

MINUTES OF NETHER STOWEY PARISH COUNCIL MEETING
HELD ON MONDAY 13 JANUARY 2014 AT 7.00pm
IN THE VILLAGE HALL

Present: Parish Councillors Peter Greig (Chairman)
Robert Booth
Malcolm Hogg (until 7.15pm)
Margaret Hogg
Shaun O'Byrne
Pat Pardoe
Barbara Rich

In Attendance: Caro Slaymaker (Parish Clerk)
District Councillor Julie Pay (*left after Minute 4384*)
John Gray, representing Halsall Construction
Four members of the public

Public Session

Mrs Margaret Adam, organiser of the Wednesday Day Centre, wished to raise the issue of housing for elderly residents. Many of those who attended the Day Centre managed in their homes with help. But when this was no longer possible there was no option but to move to a Care Home away from their community, such as to Bridgwater, where it was difficult for their friends to visit them and they were consequently cut off from their social network. Members of the Day Centre felt that in a village the size of Nether Stowey there should be provision locally.

The Chairman said that this was an issue that had been on the Parish Council's mind for some years, was something they would like to have. The problems were a) to find an organisation to take on the building and management, and b) an appropriate site for a new building, or an existing property that would be large enough to be viable. Sufficient car parking facilities would be an important consideration. The Chairman suggested that Mrs Adam write formally to the Parish Council so that there was written evidence of the need, and said that the Parish Council would do what it could to support any suitable plan that came forward. He added that there was one option that might open up possibilities in the future, relating to the land adjacent to the playing field: the landowner wanted to develop the land and the possibility was being looked into, but this was very provisional and before the idea could go further there would need to be a Housing Needs Survey, probably later in the Spring.

No other issues were raised.

4376 Apologies

Apologies were received from Cllr John Roberts (working away). Cllr Malcolm Hogg needed to leave the meeting at 7.15pm. The absences were **approved**. County Cllr Edney and District Cllr Caswell were attending meetings elsewhere.

Cllr Malcolm Hogg left the meeting at 7.15pm

4377 Declarations of Interest

Cllr Rich declared a personal interest as Secretary to the Playing Field Committee. It was noted that all Councillors, except Cllr O'Byrne had a Disclosable Pecuniary Interest in item 7 (Budget and Precept 2014/15). The Clerk had granted a dispensation to those Councillors in accordance with Standing Orders.

There were no other declarations of interest.

4378 Minutes of Previous Meetings

The Minutes of the Parish Council meeting held on 9 December 2013 were **approved** as a true record and signed by the Chairman.

The draft minutes of the Finance and Audit Committee meetings of 6 January 2014 (a copy of which is appended to these minutes) were **noted**.

4379 District Council Liaison

Cllr Pay reported that Sedgemoor District Council were busy with flooding. The Council had voted to set aside £50,000 to help those affected by the floods. They could also help with sandbags. The Clerk reported that they still had some bags that could be filled as sandbags. Mr Gray offered to help with sand from the construction site: the Chairman thanked him for this offer. Cllr Pay had nothing else to report.

Cllr Pardoe noted that it had now been agreed that the Rivers Parrett and Tone would now be dredged.

In the absence of Cllr Edney there was no County Council report.

4380 Stogursey Lane Housing Development

Mr Gray, Halsall Construction, reported that:

- a) the road closure had now been formally approved, beginning on 3 February;
- b) the landowner had turned down their request to extend the site car park to provide residents parking during the road closure
- c) the Ground Radar Survey had revealed the possibility that Halsall would be able to open the land partially, with traffic management controls, which would reduce the disruption to residents. Details would be discussed with County Highways later in the week, and the situation would, in the end, depend on the actual situation when the trenches were dug.
- d) Sedgemoor Planning had agreed a change to the traffic management plan, and deliveries would be restricted between 3.30pm and 4.30pm.
- e) Various complaints had been received relating to delivery vehicles, including lost drivers reversing into Theillay Close and lorries parking on the footpath. Mr Gray apologised for these incidents. He would be posting new notices to direct the traffic (the previous ones having been lost in the wind). In order to prevent the latter problem, he intended to discuss with Highways the erection of a temporary barrier between the footpath and the road.

The Chairman asked about similar delivery restrictions that had been proposed by the Parish Council for the morning (between 8am and 9am). Mr Gray replied that Sedgemoor had agreed that this would be unreasonable for the site's operation. The excavation phase would finish at about the end of March and delivery traffic would be significantly reduced.

Cllr Booth reported that he had been told of lorries parking in front of the houses at Stogursey Lane. Mr Gray said that on occasion lorries had been parked in the layby next to the end house. This had blocked access to the field, but not the houses.

4381 Income and Expenditure Budget Report

The Clerk presented the income and expenditure report to 10 January 2014, a copy of which is appended to these minutes. The report was **accepted**. Cllr Booth said that this year's budget was on track.

4382 Expenditure

Expenditure incurred since the Finance and Audit Committee meeting of 2 December 2013

Date	Payee Name	Cheque	Amount	Transaction Details
10 Dec 2013	EDF	DDR	9.00	Clock Tower electricity SO, Dec 2013
10 Dec 2013	Viking Direct	103293	31.67	Key Storage box
10 Dec 2013	Roy Osborne	103294	127.84	Millennium Wood maintenance costs
10 Dec 2013	Talk Talk	DDR	15.68	Telephone/Internet Nov 2013
10 Dec 2013	Wibble Farm Nurseries	103295	53.00	Christmas Tree
11 Dec 2013	C Slaymaker	103296	107.72	Clerk's Expenses Oct-Dec
13 Dec 2013	NS Village Hall	103297	40.00	Meeting Room hire
17 Dec 2013	Staff salaries	103298, 103300-02	1,784.00	Staff payroll, Dec 2013
17 Dec 2013	PC World	103299	1,237.00	Computer equipment
20 Dec 2013	Smith of Derby	103303	180.00	Clock repair
2 Jan 2014	EDF	DDR	9.00	Clock Tower electricity SO, Jan 2014
6 Jan 2014	Talk Talk	DDR	14.80	Telephone/Internet Dec 2013
8 Jan 2014	G Bickers	103304	921.00	Village Maintenance, Nov/Dec 2013
10 Jan 2014	Npower Ltd	103305	141.75	Public Toilets electricity Oct-Dec 2013
TOTAL			£4,672.46	

The above expenditure was **approved** and (any) two of the authorised signatories were instructed to sign the relevant cheques.

4383 Budget and Precept 2014/15

The Chairman of the Finance & Audit Committee introduced the Budget and Precept for 2014-2015 recommended by the Committee (*Minute FA-0177, 6 January 2014*). He thanked the Clerk for her work in preparing the draft budget. The Committee had gone through the proposed expenditure line by line. A small increase of £2.21 (per annum) for a Band D property was proposed. Although the Committee had hoped to avoid an increase, it was necessary to address concerns raised by parishioners. He drew attention to the following particular items:

- a) a budget for the Mill Lane/Lime Street pedestrian safety project;
- b) an amount to set aside for the repair/replacement of the railings at St Mary Street, (it was accepted that County Highways, who are responsible, were unlikely to prioritise this work);
- c) a bench for the Playing Field;
- d) more dog waste bins.

Cllr Booth proposed the Parish Council approve the Budget and Precept request as laid out, seconded by Cllr O'Byrne. The budget of Total Net Expenditure for the year 2014-15 of £52,001 was **agreed**. The Parish Council precept for 2014-15 of £47,160 was **agreed**. It was noted that the Parish Council would additionally receive a Council Tax Grant of £4,841 from Sedgemoor District Council. A copy of the Budget is appended to these Minutes.

4384 Lucy Hobbs Cemetery Trust

It was **agreed** that the trustees for the new Trust would comprise the Cemetery Committee members (Cllrs Roberts, Pardoe and Margaret Hogg) with the Chairman and Clerk as *ex officio* Trustees. The Clerk reported that the Britannia Bond had now matured and the solicitors had now settled their fees and the balance had been transferred to a Maturity Saver Account.

Cllr Pay left the meeting at 8pm

4385 Highways

Flooding: The Chairman outlined the areas of the Parish that had suffered flooding over the past month. A few houses on Castle Street and on St Mary Street had nearly been flooded. He asked Councillors to be vigilant while the wet weather continued. The Clerk reported that she and Cllr Roberts had met Mr Perkins (Sedgemoor DC). The brook had been rodded at two points at St Mary Street, releasing a football and other general debris, thus improving the flow and reducing the water level. They had also looked at the corner of Mill Lane and Mount Road and County Highways had since cleared the drains. There was also flooding at the corner of the Playing Field near New Stowey Farm, and Mr Davison had attempted to clear the drain; and at the St Mary Street/A39 junction. The Clerk was liaising with Sedgemoor/County Highways and property owners as appropriate. Cllr Rich reported there was also a problem at South Lane/Highbeer Close which the Clerk would follow up.

Mill Lane parking: the Clerk had received another complaint about the parking at Mill Lane by parents taking their children to and from school. It was noted that PCSO Long and a colleague had spent two mornings there before Christmas but it had made no difference. It was **agreed** that the Clerk would contact the Beat Officer to discuss possible courses of action.

4386 Reports

The Clerk reported that she had now received notice for the Parish Council to co-opt a new member. Although the vacancy had been advertised, there had been no nominations.

Active Living: Cllr Margaret Hogg reported that Active Living had had a good Christmas meeting, well attended and an enjoyable talk.

Village Hall: Cllr Pardoe reported that the Village Hall was doing well. The Christmas Market had made a profit of over £900. The results of the recent survey indicated a preference for refurbishment and extra car parking. Future events included OAP Tea and Bingo online or offline in January and comedian Richard Digance in May. Cllr Pardoe outlined the plans for improvements, including a heater over the main door and in the lavatories and new china.

Playing Field: Cllr Rich, as Secretary of the Playing Field Committee, reported that Party in the Park would take place on 7 June. There would be a different format this year, with more children's activities in the afternoon including Punch and Judy, story-telling and a bouncy castle. Cricketer Farm were contributing a marquee again.

It was planned to hold a car boot sale on the morning of the May Fair on 3 May.

The next project was to raise funds for the pavilion and the committee were considering taking on a consultant to help with grant applications. The Playing Field needed help with this. The Chairman would speak to the Community Council and others he knew.

They had some funds for the play area but needed about £50,000 in total.

The Magnox "Clear-up Day" had gone very well, and the staff had done a very good job.

4387 Correspondence

There was nothing of note that had not been previously circulated. Almost all correspondence received since the last meeting had concerned the Stogursey Lane road closure or flooding.

4388 Forthcoming meetings and events

Tues 28 Jan	Quantock Cluster meeting	Fiddington Village Hall	6.45 pm	PG, CS – other Cllrs welcome
-------------	--------------------------	-------------------------	---------	---------------------------------

Agenda includes presentations on planning applications for wind turbines, solar farms etc and the new Sandford Corner roundabout

4389 Date of Next Meeting

The next meeting will be held on Monday 10 February at 7pm at the Village Hall.

The meeting closed at 8.40 pm

DRAFT**MINUTES OF A MEETING OF THE FINANCE & AUDIT COMMITTEE
HELD ON MONDAY 6 JANUARY 2014 AT 7.00PM
IN THE VILLAGE HALL**

Present: Parish Councillors: Robert Booth (Chairman)
Peter Greig
Margaret Hogg
Malcolm Hogg
Shaun O'Byrne
John Roberts

In attendance: Parish Clerk Caro Slaymaker
Two members of the public

FA-0173 Apologies

All Committee members were present.

FA-0174 Declarations of Interest

There were no individual declarations of interest. It was noted that all Councillors except Cllr O'Byrne have a general Disclosable Pecuniary Interest and that a dispensation had been granted by the Clerk under Standing Orders.

FA-0175 Minutes of Previous Meeting

The minutes of the meeting held on 2 December 2013 were **approved** as a true record and signed by the Chairman.

FA-0176 Income and Expenditure Budget Report

The Clerk presented the income and expenditure report to 31 December 2013, a copy of which is appended to these minutes. The report was **accepted**.

FA-0177 Proposed Budget and Precept 2014/15

The Committee considered the updated Proposed Budget in detail and some changes were made. It was noted that with regret that the final total represented an increase to the Band D Council Tax rate of £2.21 per annum, however it was agreed that this was necessary to address those areas of concern that parishioners had brought to the attention of the Parish Council.

Recommendation to the Parish Council:

That the Parish Council approve the draft budget for the year 2014-15 with total net expenditure of £52,001 and a precept of £47,160.

FA-0178 Date of Next Meeting

To be confirmed.

The meeting closed at 7.50pm

NB The Income and Expenditure Report referred to at Min FA-0176 is not included in these Parish Council Minutes (for reasons of space) but is available as part of the actual F&A Committee Minutes

Monthly Budget Report to 10 January 2014

Account Code	Account	Revised Budget 2013/14	First quarter	Second quarter	Oct 2013	Nov 2013	Dec 2013	Third quarter	Jan 2014	Fourth quarter	Total spent to date	Balance Remaining	% Spent of Revised Budget
Reserves Total		42,670.34	0.00	248.00	256.06	0.00	0.00	256.06	0.00	0.00	504.06	42,166.28	
Income													
1002	Allotment Rental	0.00	0.00	0.00				0.00		0.00	0.00	0.00	see payments
1006	Cemetery Income	-2,200.00	-680.00	-1,008.00	-166.14	-310.00	-140.00	-616.14		0.00	-2,304.14	104.14	104.73%
1007	Christmas tree + lights - donations	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
1008	May Fair 2014 Income	0.00	-7.00	0.00	-146.00	-140.00	-126.00	-412.00	-74.00	-74.00	-493.00	493.00	**
1009	Miscellaneous Grants	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
1012	Printing & Copying receipts	-350.00	-113.50	-169.76	-247.40	-90.00	-39.87	-377.27		0.00	-660.53	310.53	188.72%
1013	May Fair 2013 Income	0.00	-469.60	0.00	469.60			469.60		0.00	0.00	0.00	**
1016	Village Trail Booklet Income	0.00	-10.00	-31.00	-10.00			-10.00		0.00	-51.00	51.00	see payments
1017	War Memorial Project	0.00	0.00	0.00				0.00		0.00	0.00	0.00	see payments
1018	Quantock Cluster income	-390.00	-90.00	-120.00	-60.00	-90.00	-30.00	-180.00		0.00	-390.00	0.00	see payments
1999	Misc Receipts	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
115	VAT Refunds	0.00	-1,133.38	0.00			-1,060.66	-1,060.66		0.00	-2,194.04	2,194.04	**
Subtotal Income For Year		- 2,940.00	-2,503.48	-1,328.76	-159.94	-630.00	-1,396.53	-2,186.47	-74.00	-74.00	-6,092.71	3,152.71	207.24%
1011	Precept	-49,705.00	-24,852.50	-24,852.50				0.00		0.00	-49,705.00	0.00	
Subtotal Income For Year		- 52,645.00	-27,355.98	-26,181.26	-159.94	-630.00	-1,396.53	-2,186.47	-74.00	-74.00	-55,797.71	3,152.71	105.99%
Expenditure													
Parish Office													
4101	Office Equipment	1,280.00	114.38	127.00		10.32	1,030.86	1,041.18		0.00	1,282.56	-2.56	100.20%
4102	Parish Council Office Rent	2,110.00	500.00	500.00	99.20	503.10	0.78	603.08		0.00	1,603.08	506.92	75.98%
4103	Postage	110.00	-1.00	50.00				0.00		0.00	49.00	61.00	44.55%
4104	Stationery, printing	1,610.00	354.38	244.29	351.56	-37.68	26.39	340.27		0.00	938.94	671.06	58.32%
4105	Telephone & Internet	310.00	166.99	39.91	11.05	18.00	13.07	42.12	14.80	14.80	263.82	46.18	85.10%
4109	Office Move	2,000.00	0.00	0.00				0.00		0.00	0.00	2,000.00	0.00%
TOTAL Parish Office		7,420.00	1,134.75	961.20	461.81	493.74	1,071.10	2,026.65	14.80	14.80	4,137.40	3,282.60	55.76%

Account Code	Account	Revised Budget 2013/14	First quarter	Second quarter	Oct 2013	Nov 2013	Dec 2013	Third quarter	Jan 2014	Fourth quarter	Total spent to date	Balance Remaining	% Spent of Revised Budget
Staff Costs													
4201	Terminal Gratuity	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4202	Recruitment	250.00	0.00	0.00				0.00		0.00	0.00	250.00	0.00%
4203	Salaries	21,100.00	5,188.29	5,276.85	1,744.95	1,744.95	1,756.61	5,246.51		0.00	15,711.65	5,388.35	74.46%
4204	Staff travel and subsistence costs	250.00	6.75	0.00	1.00	35.55	58.18	94.73		0.00	101.48	148.52	40.59%
4205	Staff Training	550.00	0.00	280.00				0.00		0.00	280.00	270.00	50.91%
	TOTAL Staff Costs	22,150.00	5,195.04	5,556.85	1,745.95	1,780.50	1,814.79	5,341.24	0.00	0.00	16,093.13	6,056.87	72.66%
Administration & Finance													
4301	Audit Fees	575.00	250.00	0.00	325.00			325.00		0.00	575.00	0.00	100.00%
4303	Chairman's Honorarium	200.00	0.00	200.00				0.00		0.00	200.00	0.00	100.00%
4304	Councillors' Expenses	0.00	0.00	35.98			32.00	32.00		0.00	67.98	-67.98	**
4305	Councillors' Training	350.00	0.00	150.00		200.00		200.00		0.00	350.00	0.00	100.00%
4306	Elections + Reserve	240.15	0.00	0.00				0.00		0.00	0.00	240.15	0.00%
4307	Insurance	1,039.35	986.35	53.00				0.00		0.00	1,039.35	0.00	100.00%
4308	Statutory Fees	35.00	0.00	0.00	35.00			35.00		0.00	35.00	0.00	100.00%
4309	Subscriptions	562.00	0.00	65.00		147.00		147.00		0.00	212.00	350.00	37.72%
4310	Venue Hire	260.00	60.00	60.00		20.00	40.00	60.00		0.00	180.00	80.00	69.23%
4311	Wayleaves	13.50	0.00	0.00				0.00		0.00	0.00	13.50	0.00%
4312	Quantock Cluster expenditure	390.00	90.67	84.51	27.39	39.54	27.39	94.32		0.00	269.50	120.50	69.10%
4313	Legal Fees	0.00	801.00	0.00				0.00		0.00	801.00	-801.00	**
	TOTAL Administration & Finance	3,665.00	2,188.02	648.49	387.39	406.54	99.39	893.32	0.00	0.00	3,729.83	-64.83	
Cemetery													
4401	Cemetery Equipment	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4402	Cemetery Rates	134.00	133.98	0.00				0.00		0.00	133.98	0.02	99.99%
4403	Maintenance	3,061.00	513.00	1,000.50		818.00		818.00	217.50	217.50	2,549.00	512.00	83.27%
4404	Pest Control	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
	TOTAL Cemetery	3,195.00	646.98	1,000.50	0.00	818.00	0.00	818.00	217.50	217.50	2,682.98	512.02	

Account Code	Account	Revised Budget 2013/14	First quarter	Second quarter	Oct 2013	Nov 2013	Dec 2013	Third quarter	Jan 2014	Fourth quarter	Total spent to date	Balance Remaining	% Spent of Revised Budget
Community Services													
4501	Active Living (not Grant)	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4502	Allotment	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4503	CANS	0.00	16.00	0.00		6.00		6.00		0.00	22.00	-22.00	see reserve
4504	Christmas Tree & Lights	53.00	0.00	0.00			53.00	53.00		0.00	53.00	0.00	100.00%
4505	May Fair 2014 expenditure	0.00	0.00	0.00	65.00	25.00		90.00		0.00	90.00	-90.00	see income
4513	May Fair 2013 expenditure	0.00	725.66	0.00	-725.66			-725.66		0.00	0.00	0.00	see reserve
4506	Oral History	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4507	Parish Council Newsletter	12.00	0.00	0.00				0.00		0.00	0.00	12.00	0.00%
4508	Parish Plan	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4509	Youth Services	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4510	Nether Stowey Village Trail Booklet	0.00	0.00	32.00	10.00			10.00		0.00	42.00	-42.00	see receipts
4511	War Memorial Project expenditure	0.00	0.00	429.70				0.00	29.00	29.00	458.70	-458.70	see reserve
	TOTAL Community Services	65.00	741.66	461.70	-650.66	31.00	53.00	-566.66	29.00	29.00	665.70	-600.70	
Village Maintenance													
4601	A39 Verge	333.50	29.00	87.00		101.50		101.50	14.50	14.50	232.00	101.50	69.57%
4602	CCTV	110.00	0.00	0.00				0.00		0.00	0.00	110.00	0.00%
4603	Clock Tower Maintenance & Electricity	630.00	71.14	73.05	9.00	260.10	159.00	428.10	9.00	9.00	581.29	48.71	92.27%
4604	General Maintenance	142.00	0.00	0.00	0.00	141.20	16.56	157.76	116.00	116.00	273.76	-131.76	192.79%
4605	Old Gaol	164.50	0.00	0.00		14.50		14.50	29.00	29.00	43.50	121.00	26.44%
4606	Palmer's Path	417.50	85.00	87.00		29.00		29.00	87.00	87.00	288.00	129.50	68.98%
4607	Public Seating	140.00	0.00	0.00		140.00		140.00		0.00	140.00	0.00	100.00%
4608	South Lane Footpath	60.00	0.00	0.00				0.00		0.00	0.00	60.00	0.00%
4609	Dog Bins	418.00	209.04	209.04				0.00		0.00	418.08	-0.08	100.02%
4610	A39 Wood	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4611	Millennium Wood	0.00	0.00	0.00			127.84	127.84		0.00	127.84	-127.84	**
4612	Plot 173	1,084.50	0.00	0.00				0.00		0.00	0.00	1,084.50	0.00%
4613	Mill Lane/Lime Street safety	2,000.00	0.00	0.00				0.00		0.00	0.00	2,000.00	0.00%
4614	War Memorial Maintenance	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
	TOTAL Village Maintenance	5,500.00	394.18	456.09	9.00	686.30	303.40	998.70	255.50	255.50	2,104.47	3,395.53	38.26%

Account Code	Account	Revised Budget 2013/14	First quarter	Second quarter	Oct 2013	Nov 2013	Dec 2013	Third quarter	Jan 2014	Fourth quarter	Total spent to date	Balance Remaining	% Spent of Revised Budget
Castle Street Toilets													
4701	Castle Street Toilets Cleaning	2,300.00	375.00	740.00		370.00		370.00	370.00	370.00	1,855.00	445.00	80.65%
4702	Castle Street Toilets Power	600.00	140.25	172.75	156.94			156.94	141.75	141.75	611.69	-11.69	101.95%
4703	Castle Street Toilets Rates	950.00	0.00	0.00				0.00		0.00	0.00	950.00	0.00%
4704	Castle Street Toilets Repairs & Maintenance	450.00	0.00	0.00				0.00		0.00	0.00	450.00	0.00%
4705	Castle Street Toilets Water & Sewerage	640.00	322.94	0.00		338.22		338.22		0.00	661.16	-21.16	103.31%
4706	Castle Street Car Park	0.00	0.00	43.50		43.50		43.50	58.00	58.00	145.00	-145.00	**
	Car Park legal fees	750.00	0.00	0.00				0.00		0.00	0.00	750.00	0.00%
	TOTAL Castle Street Toilets	5,690.00	838.19	956.25	156.94	751.72	0.00	908.66	569.75	569.75	3,272.85	2,417.15	57.52%
Grants													
4801	Miscellaneous Grants	337.00	160.00	0.00				0.00		0.00	160.00	177.00	47.48%
4802	Active Living	100.00	0.00	0.00		100.00		100.00		0.00	100.00	0.00	100.00%
4803	Playing Field	1,863.00	0.00	0.00	1,500.00	362.56		1,862.56		0.00	1,862.56	0.44	99.98%
4804	Transport	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
4805	Village Hall Maint Grant	1,200.00	0.00	900.00	300.00			300.00		0.00	1,200.00	0.00	100.00%
	TOTAL Grants	3,500.00	160.00	900.00	1,800.00	462.56	0.00	2,262.56	0.00	0.00	3,322.56		94.93%
Transfers to Reserves													
4851	Service Devolution Reserve	2,500.00	0.00	0.00				0.00		0.00	0.00	2,500.00	0.00%
4852	General Reserve**	0.00	0.00	0.00				0.00		0.00	0.00	0.00	**
VAT Account													
515	VAT Paid	0.00	323.30	820.98	145.36	43.88	244.23	433.47		0.00	1,577.75		
	Total Expenditure A/cs For Year	53,685.00	11,622.12	11,762.06	4,055.79	5,474.24	3,585.91	13,115.94	1,086.55	1,086.55	37,586.67		
	Income		27,355.98	26,181.26	159.94	630.00	1,396.53	2,186.47	74.00	74.00	55,797.71		
	Balance expenditure-income		-15,733.86	-14,419.20	3,895.85	4,844.24	2,189.38	10,929.47	1,012.55	1,012.55	-18,211.04		

Nether Stowey Parish Council Budget 2014/15

Account Code	Account	Final outturn 2012/13	Projected outturn 2013/14	Proposed budget for 2014/15	NB budget does not include Reserves brought forward on 1 April 2013 nor those expected to be carried forward on 31 March 2014
Parish Office					
4101	Office Equipment	1,029.92	1,282.56	250.00	
4102	Parish Council Office Rent + maint	2,075.28	2,008.88	2,500.00	Rent plus cleaning/small maintenance etc
4103	Postage	220.20	109.00	120.00	Based on 2013/14 estimate +10%
4104	Stationery, printing	524.03	1,208.94	1,775.00	Based on 2013/14 but NB extra printing for Quantock Messenger, offset by increased receipts.
1012	Printing & Copying receipts	-348.73	-890.53	-875.00	
4105	Telephone	437.82	320.82	336.00	assumes last yr + 5%, includes domain/e-mail charges
4106	Website, + IT costs	inc in 4105	inc in 4105	560.00	
4107	Books, publications	inc in 4101	99.20	150.00	NB 2013/14 books in 4102
	Office move contingency fund	1,155.57	2,000.00	0.00	Balances from prev years held in Reserve 335
Staff Costs					
4201	Terminal Gratuity	516.76	0.00	0.00	Code redundant
4202	Recruitment	250.00	250.00	250.00	Reserve for recruitment advertising
4203	Salaries	21,251.85	20,991.65	22,650.00	Assumes 1% increase as last year and pension contribution increase.
4204	Staff travel and subsistence costs	180.30	156.48	120.00	
4205	Staff Training	26.73	330.00	500.00	Extra for website training/Gemma agreed at F&A2/12
Administration & Finance (NB code 4302 redundant)					
4301	Audit Fees	730.00	575.00	600.00	Based on 2013/14 costs
4303	Chairman's Honorarium	175.00	200.00	250.00	Reflects increasing no of meetings etc
4304	Councillors' Expenses	0.00	67.98	350.00	Reflects increasing no of meetings etc
4305	Councillors' Training	120.00	350.00	350.00	New Councillors, hopefully
4306	Elections > Reserve	250.00	250.00	0.00	Same contribution as last yr, next election May 2014
4307	Insurance	935.60	1,039.35	1,100.00	Contract price plus additions
4308	Statutory Fees	35.00	35.00	35.00	Data Protection fee, assume small increase
4309	Subscriptions	546.26	562.00	585.00	SALC/SLCC/CCS- unknown increase
4310	Venue Hire	438.00	260.00	360.00	Reflects increased hire charge
4311	Wayleaves	0.00	13.50	5.00	
4313	Legal fees	-	801.00	500.00	Contingency

Account Code	Account	Final outturn 2012/13	Projected outturn 2013/14	Proposed budget for 2014/15	NB budget does not include Reserves brought forward on 1 April 2013 nor those expected to be carried forward on 31 March 2014
Cemetery (NB code 4401 redundant)					
4402	Cemetery Rates	130.50	133.98	140.00	Assume small increase
4403	Cemetery Maintenance	2,504.00	3,454.00	2,900.00	Assume regular maintenance costs as last year
4404	Pest Control	0.00	0.00	50.00	Just in case
1006	Cemetery Income	-2,758.60	-2,704.14	-2,650.00	Based on 2013/14.
Community Services					
4504	Christmas Tree & Lights	0.00	68.00	80.00	Christmas Tree Dec 2013 + light timers
4506	Oral History	0.00	0.00	0.00	See Reserve c/f
4507	Parish Council Newsletter	0.00	250.00	250.00	
4508	Parish Plan	0.00	0.00	0.00	See Reserve c/f
4509	Youth Services	0.00	0.00	0.00	See Reserve c/f
4510	Village Trail Booklet cost	7.30	-9.00	0.00	Self funding.
4511	War Memorial	0.00	0.00	0.00	See Reserve c/f
4513	May Fair 2013 Expenditure	0.00	0.00	0.00	
Village Maintenance (NB code 4610 redundant)					
4601	A39 Verges	140.00	348.50	345.00	As contract
4602	CCTV	0.00	110.00	120.00	Assume small increase
4603	Clock Tower Maintenance & Electricity	906.27	788.29	1,250.00	Includes maintenance contract (savings for future) plus inc electrical costs
4604	General Maintenance	261.10	273.76	200.00	
4605	Old Gaol & The Cross	Inc in 4604	193.50	220.00	
4606	Palmers Path	308.00	504.50	795.00	Increased maintenance to improve use as school route
4607	Public Seating	80.00	140.00	150.00	
4608	South Lane Footpath	70.00	60.00	0.00	
4609	Dog Bins	374.13	418.08	1,175.00	Includes Playing Field bins + 1 extra at Butchers Lane
4611	Millennium Wood	150.00	0.00	75.00	Maintenance costs
4612	Plot 173 Secret Garden	560.00	1,084.50	420.00	
4613	Lime Street (bank maintenance)	Inc in 4604	100.00	90.00	
4614	War Memorial maintenance	n/a	0.00	0.00	Costs covered by Project Grant (Reserve 336)
4615	Road Safety Works	0.00	2,000.00	1,000.00	Mill Lane/ Lime Street /Palmers Path improvements (2013/14 in reserve pending project bid to SCC)

Account Code	Account	Final outturn 2012/13	Projected outturn 2013/14	Proposed budget for 2014/15	NB budget does not include Reserves brought forward on 1 April 2013 nor those expected to be carried forward on 31 March 2014
Castle Street Toilets & Car Park					
4701	Castle Street Toilets Cleaning	2,029.00	2,410.00	2,340.00	As contract
4702	Castle Street Toilets Power	556.59	659.94	730.00	Based on last year
4703	Castle Street Toilets Rates	0.00	0.00	0.00	Based on last year
4704	Castle St Toilets Repairs & Maint	15.00	370.00	400.00	
4705	Castle Street Toilets Sewerage	575.27	661.16	750.00	Based on last year
4706	Castle Street Car Park Maint	0.00	175.00	800.00	Previously Sedgemoor's responsibility
4707	Car Park Legal Fees	1,554.14	750.00	0.00	
Grants					
4801	Miscellaneous Grants	900.00	160.00	500.00	(2012 incl Jubilee Grants)
4802	Active Living	100.00	100.00	0.00	
4803	Playing Field	1,500.00	1,862.56	1,800.00	
4804	Transport	500.00	0.00	0.00	Held in Reserve
4805	Village Hall	1,800.00	1,200.00	1,800.00	
1009	Misc Grants to Parish Council	0.00	0.00	0.00	
Other					
4851	Service Devolution Reserve	5,000.00	2,500.00	0.00	Held in Reserve
4852	General Reserve	2,772.94	0.00	0.00	
4853	St Mary St Railings	0.00	0.00	2,000.00	2014/15 tranche to Railings Fund
Capital Purchase					
4901	Public Seating	0.00	0.00	1,300.00	
4902	Notice board	0.00	0.00	500.00	
Total Net Expenditure For Year		45,020.57	50,083.46	52,001.00	

Summary of Precept Demand

Income required	£52,001.00		
Council Tax Grant	£4,841.00		
Precept	£47,160.00		
= Band D Rate 2014/15	£89.82	Increase of £2.21 (2.5%)	Band D Rate 2013/14: £87.61