

**MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING**  
**HELD ON MONDAY 8 OCTOBER 2012 AT 7.00pm**  
**IN THE VILLAGE HALL**

Present:	Parish Councillors	Peter Greig (Chairman) Robert Booth Malcolm Hogg Margaret Hogg Pat Pardoe Teresa Youé
In Attendance:	District Councillor District Councillor Parish Clerk Chair of CANS 3 Members of the Public (2 others joined later)	Julie Pay Mike Caswell ( <i>left after Minute 4164</i> ) Caro Slaymaker Mary Roberts

**Public Session**

The Chairman welcomed everyone and invited members of the public to speak. A member of the public expressed concern at the lack of contact from the PCSO as he wished to know the results of the traffic survey she had carried out. There were also concerns that people were parking on the Cross on the pedestrian side: it was agreed that the issue would be raised with Somerset Highways.

**4159 Apologies**

Apologies were received from Cllr Corbett (family commitment) and Cllr Roberts (work absence). The absences were **approved**. Apologies were also received from County Councillor Edney.

**4160 Declarations of Interest**

There were no declarations of interest.

**4161 Minutes of Previous Meetings**

The Minutes of the Parish Council meeting held on 10 September were **approved** as a true record and signed by the Chairman.

**4162 County and District Council Liaison**

There were no County Council items to report.

Cllr Pay reported the sad death of PCSO Karen Evans after a long illness. Her funeral would take place on Friday 12 October at Taunton Crematorium.

Cllr Caswell reported that he had received confirmation that Energy Solutions EU Ltd (the parent company of Magnox Ltd) would not now be sold.

Cllr Caswell reported that Sedgemoor DC had convened a new Standards Committee following the adoption of the new Code of Conduct. Cllr Caswell was a member of the new Committee. It was felt that the new Code of Conduct was problematic at Parish Council level.

At Cllr Caswell's request it was **agreed** to postpone item 6 (Planning applications) until after Cllr Caswell's departure. It was also agreed to postpone item 7 (Mill Lane/Lime Street Crossing) until the arrival of an interested member of the Public.

#### **4163 Mobile Phone Reception Survey**

Richard Beer, who had instigated the survey, read a report on the findings of the recent informal survey. It was acknowledged that there had been some distribution problems of the survey and coverage had not been complete. Nevertheless 92 replies had been received. A copy of the report is appended to these minutes. After a brief discussion it was **agreed** that the next step would be to invite the three main providers to carry out a site survey and to see what suggestions they might offer to improve reception. It was **agreed** that Mr Beer would draft a suitable letter for the Chairman's signature. A member of the public suggested sending the letter to the Chief Executive of each company to ensure a reply.

#### **4164 Mill Lane/Lime Street crossing**

The Chairman reported that he had hoped to be able to provide positive news by now, but progress was slow. He summarised recent action taken and efforts made in previous years. He was having a further meeting with Cllr Edney and Mr Cowling (Somerset Highways) on Tuesday 9 October. A member of the Public was invited to speak. She asked if something more immediate could be done in the interim, such as a reduction of the speed limit or the appointment of a "lollipop lady". The reduction of the speed limit had been requested before but turned down, though it could be requested again. Cllr Caswell commented that it would probably be unenforceable. The school/LEA would be responsible for the provision of a crossing warden. A Marshall scheme to escort children might be possible. Cllr Booth suggested that the school could do more, and parents might consider contacting the Headmaster or the PTA. In the past the school had included such items in their newsletters – perhaps they could do so again. Cllr Hogg suggested a zebra crossing near the Mill Close junction could be investigated. The Clerk reported that she had received information about Speed Indicator Devices (SID) which would warn drivers who were exceeding the speed limit and also recorded the number and speed of all vehicles passing. Alternative routes to school were also discussed, though none would be a solution that could be realised in the short-term. The Chairman asked District Councillors to use their influence with Somerset County Council. It was **agreed**:

- a) that the Chairman would raise suggestions at his meeting with Cllr Edney and Mr Cowling;
- b) that the Clerk would write to the Headmaster, reflecting the concerns and asking him to include an item about parking near the school, and to consider whether a crossing warden should be provided
- c) that the Clerk would follow up on the provision of a SID (also for the junction at St Mary's Street and Banneson Road and at Stogursey Lane).

*Cllr Caswell left the meeting at 8 pm*

#### **4165 Planning applications**

The following responses were **agreed**:

- (i) Application ref: 36/12/00018  
Address: 8 Mill Lane, Nether Stowey  
Proposal: Demolition of existing bungalow and garage, erection of dwelling and garage.  
Response: The Parish Council supports this application.
- (ii) Application ref: 36/12/00019  
Address: Land at Stowey Court Farm, Nether Stowey  
Proposal: Change of use from agricultural land to car park  
Response: The Parish Council supports this application which facilitates the expansion of the business, creating more job opportunities and encourages tourism to the benefit of the local economy.

*Four members of the public left the meeting at 8.10 pm*

#### **4166 Income and Expenditure Report**

The Clerk presented the Income and Expenditure report for September 2012, a copy of which is appended to these minutes.

**4167 Expenditure**

Expenditure incurred since the Parish Council meeting of 10 September 2012

D Clapp	£ 1,848.00	base work for war memorial
St Mary's Church PCC	£ 95.80	planning fees & postage for war memorial (refund from WMPG funds)
Talk Talk	£ 36.30	office telephone
Sedgemoor DC	£ 64.32	empty dog bins to Oct 2012
St Mary's PCC	£ 18.00	hire stable loft (PC mtg 10 Sept)
Gary Bickers	£ 1,070.00	aug toilets cleaning; A39 verge cut + strim (July, Aug); cemetery maintce (July, Aug); toilets cleaning (July, Aug); Palmers Path cut (July)
Staff payroll expenses	£ 1,658.28	September 2012
Viking Direct	£ 71.78	shelving unit, foldback clips
<b>TOTAL</b>	<b>£9,928.13</b>	

The above expenditure was **approved** and (any) two of the authorised signatories were **instructed** to sign the relevant cheques.

The Clerk reported she had now received confirmation that Cllr Pardoe had been accepted as a signatory on the Parish Council's bank accounts.

**4168 Highways**

The Chairman reported that he had two objectives for his meeting with Cllr Edney and Mr Cowling on 9 October. The first was to get the Mill Lane/Lime Street issue given priority at Somerset County Council. The second, in his role as Chairman of the Quantock Cluster of Parishes, was to get the regular meetings about the A39 reinstated.

**4169 Reports**

War Memorial: Mary Roberts that the arrangements for the Dedication Service (on Saturday 27 October) were progressing well.

Village Hall: Cllr Pardoe that stalls for the Christmas Market were selling well. Further fund-raising events were planned: a Hallowe'en party and a quiz and a bouncy castle had been purchased would be offered for hire.

There were concerns that up to ten cars were being parked at the Village Hall which was causing difficulties for users of the hall (particularly the Toddlers Group). The Committee intended to put notices on windscreens. The Clerk was asked to contact the Secretary about this.

CANS: The Chairman of CANS confirmed that the 2013 May Fair would go ahead. Correspondence would be done by e-mail (where possible) to reduce costs.

**4170 Correspondence**

- Somerset County Council – information about Speed Indicator Devices (see Minute 4164;
- Ken Maddock – questionnaire about Community policing. The Clerk reported that SALC had provided the following advice:

*"The matter is highly party political and should not be dealt with by the Parish Council as a corporate body. I have not seen the text that has been sent out by Ken Maddock but would suggest*

*that it may be more appropriate for individuals to respond if they wish to - making it clear that they are doing so in an individual capacity and not on behalf of the Parish Council".*

**4171 Forthcoming meetings and events**

Mon 15 Oct 1.15pm	Interviews for Assistant Clerk position	Parish Office	Personnel Committee + Clerk
Sat 27 Oct 11am	War Memorial Dedication Service	The Cross, Nether Stowey	
Mon 5 Nov 7pm	Finance & Audit Committee (TBC)	Village Hall	
Mon 12 Nov 7pm	Parish Council meeting	Village Hall	

**4172 Date of Next meeting**

- Monday 12 November at 7pm at the Village Hall.

The meeting closed at 9 pm.

## RESULTS OF MOBILE PHONE RECEPTION SURVEY IN NETHER STOWEY

Household Location	Household Survey Returns	Orange & T-mobile	Voda-phone	O2	Virgin	3	BT Nokia
Wilsons Close	4	3	2	2			
South Lane	5	2	4				
Exeter Close	1	1	1				
Fox Way	3	2	1	1			
Barn Close	1		1		1		
Oak Road	4	1	2	1			
Old Farm Road	3	1	3				
Five Lords	8	5	3	4	1		
Banneson Road	10	5	1	5			
Mount Road	2		1			1	1
Pooles Close	1		1				
Lime Street	9	2	5	4		1	
St. Mary Street	9	8	3	1			1
Castle St/Tanyard	23	19	6	3	2	2	
St. Michaels Close	4	3	1	1			
Ramscombe	1	1	1				
Budley Farm	1	1	1			1	
Coleridge Road	1			1			
De Curcis Close	1			1			
Theillay Close	1		1				
<b>TOTALS</b>	<b>92</b>	<b>54</b>	<b>38</b>	<b>24</b>	<b>4</b>	<b>5</b>	<b>2</b>

Nether Stowey Parish Council

Financial Report - September 2012

Account Code	Account	Balance at 31 Mar 12	Budget 2012/2013	Total 2012/13	First quarter	July 2012	August 2012	Sept 2012	Second quarter	Total Year to date	Balance	% Spent of Total
<b>Parish Office</b>												
4101	Office Equipment	0.00	500.00	500.00	393.95	449.00	85.00		534.00	927.95	-427.95	185.59%
4102	Parish Council Office Rent	0.00	3,000.00	3,000.00	710.24	120.00	235.00		355.00	1,065.24	1,934.76	35.51%
4103	Postage	0.00	175.00	175.00	156.70				-	156.70	18.30	89.54%
4104	Stationery, printing	0.00	1,250.00	1,250.00	69.64	150.90	78.16		229.06	298.70	951.30	23.90%
1012	Printing & Copying	0.00	-800.00	-800.00	100.55	-26.51	-20.25	-11.90	-58.66	-159.21	-640.79	19.90%
4105	Telephone & Internet	0.00	550.00	550.00	173.44	29.89	28.47	30.25	88.61	262.05	287.95	47.65%
1999	Misc Receipts	0.00	0.00	0.00	-			-2.00	-2.00	-2.00	2.00	
<b>Staff Costs</b>												
4201	Payroll Reserve	3,226.40	25.00	3,251.40	1,905.02				-	1,905.02	1,346.38	58.59%
4202	Recruitment	0.00	250.00	250.00	-				-	-	250.00	0.00%
4203	Salaries	0.00	20,850.00	20,850.00	5,712.11	1,635.87	1,635.87	1,658.28	4,930.02	10,642.13	10,207.87	51.04%
4204	Staff travel and subsistence costs	0.00	100.00	100.00	123.65				-	123.65	-23.65	123.65%
4205	Staff Training	0.00	500.00	500.00	-				-	-	500.00	0.00%
<b>Administration &amp; Finance</b>												
4301	Audit Fees	0.00	600.00	600.00	250.00	480.00			480.00	730.00	-130.00	121.67%
4303	Chairman's Honorarium	0.00	175.00	175.00	175.00				-	175.00	0.00	100.00%
4305	Councillors' Training	0.00	150.00	150.00	-		120.00		120.00	120.00	30.00	80.00%
4306	Elections	895.00	250.00	1,145.00	-				-	-	1,145.00	0.00%
4307	Insurance	0.00	1,400.00	1,400.00	935.60				-	935.60	464.40	66.83%
4308	Statutory Fees	0.00	35.00	35.00	-				-	-	35.00	0.00%
4309	Subscriptions	0.00	500.00	500.00	35.00				-	35.00	465.00	7.00%
4310	Venue Hire	0.00	250.00	250.00	180.00	20.00	40.00	18.00	78.00	258.00	-8.00	103.20%
4311	Wayleaves	0.00	0.00	0.00	-				-	-	0.00	
4312	Quantock Cluster expenditure	0.00	0.00	0.00	12.90				-	12.90	-12.90	
<b>Cemetery</b>												
4401	Cemetery Equipment	0.00	0.00	0.00	-				-	-	-	
4402	Cemetery Rates	0.00	170.00	170.00	130.50				-	130.50	39.50	76.76%
4403	Maintenance	0.00	2,500.00	2,500.00	504.00	252.00	216.00	546.00	1,014.00	1,518.00	982.00	60.72%
4404	Pest Control	0.00	50.00	50.00	-				-	-	50.00	0.00%
1006	Cemetery Income	0.00	-2,100.00	-2,100.00	627.00	-353.00			-353.00	-980.00	-1,120.00	46.67%

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<b>Community Services</b>												
4501	Active Living	0.00	100.00	100.00	100.00				-	100.00	-	100.00%
4502	Allotment	0.00	100.00	100.00	100.00				-	100.00	-	100.00%
1002	Allotment Rental	0.00	-100.00	-100.00	-				-	-	-100.00	0.00%
4503	CANS	1,825.06	0.00	1,825.06	-				-	-	1,825.06	0.00%
4504	Christmas Tree & Lights	0.00	150.00	150.00	-				-	-	150.00	0.00%
1007	Christmas tree and lights- donations	0.00	-150.00	-150.00	-				-	-	-150.00	0.00%
4505	May Fair 2012/13	1,177.80	0.00	1,177.80	1,159.06	148.00			148.00	1,307.06		110.97%
1008	May Fair 2012/13 Income	687.72	0.00	687.72	- 529.24	-30.00			-30.00	-559.24		-81.32%
4506	Oral History	349.11	0.00	349.11	20.65				-	20.65	328.46	5.92%
4507	Parish Council Newsletter	0.00	600.00	600.00	-				-	-	600.00	0.00%
4508	Parish Plan	521.19	250.00	771.19	-				-	-	771.19	0.00%
4509	Youth Services	326.66	0.00	326.66	-				-	-	326.66	0.00%
4510	Nether Stowey Village Trail Booklet	0.00	0.00	0.00	27.30				-	27.30	-27.30	see receipts
4511	War Memorial Project expenditure	0.00	0.00	0.00	150.00	2,500.00	1,635.80		4,135.80	4,285.80	-4,285.80	see receipts
1016	Village Trail Booklet Income	0.00	0.00	0.00	- 20.00				-	-20.00	20.00	see payments
1017	War Memorial Project	0.00	0.00	0.00	- 2,456.00	-440.00	-860.00	-4,025.00	-5,325.00	-7,781.00	7,781.00	see payments
1018	Quantock Cluster income	0.00	0.00	0	- 60.00	-60.00	-30.00	-60.00	-150.00	-210.00	210.00	See payments
<b>Nether Stowey Library</b>												
	Staff Costs	0.00	0.00	0.00	-				-	-	-	No budget allocation
	Rates	0.00	0.00	0.00	-				-	-	-	
	Heat & Light	0.00	0.00	0.00	-				-	-	-	
	Water	0.00	0.00	0.00	-				-	-	-	
	Cleaning & Refuse	0.00	0.00	0.00	-				-	-	-	
4510	Miscellaneous	0.00	0.00	0.00	0.31				-	0.31	-0.31	
4511	Establishment of Community Org	0.00	0.00	0.00	-				-	-	-	
<b>Village Maintenance</b>												
4601	A39 Verge	0.00	150.00	150.00	42.00	14.00		42.00	56.00	98.00	52.00	65.33%
4602	CCTV	0.00	100.00	100.00	-				-	-	100.00	0.00%
4603	Clock Tower Maint & Electricity	0.00	550.00	550.00	50.58	304.68	24.42		329.10	379.68	170.32	69.03%
4604	General Maintenance	0.00	400.00	400.00	-				-	-	400.00	0.00%

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<b>Village Maintenance (continued)</b>												
4605	Old Gaol	0.00	100.00	100.00	-				-	-	100.00	0.00%
4606	Palmers Path	0.00	300.00	300.00	42.00	14.00		112.00	126.00	168.00	132.00	56.00%
4607	Public Seating	0.00	250.00	250.00	80.00				-	80.00	170.00	32.00%
4608	South Lane Footpath	0.00	100.00	100.00	35.00	35.00			35.00	70.00	30.00	70.00%
4609	Dog Bins	0.00	150.00	150.00	69.68			304.45	304.45	374.13	-224.13	249.42%
4610	A39 Wood	750.00	0.00	750.00	-				-	-	750.00	0.00%
4611	Millennium Wood	0.00	150.00	150.00	-				-	-	150.00	0.00%
<b>Castle Street Toilets</b>												
4701	Castle Street Toilets Cleaning	0.00	2,250.00	2,250.00	364.00	185.00		370.00	555.00	919.00	1,331.00	40.84%
4702	Castle Street Toilets Power	0.00	700.00	700.00	149.51	150.05			150.05	299.56	400.44	42.79%
4703	Castle Street Toilets Rates	0.00	930.00	930.00	-				-	-	930.00	0.00%
4704	Castle Street Toilets Repairs & Mtce	0.00	250.00	250.00	-				-	-	250.00	0.00%
4705	Castle Street Toilets Sewerage	0.00	300.00	300.00	115.11				-	115.11	184.89	38.37%
4706	Castle Street Toilets Water	0.00	300.00	300.00	120.77				-	120.77	179.23	40.26%
<b>Grants</b>												
4801	Miscellaneous Grants	0.00	500.00	1,100.00	750.00				-	750.00	350.00	68.18%
4802	Playing Field	0.00	1,500.00	1,500.00	-				-	-	1,500.00	0.00%
4803	Transport	0.00	500.00	500.00	-				-	-	500.00	0.00%
4804	Village Hall	900.00	900.00	1,800.00	900.00				-	900.00	900.00	50.00%
4805	Diamond Jubilee	0.00	600.00	-600.00	-				-	-	-600.00	0.00%
1009	Miscellaneous Grants recvd	0.00	0.00	0.00	-				-	-	-	
<b>Reserves</b>												
4851	Service Devolution Reserve	0.00	5,000.00	5,000.00	-				-	-	5,000.00	0.00%
4852	General Reserve	14,841.06	1,740.00	16,581.06	-				-	-	16,581.06	0.00%
<b>Total Net Expenditure For Year</b>		<b>25,500.00</b>	<b>49,050.00</b>	<b>73,950.00</b>	<b>11,950.93</b>	<b>3,078.88</b>	<b>4,052.67</b>	<b>617.88</b>	<b>7,749.43</b>	<b>19,700.36</b>	54,249.64	<b>26.64%</b>
1011	Precept	0.00	-47,850.00	47,850.00	-23,925.00			-23,925.00	-23,925.00	-47,850.00	0.00	
1013	VAT Paid	0.00	-1,200.00	-1,200.00	- 4,254.07	189.58	530.24	324.77	1,044.59	-3,209.48	2,009.48	
<b>Total Expenditure for Year</b>		<b>25,500.00</b>	<b>0.00</b>	<b>24,900.00</b>	<b>-28,179.07</b>	<b>3,268.46</b>	<b>4,582.91</b>	<b>-22,982.35</b>	<b>-22,880.41</b>	<b>-51,059.48</b>	<b>75,959.48</b>	