

MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING
HELD ON MONDAY 11 MARCH 2013 AT 7.00pm
IN THE VILLAGE HALL

Present: Parish Councillors Peter Greig (Chairman)
Robert Booth
Martin Carpenter
Malcolm Hogg
Margaret Hogg
Pat Pardoe

In Attendance: Parish Clerk Caro Slaymaker
Chair of CANS Mary Roberts
Avon & Somerset Police PCSO Georgina Long
4 Members of the Public
Jamie Lewis, representing Hunter Page Planning (minute 4240)
Derek Woodward, representing Hannick Homes (minute 4240)

4233 Apologies

Apologies were received from Cllr Teresa Youé owing to a family occasion. The absence was **approved**. Apologies were also received from District Councillor Julie Pay.

4234 Declarations of Interest

There were no declarations of interest.

4235 Minutes of Previous Meetings

The Minutes of the Parish Council meeting held on 11 February 2013 were **approved** as a true record and signed by the Chairman.

4236 County Council and District Council Liaison

There were no reports.

4237 Police Liaison

PCSO Long reported that a Road Safety Day had been held at the school. It had been a big success and all the children had been given yellow bobble hats.

PCSO Long also reported that she had already spoken to Parish Councils at Cannington and Otterhampton to consider setting up a system for co-ordination in the event of small local emergencies, such as when motorists had been trapped on the A39 by snow. The idea was to set a single point of contact who would then pass the information on to others in the village. It was **agreed** that this would be a good idea and to meet to take the idea further.

4238 Income and Expenditure Report

The Clerk presented the income and expenditure report for February 2013, a copy of which is appended to these minutes. Cllr Booth queried the expenditure on Plot 173. The Clerk explained that some work had been necessary to get rid of brambles and dead trees which had broken in the heavy winds in January, and to clear the pathway into the plot, and to enable the damaged wall to be inspected. Cllr Booth said that he was otherwise content. The report was **accepted**.

4239 Expenditure

Expenditure incurred since the Finance and Audit Committee meeting of 11 February 2013

Date	Payee Name	Cheque	Amount	Transaction Details
11 Feb 2013	Post Office Ltd	103165	£50.00	100 2 nd class stamps
12 Feb 2013	Mr Gary Bickers	103166	£521.00	Cleaning of Toilets, removal of branches Palmer's Path, empty Cemetery bins & dispose, cut back brambles Plot 173
20 Feb 2013	Assistant Clerk's Expenses	103168	£25.20	Mileage (training course x 2)
20 Feb 2013	Clerk's Expenses	103169	£128.50	Mileage, Car Parking, Talktalk Annual rental, Notice board key, stamps, coloured paper.
20 Feb 2013	EDF Energy	103170	£51.37	Nov 12 – Jan 13 Clock Tower.
25 Feb 2013	Staff Salaries	103171-103174	£1,713.19	Feb Salaries, Pension cont, PAYE/NI cont.
25 Feb 2013	SALC	103175	£336.26	Affiliation Fee 2013/14
28 Feb 2013	Talktalk	DDR	£1.52	Phone bill 31/01 -21/02
01 Mar 2013	Smith of Derby	103176	£180.00	Clock Tower Maintenance
Of which VAT to reclaim £33.25				

NB Chq no: 103167 cancelled **TOTAL £3,007.04**

The above expenditure was **approved** and (any) two of the authorised signatories were **instructed** to sign the relevant cheques.

4240 Presentation from Hunter Page Planning

The Parish Council heard a presentation from Mr Jamie Lewis and Mr Derek Woodward about proposals for a housing development on land next to the allotments. They answered questions from councillors and members of the public.

4241 Councillors

By a show of hands, it was **agreed** to co-opt Mr Shaun O'Byrne to the Parish Council.

4242 Highways

St Mary St: The Clerk reported that she had written the solicitor to clarify the points raised at the previous meeting and, as agreed with Chairman, was awaiting a Highways search which would (it was hoped) definitively establish the boundaries of County Highways responsibilities. She had also written to County Highways on 5 March requesting barriers be erected around the temporary there. There had been no reply to date.

Playing Field: Mr Davison (Playing Field Committee) had said that they would be undertaking further work on the blocked culvert. The Clerk had advised that a grid to prevent debris would appear to come under a riparian landowner's responsibility to prevent the obstruction of the flow and that it was unlikely that County Highways would be willing to assist. Cllr Pardoe reported that she had spoken to the tenant of the field at the other end of the culvert who had said that the original culvert had collapsed and been replaced, and there was not two pipes as County Highways had said.

4243 Reports

Quantock Cluster: the Chairman had attended the Cluster meeting on 26 February. The main item of discussion had been footpaths and permissive ways. Avon and Somerset Police had

improved their website, clarifying where one cannot drive. A Somerset County Council Footpaths Officer was willing to speak to the Cluster about footpaths. There had been nothing of note on Hinkley Point: the decision would be announced on 19 March.

Public Lavatories: the solicitor had received the draft contract and had promised a report soon.

Affordable Housing: planning permission had been granted and the Clerk had contacted the Planning Officer and SHAL to discuss safety for pedestrians and traffic on Stogursey lane. A reply from the Planning Officer had been received on Friday and circulated to Councillors.

CANS: Mary Roberts reported that 50 pitches/stalls had now been paid for, including several trade stands. The BBC had asked to come back. Entertainment included Morris men, a Samba band, Punch and Judy and possibly a jazz band and swing band. There would be fancy dress competitions and a four-legged race.

Active Living: Caroline Taylor from Coleridge Cottage had presented an interesting presentation at the last meeting.

4244 Correspondence

- A complaint about horse-riding on the A39 verge damaging the daffodils - the Clerk would write to the local stables;
- Official Notice of Election for the County Council election on 2 May – posted on Parish notice boards as required;
- Devon & Somerset Fire and Rescue Service: further information about consultation – original information previously circulated to Councillors;
- NHS Joint Needs Assessment consultation.

4245 Forthcoming meetings and events

29 March – 1 April	Easter Break (Parish office closed Good Friday and Easter Monday)		
Thurs 25 April 7-10pm	Councillors' Training	Woolavington Village Hall	TBC
Thurs 2 May	County Council election		
Sat 4 May	May Fair 2013	Nether Stowey	
Tues 18 June 7-10pm	Chairmen's training	Edgar Hall, Somerton	PG

4246 Date of Next meeting

The next meeting would be held on Monday 8 April at 7pm at the Village Hall.

The meeting closed at 8.50 pm

Account Code	Account	Balance at 31 Mar 12	Original Budget 2012/13	Total 2012/13	First quarter	Second quarter	Third quarter	Fourth quarter	Total spent to date	Balance	% Spent of Total
Income											
1002	Allotment Rental + Reserve	0.00	-100.00	-100.00	-	-	-	-100.00	-100.00	-	see payments
1006	Cemetery Income	0.00	-2,100.00	-2,100.00	-627.00	-519.60	-649.00	-589.00	-2,384.60	284.60	113.55%
1007	Christmas tree + lights - donations	0.00	-150.00	-150.00	-	-	-	-	-	-150.00	0.00%
1008	May Fair 2012 Income	-2,993.56	0.00	-2,993.56	-529.24	-30.00	-	-	-559.24	-2,434.32	18.68%
1009	Miscellaneous Grants	0.00	0.00	0.00	-	-	-	-	-	-	**
1011	Precept	0.00	-47,850.00	-47,850.00	-23,925.00	-23,925.00	-	-	-47,850.00	-	100.00%
1012	Printing & Copying receipts	0.00	-800.00	-800.00	-100.55	-58.66	-63.52	-63.34	-286.07	-513.93	35.76%
1013	May Fair 2013 Income	0.00	0.00	0.00	-	-	-300.00	-831.00	-1,131.00	1,131.00	**
1016	Village Trail Booklet Income	0.00	0.00	0.00	-20.00	-	-	-	-20.00	20.00	see payments
1017	War Memorial Project from 2011/12	-2,581.37	0.00	-2,581.37	-2,456.00	-5,325.00	-5,545.00	-	-13,326.00	10,744.63	see payments
1018	Quantock Cluster income	0.00	-390.00	-390.00	-60.00	-150.00	-180.00	-	-390.00	-	see payments
1999	Misc Receipts	0.00	0.00	0.00	-	-2.00	-	-	-2.00	2.00	**
115	VAT Refunds	0.00	-1,200.00	-1,200.00	-4,501.08	-	-1,266.94	-	-5,768.02	4,568.02	480.67%
Total Income For Year		-5,574.93	-52,590.00	-58,164.93	-32,218.87	-30,010.26	-8,004.46	-1,583.34	-71,816.93	13,652.00	
Expenditure											
Parish Office											
4101	Office Equipment	0.00	500.00	500.00	393.95	559.99	70.49	-	1,024.43	-524.43	204.89%
4102	Parish Council Office Rent	0.00	3,000.00	3,000.00	710.24	355.00	509.05	500.00	2,074.29	925.71	69.14%
4103	Postage	0.00	175.00	175.00	156.70	-	10.00	60.00	226.70	-51.70	129.54%
4104	Stationery, printing	0.00	1,250.00	1,250.00	69.64	203.07	146.16	110.36	529.23	720.77	42.34%
4105	Telephone Internet	0.00	550.00	550.00	173.44	88.61	86.32	89.45	437.82	112.18	79.60%
Staff Costs											
4201	Payroll Reserve	3,226.40	25.00	3,251.40	1,905.02	-	1,838.14	-	3,743.16	-491.76	115.12%
4202	Recruitment	0.00	250.00	250.00	-	-	-	-	-	250.00	0.00%
4203	Salaries	0.00	20,850.00	20,850.00	5,712.11	4,930.02	5,526.43	3,374.10	19,542.66	1,307.34	93.73%
4204	Staff travel and subsistence costs	0.00	100.00	100.00	123.65	-	55.45	1.20	180.30	-80.30	180.30%
4205	Staff Training	0.00	500.00	500.00	-	-	1.53	25.20	26.73	473.27	5.35%

Administration & Finance											
4301	Audit Fees	0.00	600.00	600.00	250.00	480.00	-	-	730.00	-130.00	121.67%
4303	Chairman's Honorarium	0.00	175.00	175.00	175.00	-	-	-	175.00	0.00	100.00%
4305	Councillors' Training	0.00	150.00	150.00	-	120.00	-	-	120.00	30.00	80.00%
4306	Elections + Reserve	895.00	250.00	1,145.00	-	-	-	-	-	1,145.00	0.00%
4307	Insurance	0.00	1,400.00	1,400.00	935.60	-	-	-	935.60	464.40	66.83%
4308	Statutory Fees	0.00	35.00	35.00	-	-	35.00	-	35.00	0.00	100.00%
4309	Subscriptions	0.00	500.00	500.00	35.00	-	175.00	336.26	546.26	-46.26	109.25%
4310	Venue Hire	0.00	250.00	250.00	180.00	78.00	60.00	80.00	398.00	-148.00	159.20%
4311	Wayleaves	0.00	0.00	0.00	-	-	-	-	-	0.00	**
4312	Quantock Cluster expenditure	0.00	390.00	390.00	12.90	-	245.84	52.28	311.02	78.98	79.75%
Cemetery											
4401	Cemetery Equipment	0.00	0.00	0.00	-	-	-	-	-	-	-
4402	Cemetery Rates	0.00	170.00	170.00	130.50	-	-	-	130.50	39.50	76.76%
4403	Maintenance	0.00	2,500.00	2,500.00	504.00	1,014.00	356.00	630.00	2,504.00	-4.00	100.16%
4404	Pest Control	0.00	50.00	50.00	-	-	-	-	-	50.00	0.00%
Community Services											
4501	Active Living	0.00	100.00	100.00	100.00	-	-	-	100.00	-	100.00%
4502	Allotment	100.00	100.00	200.00	100.00	-	-	100.00	200.00	-	100.00%
4503	CANS + Reserve	2,148.55	0.00	2,148.55	-	-	-	6.00	6.00	2,142.55	0.28%
4504	Christmas Tree & Lights	0.00	150.00	150.00	-	-	10.50	-	10.50	139.50	7.00%
4505	MayFair2012expenditure	0.00	0.00	0.00	1,159.06	148.00	-	-	1,307.06	-1,307.06	**
4513	MayFair2013expenditure	0.00	0.00	0.00	-	-	6.57	300.00	306.57	-306.57	**
4506	Oral History + Reserve	349.11	0.00	349.11	20.65	-	-	-	20.65	328.46	5.92%
4507	Parish Council Newsletter	0.00	600.00	600.00	-	-	-	-	-	600.00	0.00%
4508	Parish Plan + Reserve	771.19	250.00	1,021.19	-	-	-	-	-	1,021.19	0.00%
4509	Youth Services + Reserve	326.66	0.00	326.66	-	-	-	-	-	326.66	0.00%
4510	Nether Stowey Village Trail Booklet	0.00	0.00	0.00	27.30	-	-	-	27.30	-27.30	see receipts
4511	War Memorial Project expenditure	0.00	0.00	0.00	150.00	4,135.80	5,656.00	48.00	9,989.80	-9,989.80	see receipts
4551	NS Library Misc costs	0.00	0.00	0.00	0.31	-	-	-	0.31	-0.31	**

Village Maintenance											
4601	A39 Verge	0.00	150.00	150.00	42.00	56.00	28.00	14.00	140.00	10.00	93.33%
4602	CCTV	0.00	100.00	100.00	-	-	-	-	-	100.00	0.00%
4603	Clock Tower Maintenance & Electricity	0.00	550.00	550.00	50.58	329.10	255.05	222.87	857.60	-307.60	155.93%
4604	General Maintenance	0.00	400.00	400.00	-	-	260.00	1.10	261.10	138.90	65.28%
4605	Old Gaol	0.00	100.00	100.00	-	-	-	-	-	100.00	0.00%
4606	Palmers Path	0.00	300.00	300.00	42.00	126.00	28.00	112.00	308.00	-8.00	102.67%
4607	Public Seating	0.00	250.00	250.00	80.00	-	-	-	80.00	170.00	32.00%
4608	South Lane Footpath	0.00	100.00	100.00	35.00	35.00	-	-	70.00	30.00	70.00%
4609	Dog Bins	0.00	150.00	150.00	69.68	304.45	-	-	374.13	-224.13	249.42%
4610	A39 Wood	0.00	750.00	750.00	-	-	-	-	-	750.00	0.00%
4611	Millennium Wood	0.00	150.00	150.00	-	-	-	-	-	150.00	0.00%
4612	Plot 173	0.00	0.00	0.00	-	-	112.00	448.00	560.00	-560.00	**
	Flooding - legal advice	0.00	0.00	0.00	-	-	-	-	-	-	**
Castle Street Toilets											
4701	Castle Street Toilets Cleaning	0.00	2,250.00	2,250.00	364.00	555.00	555.00	555.00	2,029.00	221.00	90.18%
4702	Castle Street Toilets Power	0.00	700.00	700.00	149.51	150.05	97.41	159.62	556.59	143.41	79.51%
4703	Castle Street Toilets Rates	0.00	930.00	930.00	-	-	-	-	-	930.00	0.00%
4704	Castle Street Toilets Repairs & Mtce	0.00	250.00	250.00	-	-	15.00	-	15.00	235.00	6.00%
4705	Castle Street Toilets Sewerage	0.00	300.00	300.00	115.11	-	161.46	-	276.57	23.43	92.19%
4706	Castle Street Toilets Water	0.00	300.00	300.00	120.77	-	177.93	-	298.70	1.30	99.57%
4707	Castle St Car Park - Legal	0.00	0.00	0.00	-	-	-	-	-	-	**
Grants											
4801	Miscellaneous Grants	0.00	500.00	500.00	750.00	-	-	-	750.00	-250.00	150.00%
4802	Diamond Jubilee	0.00	600.00	600.00	-	-	150.00	-	150.00	450.00	25.00%
4803	Playing Field	0.00	1,500.00	1,500.00	-	-	-	1,500.00	1,500.00	-	100.00%
4804	Transport	0.00	500.00	500.00	-	-	-	-	-	500.00	0.00%
4805	Village Hall incl Reserve	900.00	900.00	1,800.00	900.00	-	900.00	-	1,800.00	-	100.00%
Reserves not incl above											
	Service Devolution Reserve	0.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00%
	General Reserve**	16,060.72	1,740.00	17,800.72	0.00	0.00	0.00	0.00	0.00	17,800.72	0.00%

VAT Account										
515 VAT Paid	0.00	0.00	0.00	247.01	1,044.59	1,050.63	134.62	2,476.85	-2,476.85	**
Total Expenditure A/cs For Year	30,352.56	50,190.00	78,117.63	15,990.73	14,712.68	18,578.96	8,860.06	58,142.43		74.43%
Income + Reserve a/cs			Incom e							
			-58,164.93	-32,218.87	-30,010.26	-8,004.46	-1,307.36	-71,540.95		123.00%
Balance expenditure-income			19,952.70	-16,228.14	-15,297.58	10,574.50	6,126.76	-14,824.46		-74.30%