

**MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING**  
**HELD ON MONDAY 11 FEBRUARY 2013 AT 7.00pm**  
**IN THE VILLAGE HALL**

Present:	Parish Councillors	Peter Greig (Chairman) Robert Booth Malcolm Hogg Margaret Hogg Pat Pardoe
In Attendance:	Parish Clerk County Councillor District Councillor 4 Members of the Public	Caro Slaymaker John Edney ( <i>from Minute 4223</i> ) Julie Pay

**4216 Apologies**

Apologies were received from Cllr Teresa Youé who was on a family visit. The absence was **approved**. Apologies were also received from District Councillor Michael Caswell and PCSO Georgina Long.

**4217 Declarations of Interest**

There were no declarations of interest.

**4218 Minutes of Previous Meetings**

The Minutes of the Parish Council meeting held on 14 January 2013 were **approved** as a true record and signed by the Chairman.

**4219 District Council Liaison**

Cllr Pay reported that both the District and County Councils had been very busy with repairing potholes and other damage to the roads caused by the weather. She advised that potholes or damage should be reported so it can be included in the work schedule.

Cllr Pay also reported that Tesco's planning application would be considered at SDC's Development Committee meeting on Tuesday 12 February. The public meeting held a couple of weeks ago had not been well attended which cast doubts on the extent of the opposition.

**4220 Police Liaison**

PCSO Long had sent apologies and provided a report on the Road Safety meeting held on, which the Clerk read out. A copy of this report is appended to these minutes.

PCSO Long also reported that she had secured some almost-new bicycle racks from a factory that was closing down and had arranged that some would be given to the Village Hall and the Playing Field – she was liaising with Mrs Rich on this.

**4221 Income and Expenditure Report**

The Clerk presented the income and expenditure report for January 2013, a copy of which is appended to these minutes. The report was accepted.

**4222 Expenditure**

Expenditure incurred since the Finance and Audit Committee meeting of 7 January 2013

Date	Payee Name	Cheque	Amount	VAT	Transaction Details
10 Jan 2013	NS Recreation Ground	103150	£1,500.00		Annual Maint Grant
11 Jan 2013	TalkTalk	DDR	£34.38		Phone Bill
14 Jan 2013	Mr R J Jeanes	103151	£100.00		Allotment Site Rental 2013
22 Jan 2013	Mr G Bickers	103153	£269.00		Village maintenance Nov 2012
22 Jan 2013	NS Village Hall	103154	£40.00		N S Village Hall Hire Dec 2012
24 Jan 2013	EDF Energy	103152	£25.15	£1.20	Clock Tower Elec. Bill 6/10/12 - 08/01/13
24 Jan 2013	St Mary's Church Centre	103155	£48.00		Hire of Church Centre 28 Oct 2012 (War Memorial)
28 Jan 2013	Staff payroll cheques	103156 -159	£,1713.19		Salaries, PAYE/NI, LGPS : Jan 2013
1 Feb 2013	Npower ltd	103160	£167.60	£7.98	Public Toilets
6 Feb 2013	Clarity Copiers	103161	£130.45	£21.74	Printing Charges
6 Feb 2013	St Mary's Church Centre	103162	£6.00		Hall Hire Jan 25th CANS
6 Feb 2013	Talk Talk	DDR	£33.31	£5.55	Phone Bill
7 Feb 2013	Chanin & Thomas	103163	£500.00		4th Quarter rent Jan-Mar 2013
9 Feb 2013	NS Village Hall	103164	£40.00		Village Hall Hire 7 & 14 Jan
	<b>TOTAL</b>		<b>£4,774.08</b>	<b>£36.47</b>	

The above expenditure was **approved** and (any) two of the authorised signatories were **instructed** to sign the relevant cheques.

*Cllr Edney joined the meeting*

**4223 County Council Liaison**

Cllr Edney confirmed that he had received the Chairman's letter concerning the Road Safety meeting and would be happy to attend the next meeting. Although he had not had time to consider the issues raised in the letter in depth, he had wondered if small improvements to Palmers Path (such as ramping the steps) would find favour. As regards the suggested 20mph speed limit, the difficulty would be in enforcing it. Members suggested that it would, however, alert drivers to the proximity of the school and the risk of children and parents on the road.

SCC would meet on Wednesday to debate the budget. The Council had managed to absorb most of the cuts: there would be some trimming but in general no significant change. Council Tax would be frozen this year, so no real growth, but not too bad. There would be some extra money for Highways to cope with the pot-holes. He hoped that there would be a Health and Well-being Fund, similar to this year's, so there may be another opportunity for a defibrillator.

There was a discussion about County A- and B-roads, being carried out by SCC, particularly in relation to EDF, Mulberry. Cllr Edney said he hoped that the Planning Inspectorate would make a northern bypass a condition of the Hinkley Point C Development Consent Order.

#### **4224 Budget and Precept 2013-14**

The draft budget and precept request was **approved**. Cllr Booth noted that although there was a slight increase to Council Tax bills, it was very small considering the additional responsibilities the Parish Council would have to take on in the next year, such as the library car park and safety work at the "Secret Garden".

#### **4225 Councillors**

Cllr Malcolm Hogg was **elected** Vice-Chairman for the remainder of the Council year.

By show of hands, it was agreed to co-opt Mr Martin Carpenter to the Parish Council

The Clerk reported that the closing date to request an election to fill the vacancy created by Cllr Robert's resignation would be 19 February. If no election was required the vacancy could be filled by co-option.

#### **4226 SDC Development Committee**

It was noted that the Affordable Housing application would be considered at the Development Committee meeting on Tuesday 12 February. It was **agreed** that Cllr Malcolm Hogg would speak on behalf of the Parish Council and Cllr Greig and the Clerk would also attend.

#### **4227 WI's Jubilee Bench**

Mrs Harris, President of the Women's Institute in Nether Stowey, had written to the Parish Council seeking agreement for the WI to install a bench on The Cross to mark both the Diamond Jubilee in 2012 and the 90th anniversary of the WI in Nether Stowey in 2013. The Chairman recorded his thanks to the WI for their contribution to the village. Councillors supported to the proposal in principle, subject to the necessary agreement with the County Council.

#### **4228 Highways**

Playing Field: The Clerk reported that the problem with the culvert at the corner of the playing field continued to flood the old A39 road. Wessex Water had investigated and confirmed that they were not responsible. Cllr Pardoe reported that the Playing Field Committee had arranged for further work to be carried out.

St Mary Street: The Clerk had previously circulated the legal advice received which confirmed that responsibility to repair the damaged culvert in St Mary Street lay with the owner of the house since it was within their registered boundary. It was agreed that the Clerk would seek clarification as to where the boundary line would be, as there were differing opinions.

#### **4229 Reports**

The Chairman, Cllrs Hogg, Hogg and Pardoe and the Clerk had attended the PCSO's meeting on Road Safety reported at Minute 4220 above. Suggestions for road improvements had been made, all of which had previously been discussed with Highways. It had been agreed to invite County Cllr Edney and a representative of Highways to the next meeting and the Clerk had written to them and Cllr Edney had accepted the invitation as mentioned above.

"Connecting Devon and Somerset" had signed a contract with BT to improve the broadband infrastructure and thus the service to the two Counties to ensure a minimum of 2Mbps even to the most rural households. The Chairman added that this would be an important tool for local businesses and those working from home. He said that Nether Stowey already had fibre optic cabling to local cabinets, but not yet from there to individual properties.

The Chairman reported on the recent Sedgemoor Strategic Partnership meeting. Sedgemoor District Council had reported on a number of strategic projects including in education and policing. The Police and Crime Commissioner was interested in hearing views from the public and would be making herself available to Parish Clusters to speak about her approach. Her priority was summarised as “Being safe, feeling safe”.

*Cllr Edney left the meeting*

**4230 Correspondence**

- Letter from Police & Crime Commissioner encouraging people to take part in the consultation on local policing priorities.
- Letter from resident concerning road safety on Lime Street/Mill Lane – the Clerk had replied
- E-mail from Highways confirming that Speed Indicator Device would be installed for a week in June to take further readings at Banneson Road, Mill Lane and Stogursey Lane, following the small survey carried out at the end of 2012.

**4231 Forthcoming meetings and events**

Tues 12 Feb 2pm	SDC Development Committee	Bridgwater House	PG, MH, CS
Tues 26 Feb 6.30pm	Quantock Cluster meeting	Cannington Village Hall	PG, CS
Wed 27 Feb 7pm	Playing Field open meeting – update on MUGA	Portakabin, Playing Field	Public meeting
Mon 11 Mar 7pm	Parish Council meeting	Village Hall	All Councillors

**4232 Date of Next meeting**

The next meeting would be held on Monday 11 March at 7pm at the Village Hall.

The meeting closed at 8.50 pm

## Nether Stowey Road Safety Meeting Notes

29<sup>th</sup> January 2013

### Representation

Police –PCSO Sue Marks and Georgina Long  
Nether Stowey Parish Council – Peter Greig, Malcom Hogg, Margaret Hogg, Pat Pardoe and Caro Slaymaker  
School – Mr Richard Adams  
School Governors – Kate Harvey – Welfare Committee Governor  
FONSS – Vicky Fielding  
Stowey Bears – Sam Mott  
Parents – Sarah Caddick

### Apologies

Somerset Road Safety - Steve Greenhalgh

### Concern for children walking to Nether Stowey School

- The original complaint came from Mrs Caddick regarding the route which includes the Lime Street Mill Lane Junction. There is no pavement and lack of consideration from local drivers given the very narrow roads. There was also concern about driver's using the Stogursey Lane, speeding in a 30mph limit.
  - Just prior to the meeting I was passed concerns about Parents using the Children's Centre Car Park to drop off and collect children, causing problems for the wraparound club, as they have to walk across the car park and their path is often blocked by parents' vehicles.
  - Also Vicky Fielding brought up a concerning fact that Children in Hack Lane are not able to walk to school, as they would have to walk along a road without a pavement in a National Speed limit zone.
  - PCSO Long had concerns about some parents or guardian's conduct while walking along the roadside.

School have arranged to have a Road Safety Day, similar to one held at Cannington and Otterhampton School's recently. The whole day will be set aside to teach the children about the different elements of road safety. The school are keen to get the parents involved with this event.

There was a discussion about the possibility of a 20mph zone around the school.

It was suggested that to reduce the amount of traffic around the school, a walking train/bus should be considered from the church centre. This would need to be organised by volunteers, these could be parents or older residents from the village (however this would be subject to CRB checks)

Sue Marks suggested Community Speed Watch. I have put an article in November's Quantock Messenger, but to date have only had one response.

It was agreed that both of the above; Walking Bus and Speed Watch would need to have parent and community engagement to work. Mr Adams said he would liaise with PCSO Long to get something put into the next school newsletter.

Somerset Highways have visited the Lime Street Mill lane junction and it was discussed to have additional signal and look into clearing the banks near to the road.

It was then suggested by the parish council that a letter should be written to Cllr John Edney about the concerns and make suggests which could be looked into further by Somerset highways.

PCSO Long had been trying to get hold of information about people requesting a Dangerous road assessment being done, but County have not responded as yet. It was suggested that people should complete the form to highlight to County the dissatisfaction with the route. This can be found on Somerset County Councils webpage.

There was a suggestion, that a safe path could be constructed to come into the rear of the Village Hall Car park. Peter GREIG said that County were keen for the verge to be passed to the Parish Council to control in the future. The Parish Council would, however, put forward the idea to the County Council since the likely costs for such a project would be beyond the means of the Parish Council's budget.

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Reserves highlighted in yellow/orange		Balance	Original	Total	First	Second	Third	January	Total spent	Projected	Balance
Account Code	Account	at 31 Mar 12	Budget 2012/13	2012/13	quarter	quarter	quarter	2013	to date	Year to date	
<b>Income</b>											
1002	Allotment Rental + Reserve	0.00	-100.00	-100.00	-	-	-	-100.00	-100.00	-100.00	-200.00
1006	Cemetery Income	0.00	-2,100.00	-2,100.00	-627.00	-519.60	-649.00	-523.00	-2,318.60	-2,618.60	-2,618.60
1007	Christmas tree + lights - donations	0.00	-150.00	-150.00	-	-	-	-	-	-	-
1008	May Fair 2012 Income	-2,993.56	0.00	-2,993.56	-529.24	-30.00	-	-	-559.24	-559.24	-559.24
1009	Miscellaneous Grants	0.00	0.00	0.00	-	-	-	-	-	-	-
1011	Precept	0.00	47,850.00	-47,850.00	-23,925.00	-23,925.00	-	-	-47,850.00	-47,850.00	-47,850.00
1012	Printing & Copying receipts	0.00	-800.00	-800.00	-100.55	-58.66	-66.52	-9.40	-235.13	-285.13	-285.13
1013	May Fair 2013 Income	0.00	0.00	0.00	-	-	-300.00	-370.00	-670.00	-706.00	-706.00
1016	Village Trail Booklet Income	0.00	0.00	0.00	-20.00	-	-	-	-20.00	-20.00	-20.00
1017	War Memorial Project from 2011/12	-2,581.37	0.00	-2,581.37	-2,456.00	-5,325.00	-5,545.00	-	-13,326.00	-13,326.00	-13,326.00
1018	Quantock Cluster income	0.00	-390.00	-390.00	-60.00	-150.00	-180.00	-	-390.00	-390.00	-390.00
1999	Misc Receipts	0.00	0.00	0.00	-	-2.00	-	-	-2.00	-2.00	-2.00
	VAT Refunds	0.00	-1,200.00	-1,200.00	-4,501.08	-	-1,266.94	-	-5,768.02	-5,768.02	-5,768.02
<b>Total Income For Year</b>		<b>-5,574.93</b>	<b>-52,590.00</b>	<b>-58,164.93</b>	<b>-32,218.87</b>	<b>-30,010.26</b>	<b>-8,007.46</b>	<b>-1,002.40</b>	<b>-71,238.99</b>	<b>-65,856.97</b>	<b>-71,724.99</b>
<b>Expenditure</b>											
<b>Parish Office</b>											
4101	Office Equipment	0.00	500.00	500.00	393.95	559.99	70.49	-	1,024.43	1,024.43	-524.43
4102	Parish Council Office Rent	0.00	3,000.00	3,000.00	710.24	355.00	509.05	-	1,574.29	2,094.29	905.71
4103	Postage	0.00	175.00	175.00	156.70	-	10.00	-	166.70	206.70	-31.70
4104	Stationery, printing	0.00	1,250.00	1,250.00	69.64	203.07	146.16	-	418.87	518.87	731.13
4105	Telephone & Internet	0.00	550.00	550.00	173.44	88.61	86.32	34.38	382.75	547.75	2.25
<b>Staff Costs</b>											
4201	Payroll Reserve	3,226.40	25.00	3,251.40	1,905.02	-	1,838.14	-	3,743.16	3,743.16	-491.76
4202	Recruitment	0.00	250.00	250.00	-	-	-	-	-	-	250.00
4203	Salaries	0.00	20,850.00	20,850.00	5,712.11	4,930.02	5,526.43	1,713.19	17,881.75	21,281.75	-431.75
4204	Staff travel and subsistence costs	0.00	100.00	100.00	123.65	-	55.45	-	179.10	209.10	-109.10

Reserves highlighted in yellow/orange		Balance at 31 Mar 12	Original Budget 2012/13	Total 2012/13	First quarter	Second quarter	Third quarter	January 2013	Total spent to date	Projected Year to date	Balance
4205	Staff Training	0.00	500.00	500.00	-	-	1.53	-	1.53	1.53	498.47
<b>Administration &amp; Finance</b>											
4301	Audit Fees	0.00	600.00	600.00	250.00	480.00	-	-	730.00	730.00	-130.00
4303	Chairman's Honorarium	0.00	175.00	175.00	175.00	-	-	-	175.00	175.00	0.00
4305	Councillors' Training	0.00	150.00	150.00	-	120.00	-	-	120.00	120.00	30.00
4306	Elections + Reserve	895.00	250.00	1,145.00	-	-	-	-	-	-	1,145.00
4307	Insurance	0.00	1,400.00	1,400.00	935.60	-	-	-	935.60	935.60	464.40
4308	Statutory Fees	0.00	35.00	35.00	-	-	35.00	-	35.00	35.00	0.00
4309	Subscriptions	0.00	500.00	500.00	35.00	-	175.00	-	210.00	210.00	290.00
4310	Venue Hire	0.00	250.00	250.00	180.00	78.00	60.00	40.00	358.00	398.00	-148.00
4311	Wayleaves	0.00	0.00	0.00	-	-	-	-	-	-	0.00
4312	Quantock Cluster expenditure	0.00	390.00	390.00	12.90	-	245.84	-	258.74	308.74	81.26
<b>Cemetery</b>											
4401	Cemetery Equipment	0.00	0.00	0.00	-	-	-	-	-	-	-
4402	Cemetery Rates	0.00	170.00	170.00	130.50	-	-	-	130.50	130.50	39.50
4403	Maintenance	0.00	2,500.00	2,500.00	504.00	1,014.00	356.00	-	1,874.00	2,474.00	26.00
4404	Pest Control	0.00	50.00	50.00	-	-	-	-	-	-	50.00
<b>Community Services</b>											
4501	Active Living	0.00	100.00	100.00	100.00	-	-	-	100.00	100.00	-
4502	Allotment	100.00	100.00	200.00	100.00	-	-	100.00	200.00	200.00	-
4503	CANS + Reserve	2,148.55	0.00	2,148.55	-	-	-	-	-	-	2,148.55
4504	Christmas Tree & Lights	0.00	150.00	150.00	-	-	10.50	-	10.50	10.50	139.50
4505	May Fair 2012 expenditure	0.00	0.00	0.00	1,159.06	148.00	-	-	1,307.06	1,307.06	-
4513	May Fair 2013 expenditure	0.00	0.00	0.00	-	-	6.57	-	6.57	-	-
4506	Oral History + Reserve	349.11	0.00	349.11	20.65	-	-	-	20.65	20.65	328.46
4507	Parish Council Newsletter	0.00	600.00	600.00	-	-	-	-	-	-	600.00
4508	Parish Plan + Reserve	771.19	250.00	1,021.19	-	-	-	-	-	-	1,021.19



Reserves highlighted in yellow/orange		Balance	Original	Total	First	Second	Third	January	Total spent	Projected	Balance
Account Code	Account	at 31 Mar 12	Budget 2012/13	2012/13	quarter	quarter	quarter	2013	to date	Year to date	
4509	Youth Services + Reserve	326.66	0.00	326.66	-	-	-	-	-	-	326.66
4510	Nether Stowey Village Trail Booklet	0.00	0.00	0.00	27.30	-	-	-	27.30	27.30	-27.30
4511	War Memorial Project expenditure	0.00	0.00	0.00	150.00	4,135.80	5,656.00	48.00	9,989.80	9,989.80	-9,989.80
4551	NS Library Misc costs	0.00	0.00	0.00	0.31	-	-	-	0.31	0.31	-0.31
<b>Village Maintenance</b>											
4601	A39 Verge	0.00	150.00	150.00	42.00	56.00	28.00	-	126.00	171.00	-21.00
4602	CCTV	0.00	100.00	100.00	-	-	-	-	-	-	100.00
4603	Clock Tower Maintenance & Electricity	0.00	550.00	550.00	50.58	329.10	255.05	23.95	658.68	808.68	-258.68
4604	General Maintenance	0.00	400.00	400.00	-	-	260.00	-	260.00	260.00	140.00
4605	Old Gaol	0.00	100.00	100.00	-	-	-	-	-	-	100.00
4606	Palmers Path	0.00	300.00	300.00	42.00	126.00	28.00	-	196.00	241.00	59.00
4607	Public Seating	0.00	250.00	250.00	80.00	-	-	-	80.00	120.00	130.00
4608	South Lane Footpath	0.00	100.00	100.00	35.00	35.00	-	-	70.00	105.00	-5.00
4609	Dog Bins	0.00	150.00	150.00	69.68	304.45	-	-	374.13	374.13	-224.13
4610	A39 Wood	0.00	750.00	750.00	-	-	-	-	-	-	750.00
4611	Millennium Wood	0.00	150.00	150.00	-	-	-	-	-	-	150.00
4612	Plot 173	0.00	0.00	0.00	-	-	112.00	84.00	196.00	196.00	-196.00
	Flooding - legal advice	0.00	0.00	0.00	-	-	-	750.00	750.00	1,500.00	-1,500.00
<b>Castle Street Toilets</b>											
4701	Castle Street Toilets Cleaning	0.00	2,250.00	2,250.00	364.00	555.00	555.00	185.00	1,659.00	2,214.00	36.00
4702	Castle Street Toilets Power	0.00	700.00	700.00	149.51	150.05	97.41	159.62	556.59	556.59	143.41
4703	Castle Street Toilets Rates	0.00	930.00	930.00	-	-	-	-	-	930.00	-
4704	Castle Street Toilets Repairs & Mtce	0.00	250.00	250.00	-	-	15.00	-	15.00	15.00	235.00
4705	Castle Street Toilets Sewerage	0.00	300.00	300.00	115.11	-	161.46	-	276.57	276.57	23.43
4706	Castle Street Toilets Water	0.00	300.00	300.00	120.77	-	177.93	-	298.70	298.70	1.30
4707	Castle St Car Park - Legal	0.00	0.00	0.00	-	-	-	-	-	750.00	-750.00
<b>Grants</b>											

Reserves highlighted in yellow/orange		Balance at 31 Mar 12	Original Budget 2012/13	Total 2012/13	First quarter	Second quarter	Third quarter	January 2013	Total spent to date	Projected Year to date	Balance
Account Code	Account										
4801	Miscellaneous Grants	0.00	500.00	500.00	750.00	-	-	-	750.00	750.00	-250.00
4802	Diamond Jubilee	0.00	600.00	600.00	-	-	150.00	-	150.00	150.00	450.00
4803	Playing Field	0.00	1,500.00	1,500.00	-	-	-	1,500.00	-	1,500.00	-
4804	Transport	0.00	500.00	500.00	-	-	-	-	-	-	500.00
4805	Village Hall incl Reserve	900.00	900.00	1,800.00	900.00	-	900.00	-	1,800.00	1,800.00	-
<b>Reserves not incl above</b>											
	Service Devolution Reserve	0.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	General Reserve**	16,060.72	1,740.00	17,800.72	0.00	0.00	0.00	0.00	0.00	0.00	17,800.72
<b>VAT Account</b>											
515	VAT Paid	0.00	0.00	0.00	247.01	1,044.59	1,050.63	1.20	2,343.43	2,451.41	-2,451.41
<b>Total Expenditure A/cs For Year</b>		<b>30,352.56</b>	<b>50,190.00</b>	<b>78,117.63</b>	<b>15,990.73</b>	<b>14,712.68</b>	<b>18,578.96</b>	<b>4,639.34</b>	<b>49,282.37</b>	<b>57,249.35</b>	

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