

MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING
HELD ON MONDAY 9 JULY 2012 AT 7.00pm
IN THE VILLAGE HALL

Present:	Parish Councillors	Peter Greig (Chairman) Robert Booth Margaret Hogg Pat Pardoe Teresa Youé
In Attendance:	District Councillor District Councillor Parish Clerk PCSO Dave Davies 4 Members of the Public	Mike Caswell (<i>left after Minute 4127</i>) Julie Pay (<i>joined during Minute 4128</i>) Caro Slaymaker Georgina Long NS Recreation Ground

4124 Apologies

Apologies were received from Cllr Corbett (family commitment), Cllr Malcolm Hogg (ill) and Cllr Roberts (work commitment). Apologies were also received from County Cllr Edney.

4125 Declarations of Interest

There were no Declarations of Interest

4126 Minutes of Previous Meetings

The Minutes of the Parish Council meeting held on 11 June were **approved** as a true record and signed by the Chairman.

4127 County and District Council Liaison

Cllr Caswell stated that the proposal to relocate the Post Office to Sainsburys would be discussed at the Community Scrutiny Committee meeting on 23 July. The Clerk would be notified of further details in due course.

Sedgemoor District Council were considering whether the current three Scrutiny committees were necessary or could be reduced to avoid duplication of work and achieve greater value for money. They would also consider the position regarding other outside bodies such as the Quantock Hills JAC.

Cllr Caswell commented that the new Code of Conduct was going in the right direction, and hoped that it would be helpful, particularly with reference to planning applications.

The Chairman mentioned that he had attended a Sedgemoor in Somerset Partnership meeting. There had been very little prior briefing and it was not clear what it was about. Cllr Caswell confirmed that it was mainly to do with the Hinkley point S.106 agreement. Sedgemoor DC was pushing for the funds to be used for the areas most affected by the constructions – ie Quantock cluster parishes and Bridgwater. Cllr Caswell thought it was vital that the Cluster was represented, preferably on the administrative body.

The Chairman stated that for 12 years the Parish Council has been trying to improve the safety, for pedestrians, at the Mill Lane/Lime St/A39/Stogursey Lane crossroads. It was a matter of considerable concern and the Parish Council had already received a number of complaints. Cllr Caswell suggested that the Council write formally to Cllr Edney. He and Cllr Pay would be happy to support the Parish Council. The Chairman said that the expected increase in traffic

using Stogursey Lane would make the area worse. Cllr Caswell suggested a strongly-worded letter to David Eccles at EDFE, asking what EDFE could do to ameliorate the situation.

Cllr Caswell left the meeting. Cllr Pay joined the meeting during the following item.

4128 Planning application: Nether Stowey Recreation Ground

Dave Davies provided background information on the planning application. Sedgemoor DC had indicated general support for the plans and suggested modifications had been adopted. The big problem remained funding. They had secured a grant of £50,000 from Sport England, and had made applications to other organisations. Cllr Margaret Hogg was concerned that there were insufficient parking spaces. Mr Davies confirmed that Highways were satisfied. A member of the public commented that often there were cars parked on nearby verges and on the slip road from the A39 which was dangerous.

In the absence of Cllr Malcolm Hogg, Chairman of the Planning Committee, it was **agreed** to delegate the response to the Chairman in consultation with Cllr Malcolm Hogg and Cllr Roberts (as Vice-Chairman).

4129 Road Safety at Mill Lane/Lime St/Stogursey Lane junction

This item had partly been discussed with Cllr Caswell (minute 4127 above). PCSO Long reported that she had received a letter of complaint from a resident of Stogursey Lane. She confirmed that she had arranged a survey for that week. She had also seen the parking on Mill Lane and Lime Street, but since June, when Somerset CC took over parking enforcement, she no longer had the power to do so except in cases of dangerous parking.

It was **agreed** that the Parish Council would write to Somerset County Council and to Cllr Edney as above.

4130 St Mary's Churchyard

The Clerk reported that the District Council would assume responsibility for the Churchyard from April 2013. They had proposed two options: to take over the maintenance completely or for the Parish Council to manage the maintenance with a grant of £700. The Clerk reported that the existing contractors had quoted over £900 for the rest of 2012/13. It was **agreed** that the Parish Council would not wish the Churchyard to deteriorate but since the grant offered was insufficient the District Council should carry out the maintenance. It was further **agreed** that he Clerk would write to the District Council and to the Church confirming this resolution and would seek to secure financial assistance to cover maintenance until April 2013.

4131 Mapping Software

It was **agreed** to purchase Parish Online software at a cost of approximately £47 in preference to the software originally considered at a cost of over £2,000.

4132 Office Flooding

It was **agreed** to make up to £500 available from the General Reserve for necessary expenses following the flood in the Parish Council Office. The Clerk reported that Chanin and Thomas had agreed to meet the majority of the cost of the skip and labour to clear the storeroom and had provided a dehumidifier. They were also arranging roof repairs.

4133 New Standards Regime

The clerk had previously circulated model Codes of Conduct provided by SALC and NALC. It was **resolved** unanimously to adopt the SALC version (resolution proposed by Cllr Youé, seconded by Cllr Booth).

4134 Income and Expenditure Report

The Clerk presented the Income and Expenditure report for June 2012, a copy of which is appended to these minutes.

4135 Expenditure

Expenditure incurred since the Finance & Audit Committee meeting of 11 June 2012

Payee	Amount	Details
Zurich Municipal	£ 935.60	Parish Council insurance
Emma Ellis	£ 36.00	Refund of May Fair stall
Stowey Gardeners	£ 12.00	Refund of May Fair stall (correction)
NS Village Hall	£ 80.00	F&A mtg (May); PC mtg (June), APM, Q Cluster
W Somerset Morris men	£ 80.00	Reissue cheque (correction)
Roberts Waste Disposal	£ 214.80	Skip for water damaged goods (landlord to refund)
Viking Direct	£ 43.63	Stationery
Gary Bickers	£ 490.00	Maintenance: cemetery; A39 verge; Palmers Path; toilets
Staff payroll	£1,567.94	Salaries; HMRC and Pension contributions
Clerk's expenses	£223.46	UPS, computer cable, memory cards (Oral History), mileage, stationery

Proposed by Cllr Booth, seconded by Cllr Youé. The above expenditure was **approved** and (any) two of the authorised signatories were **instructed** to sign the relevant cheques.

4136 Highways

Residents of Clock Tower House and Oakford House had complained about their access being blocked by cars parked to use the nearby shops. The Chairman agreed to speak to the residents who had complained.

4137 ReportsSedgemoor in Somerset Partnership

The Chairman reported that he and the Clerk had attended this meeting as representative of the Quantock Cluster. It was the first such meeting he had attended (it was thought that there had been a previous meeting earlier in the year during the previous Clerk's absence. The meeting had seemed rather vague. The Clerk would seek further information.

Village Hall

Cllr Pardoe gave a resumé of the last Village Hall Committee meeting. Progress was being made on the repairs and a quotation for the floor repairs had been accepted. A Farmers' Market was planned. The Chairman hoped that local producers would be invited to participate. The Village Hall Committee noted that the Recreation Ground Committee received a bigger annual maintenance grant from the Parish Council than did the Village Hall Committee. They asked why. The Chairman explained that originally partly because of the Youth Club and also because the Playing Field had so much more land and facilities to maintain.

4138 Correspondence

Correspondence received included:

- Planning Inspectorate – notice of dates for issue-specific hearings.

4139 Forthcoming meetings and events

Thurs 12 July From 4.30 pm	Affordable Housing Open Day	J24 Auction Centre	
Wed 22 Aug 7.30 pm	SALC: Standards Regime / Code of Conduct training	NS Church Centre	All Councillors (see below)

NB: Standards regime training: other dates at other venues are available for Councillors who are unable to attend on 22 August.

4140 Date of Next meeting

- Monday 10 September at 7pm at the Village Hall.

Account Code	Account	Balance at 31 Mar 12	Budget 2012/2013	Total 2012/2013	Apr 2012	May 2012	Jun 2012	Total to 30 June 2012	Balance	% Spent of Total
Parish Office										
10001	Office Equipment	0.00	500.00	500.00		60.00	124.62	184.62	315.38	36.92%
10002	Parish Council Office Rent	0.00	3,000.00	3,000.00		531.24	179.00	710.24	2,289.76	23.67%
10003	Postage	0.00	175.00	175.00	161.50		-4.80	156.70	18.30	89.54%
10004	Stationery, printing	0.00	1,250.00	1,250.00	12.91	161.27	47.59	221.77	1,028.23	17.74%
90012	Printing & Copying	0.00	-800.00	-800.00	-5.20	-22.35	-15.80	-43.35	-756.65	5.42%
10005	Telephone & Internet	0.00	550.00	550.00	27.85	115.65	29.94	173.44	376.56	31.53%
Staff Costs										
20001	Payroll Reserve	3,233.81	25.00	3,258.81	1,905.02			1,905.02	1,353.79	58.46%
20002	Recruitment	0.00	250.00	250.00				0.00	250.00	0.00%
20003	Salaries	0.00	20,850.00	20,850.00	2,360.82	1,783.35	1,567.94	5,712.11	15,137.89	27.40%
20004	Staff travel and subsistence costs	0.00	100.00	100.00	93.85		29.80	123.65	-23.65	123.65%
20005	Staff Training	0.00	500.00	500.00				0.00	500.00	0.00%
Administration & Finance										
30001	Audit Fees	0.00	600.00	600.00		250.00		250.00	350.00	41.67%
30003	Chairman's Honorarium	0.00	175.00	175.00			175.00	175.00	0.00	100.00%
30005	Councillors' Training	0.00	150.00	150.00				0.00	150.00	0.00%
30006	Elections	895.00	250.00	1,145.00				0.00	1,145.00	0.00%
30007	Insurance	0.00	1,400.00	1,400.00			935.60	935.60	464.40	66.83%
30008	Statutory Fees	0.00	35.00	35.00				0.00	35.00	0.00%
30009	Subscriptions	0.00	500.00	500.00		35.00		35.00	465.00	7.00%
30010	Venue Hire	0.00	250.00	250.00	20.00	80.00	80.00	180.00	70.00	72.00%
30011	Wayleaves	0.00	0.00	0.00				0.00	0.00	
30012	Quantock Cluster expenditure	0.00	0.00	0.00			12.90	12.90	-12.90	
Cemetery										
40001	Cemetery Equipment	0.00	0.00	0.00				0.00	0.00	
40002	Cemetery Rates	0.00	170.00	170.00	65.50	65.00		130.50	39.50	76.76%
40003	Maintenance	0.00	2,500.00	2,500.00		252.00	252.00	504.00	1,996.00	20.16%

Account Code	Account	Balance at 31 Mar 12	Budget 2012/2013	Total 2012/2013	Apr 2012	May 2012	Jun 2012	Total to 30 June 2012	Balance	% Spent of Total
40004	Pest Control	0.00	50.00	50.00				0.00	50.00	0.00%
90006	Cemetery Income	0.00	-2,100.00	-2,100.00	-627.00			-627.00	-1,473.00	29.86%
Community Services										
50001	Active Living	0.00	100.00	100.00	100.00			100.00	0.00	100.00%
50002	Allotment	0.00	100.00	100.00	100.00			100.00	0.00	100.00%
90002	Allotment Rental	0.00	-100.00	-100.00				0.00	-100.00	0.00%
50003	CANS	1,825.06	0.00	1,825.06				0.00	1,825.06	0.00%
50004	Christmas Tree & Lights	0.00	150.00	150.00				0.00	150.00	0.00%
90007	Christmas tree and lights - donations for	0.00	-150.00	-150.00				0.00	-150.00	0.00%
50005	May Fair 2012/13	1,177.80	0.00	1,177.80	604.47	446.59	128.00	1,179.06	-1.26	100.11%
90008	May Fair 2012/13 Income	687.72	0.00	687.72	-406.00	-115.24		-521.24	1,208.96	-75.79%
50006	Oral History	349.11	0.00	349.11			20.65	20.65	328.46	5.92%
50007	Parish Council Newsletter	0.00	600.00	600.00				0.00	600.00	0.00%
50008	Parish Plan	521.19	250.00	771.19				0.00	771.19	0.00%
50009	Youth Services	326.66	0.00	326.66				0.00	326.66	0.00%
50010	Nether Stowey Village Trail Booklet	0.00	0.00	0.00	27.30			27.30	-27.30	
50011	War Memorial Project expenditure	0.00	0.00	0.00	150.00			150.00	-150.00	see receipts
90016	Village Trail Booklet Income	0.00	0.00	0.00			-20.00	-20.00	20.00	
90017	War Memorial Project	0.00	0.00	0.00	-455.00	-1,253.00	-748.00	-2,456.00	2,456.00	see payments
90018	Quantock Cluster income	0.00	0.00	0			-60.00	-60.00	60.00	
Nether Stowey Library										
51001	Miscellaneous	0.00	0.00	0.00	0.31			0.31	-0.31	No budget allocation
51000	Establishment of Community Organisation	0.00	0.00	0.00				0.00	0.00	
Village Maintenance										
60001	A39 Verge	0.00	150.00	150.00		14.00	28.00	42.00	108.00	28.00%
60002	CCTV	0.00	100.00	100.00				0.00	100.00	0.00%
60003	Clock Tower Maintenance & Electricity	0.00	550.00	550.00		50.58		50.58	499.42	9.20%
60004	General Maintenance	0.00	400.00	400.00				0.00	400.00	0.00%

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60005	Old Gaol	0.00	100.00	100.00				0.00	100.00	0.00%
60006	Palmers Path	0.00	300.00	300.00		14.00	28.00	42.00	258.00	14.00%
60007	Public Seating	0.00	250.00	250.00		80.00		80.00	170.00	32.00%
60008	South Lane Footpath	0.00	100.00	100.00		35.00		35.00	65.00	35.00%
60009	Dog Bins	0.00	150.00	150.00	69.68			69.68	80.32	46.45%
	A39 Wood	750.00	0.00	750.00				0.00	750.00	0.00%
	Millennium Wood	0.00	150.00	150.00				0.00	150.00	0.00%
Castle Street Toilets										
70001	Castle Street Toilets Cleaning	0.00	2,250.00	2,250.00		182.00	182.00	364.00	1,886.00	16.18%
70002	Castle Street Toilets Power	0.00	700.00	700.00	149.51			149.51	550.49	21.36%
70003	Castle Street Toilets Rates	0.00	930.00	930.00				0.00	930.00	0.00%
70004	Castle Street Toilets Repairs & Mtce	0.00	250.00	250.00				0.00	250.00	0.00%
70005	Castle Street Toilets Sewerage	0.00	300.00	300.00		115.11		115.11	184.89	38.37%
70006	Castle Street Toilets Water	0.00	300.00	300.00		120.77		120.77	179.23	40.26%
Grants										
80001	Miscellaneous Grants	0.00	500.00	500.00	300.00	450.00		750.00	-250.00	150.00%
80003	Playing Field	0.00	1,500.00	1,500.00				0.00	1,500.00	0.00%
80004	Transport	0.00	500.00	500.00				0.00	500.00	0.00%
80005	Village Hall	900.00	900.00	1,800.00	900.00			900.00	900.00	50.00%
80006	Diamond Jubilee	0.00	600.00	600.00				0.00	600.00	0.00%
90009	Miscellaneous Grants	0.00	0.00	0.00				0.00	0.00	
Reserves										
	Service Devolution Reserve	0.00	5,000.00	5,000.00				0.00	5,000.00	0.00%
	General Reserve	14,841.06	1,740.00	16,581.06				0.00	16,581.06	0.00%
Total Net Expenditure For Year		25,507.41	49,050.00	74,557.41	5,555.52	3,450.97	2,972.44	11,978.93	62,578.48	
90011	Precept	0.00	-47,850.00	-47,850.00	23,925.00			-23,925.00	-23,925.00	
90013	VAT Paid	0.00	-1,200.00	-1,200.00	41.99	-4,394.18	78.12	-4,274.07	3,074.07	
Total Expenditure for Year		25,507.41	0.00	25,507.41	5,597.51	-943.21	3,050.56	7,704.86	17,802.55	

Account Code	Account	Balance at 31 Mar 12	Budget 2012/2013	Total 2012/2013	Apr 2012	May 2012	Jun 2012	Total to 30 June 2012	Balance	% Spent of Total
	Current Account	29,357.56			5,597.51	-943.21	3,050.56	45,577.70		
	Deposit Account	995.00						995.00		
	Total	30,352.56			5,597.51	-943.21	3,050.56	22,647.70		