allocated on all parish newsletters for any projects.

It was also suggested to submit an article to the Quantock messenger but the article promised for the May issue was dropped by the editor for reasons unknown.

Therefore it was decided that the Quantock Messenger is not a reliable means of keeping the village updated!

It was discovered that there is a great lack of communication and that paperwork and meeting times were not being circulated in the correct manner.

It was reiterated that CANS should be given copies of all notes from meetings, letters and any communication from project groups and these will be endorsed by CANS to verify they have been submitted.

John Roberts informed project group that he knew of local pattern makers and foundries' and stonemasons who would assist with the memorial project should the need arise.

### **Parish Plan**

Concerns were raised by Ian Macdonald that in 2008 he had produced a document as part of parish plan and presented it to the chairman of parish council, to date he has not had a response or is aware of any parish plan for the village.

It was pointed out that we had started but it had been put on the backburner due to lack of time and people to help. It will be resurrected in the very near future but probably in a simpler form than previously intended.

### **May Fair**

As we are all aware the May Fair will not have the benefit of Ainslie's input next year. Although no one has yet come forward to take on this project it is our intention to ask Ainslie to put together all information he has from the previous events, in order we can start setting a time line for the organisation.

As we know this will be a special year being the 200<sup>th</sup> Anniversary of the old school.

### **Plot 173 or The Orchard**

The Orchard I understand is being kept tidy by Robs father in law and I know he has put a request in the Quantock messenger for support and donation of any plants.

### **The Youth Project**

The youth project is going to need some support to restart, I am not sure whether the youth want a club but I think it important that we restart the youth council so they can decide this for themselves, we will obviously support them as and when they need it.

### **Oral History project**

The Oral History project is now being organised by the Rector, Craig Marshall I am aware that training is happening on the equipment, so hopefully the interviews will soon start. Together with Steve (Curate) he intends to begin the interviewing very shortly.

For background knowledge I have attached a copy of my notes taken to the last meeting.

Date of next meeting Wednesday 22nd June in Billiard room at 7pm

## **General Terms of Reference for CANS Project Groups**

### **1. General**

The CANS Project Groups shall have the following aims:

- a) To execute all agreed projects arising from the Parish Council and or CANS within the bounds of the Specific Terms of Reference.
- b) Specific Terms of Reference for individual Project groups will be appended to copies of this document as appropriate and shall be read in conjunction with this document.
- c) Endeavour to involve at all times young people in the work of CANS and CANS projects.
- d) The Chair and Vice-Chair of CANS are ex-officio members of all Project groups.
- e) Parish Councillors may attend Project group meetings as they see fit even if they are not members of that Project group.
- f) Reports in writing as agreed by the Chair of CANS will be submitted recording the decisions, actions and agreement required.
- g) Whilst it is accepted that project groups may need to approach other organisations informally for advice and guidance, any approach of a formal or official nature must be via CANS **and** the Parish Office thereby following the normal practices.

### **1. Expenditure & Funding**

- a) Project Groups may not make commitment to expenditure of monies without prior reference to CANS and any major expenditure will require the authorization of the Parish Council.
- b) All applications for grant funding shall be made and approved by CANS and the Parish Office prior to any action being taken.

### **2. Meetings**

- a) Meetings of the Project Groups must be recorded in writing but in any case activities will be reported by the Project Group chair or a delegated spokesperson to meetings of CANS.
- b) The times and dates of Project Group meetings will be made known to the Chair of CANS and the Parish Clerk in sufficient time that Councillors may arrange to attend if they desire to do so.

### **3. Reports**

- a) All CANS Project groups shall provide a written report with recommendations as necessary, to CANS for submission by CANS to the Parish Council in the normal manner.
- b) If agreed by the Parish Council, recommendations may be referred back to the appropriate Project group for further action and or consideration.

### **4. Press Releases**

- a) All press releases must be in writing with prior approval of CANS and the Parish Office before action. Copies to be retained by the Chair of CANS and the Parish office

### **5. Co-option**

- a) The Project Groups can decide whether it is appropriate to co-opt members who are not members of CANS or the Parish Council.

### **6. Documentation**

- a) Copies of all documents and correspondence to and from the Project group shall be vested with the Chair of CANS **and** the Clerk to the Parish Council.
- b) Documentation will be endorsed to signify that it has been received, read and agreed upon.

**Additional Terms of Reference with regard to The War Memorial for Nether Stowey Project**

1. In the first instance the Project group is tasked with ascertaining, collating and recording the representative views, for or against, of the people within the Parish as to the desire for a War Memorial to be erected.
2. Efforts are to be made to gather the views from as wide a range of people within the Parish as is possible.
3. Public opinion as to the possible location of such a memorial are also to be collated and form part of any report.
4. At such time that the responses have been collated a report is to be submitted to CANS for agreement and action of the Parish Council.
5. On submission of the above results it is for the Parish Council to debate and make any decision as to how or if the project will proceed in consultation with CANS.